

**HORICON TOWN BOARD
SPECIAL MEETING**

**JANUARY 22, 2020
12:00 PM**

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|---------------------|-----------------|---------------|
| Present at meeting: | Matthew Simpson | Supervisor |
| | Sylvia Smith | Councilperson |
| | Frank Hill | Councilperson |
| | Robert Olson | Councilperson |
| | Peter Palmer | Councilperson |
| Krista Wood | Town Clerk | |

Also: Scott Olson

Supervisor Simpson called the special meeting to order at 12:00 PM.

Zoning Administrator:

-Supervisor Simpson explained that the determination provided by the attorney is that the law requires a public official to be a resident of the town at the time of appointment. In light of this information, the previous Zoning Administrator appointee had to be let go as he was not a resident of the town. He said Deputy ZA Steen is covering the office now, but the Board needs to make a decision.

-Councilperson Olson noted he has a conflict of interest with this discussion and left the meeting.

-Supervisor Simpson said there were two applicants that met the residency requirement and he and Councilperson Smith met with one of them. He said there was discussion on whether or not the individual would be available during the required hours. Supervisor Simpson said there was a difference of opinion with the individual as to what the required hours would be, therefore, he needs the Board to state what hours and days the Zoning Administrator is to work. There was discussion by the Board, and it was agreed that the Zoning Administrator would be required to work 8:00 am to 2:00 pm on Mondays, Wednesdays, and Fridays each week with an additional two hours allotted for meetings and/or site visits.

Executive Session:

Councilperson Smith made a motion, seconded by Councilperson Palmer, to go into Executive Session to discuss matters leading to the appointment or employment of a particular person. The Board moved to Executive Session at 12:09 PM.

The Board returned from Executive Session at 12:38 PM and Councilperson Palmer made a motion, seconded by Councilperson Hill, to return to Regular Session, Ayes: 4 (Palmer, Hill, Smith, Simpson). Supervisor Simpson stated no action was taken.

Councilperson Olson re-joined the meeting.

RESOLUTION #43-2020

Councilperson Hill and Councilperson Palmer introduced Res. No. 43 and moved its adoption:

RESOLUTION TO APPOINT SCOTT OLSON AS ZONING ADMINISTRATOR

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Scott Olson as Horicon Zoning Administrator based on the requirements of the job for the remainder of 2020 with an effective start date of February 5, 2020, and be it further

RESOLVED, that Scott Olson will be on a six-month probationary period during which time the Board will reconvene to review Scott Olson's performance prior to the end of the six-month probationary period.

Ayes: 3 (Hill, Palmer, Simpson) Nays: 1 (Smith) Abstain: 1 (Olson)

-Supervisor Simpson said he feels it would be appropriate to take Councilperson Olson off of the Zoning Committee to avoid a conflict of interest.

RESOLUTION #44-2020

Councilperson Hill and Councilperson Palmer introduced Res. No. 44 and moved its adoption:

RESOLUTION TO AMEND RESOLUTION #1-2020 (DESIGNATING COMMITTEES)

WHEREAS, Supervisor Matt Simpson appointed Committees in Resolution No. 1 of 2020 in which he named Councilperson Olson to the Planning, Community/Economic Development, **Zoning**, Real Property Assessment, Data Processing Committee, and

WHEREAS, now that Scott Olson has been appointed Zoning Administrator Supervisor Simpson wishes to amend Resolution 1 of 2020 making changes to the following Committee, NOW, THEREFORE BE IT

RESOLVED, that the following change will become effective immediately for the Committee hereby named below:

PLANNING, COMMUNITY/ECONOMIC
DEVELOPMENT, ZONING, REAL PROPERTY
ASSESSMENT, DATA PROCESSING,HILL & PALMER

No other Committees will be affected.

Ayes: 5 (Hill, Palmer, Olson, Smith, Simpson) Nays: 0

AOTV Conference Attendance:

RESOLUTION #45-2020

Councilperson Smith and Councilperson Hill introduced Res. No. 45 and moved its adoption:

RESOLUTION TO AUTHORIZE ATTENDANCE AT AOT ANNUAL MEETING AND TRAINING SCHOOL

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to attend the Association of Towns Annual Meeting and Training School, which is being held February 16-19, 2020 in New York City. The cost is \$150.00 plus reimbursement for travel expenses.

Ayes: 5 (Smith, Hill, Olson, Palmer, Simpson) Nays: 0

Adjourn... There being no further business to attend to the meeting was adjourned at 12:45 PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

Town Clerk