

**HORICON TOWN BOARD
REGULAR MEETING**

**NOVEMBER 19, 2020
7:00 PM**

| | | |
|---------------------|-----------------|---------------|
| Present at meeting: | Matthew Simpson | Supervisor |
| | Frank Hill | Councilperson |
| | Robert Olson | Councilperson |
| | Peter Palmer | Councilperson |
| | Sylvia Smith | Councilperson |
| Krista Wood | Town Clerk | |

Also: ZA Scott Olson, Teri Schuerlein, Kayla Carlozzi, Rob Hill, Bernie Hill, and John Donovan.

Supervisor Simpson called the regular meeting to order at 7:00 PM.

Approval of Minutes... Minutes of October 15 and October 26, 2020 were approved by Motion of Councilpersons Smith and Olson.

Ayes: 5 (Hill, Olson, Palmer, Smith, Simpson) Nays: 0

Approval of Vouchers and Abstracts...

RESOLUTION #106-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 106 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF NOVEMBER 2020 ABSTRACTS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the payment of the November 19, 2020 Vouchers and Abstracts as follows:

| | | |
|------------------|----|--------------|
| General Abstract | 11 | \$ 53,803.16 |
| Highway Abstract | 11 | \$ 47,501.31 |

Ayes: 5 (Olson, Palmer, Smith, Hill, Simpson) Nays: 0

Correspondence to the Board...

| | |
|------------------|---|
| -AOT | RE: Delegate assignment for Annual Business Meeting |
| -Kayla Carlozzi | RE: Letter of interest in possible upcoming Town Board seat vacancy |
| -NYS DOS | RE: 2020-2021 Webinar Series |
| -Teri Schuerlein | RE: Letter of interest in possible upcoming Town Board seat vacancy |
| -Bernie Hill | RE: Condition of Town Shed Road |

Discussion on Correspondence...

-Town Shed Road condition: Supervisor Simpson explained to Bernie Hill that there will not be any more paving this year. He said HS Granger will estimate the cost of paving Town Shed Road and it will be taken into consideration next year. Supervisor Simpson noted any road work to be done will depend on sales tax revenues the Town receives which will likely be down due to Covid. Mr. Hill noted the road does need repair and it is used by numerous organizations to access the gas boy. He further asked the Board to consider this project in 2021. Supervisor Simpson said HS Granger will take this into consideration for 2021 and he will be the one to make the decision.

Resolutions...

RESOLUTION #107-2020

Councilperson Olson and Councilperson Smith introduced Res. No. 107 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING FOR 2021 CONTRACTS

WHEREAS, monies have been appropriated in the 2021 Budget for contracts in the following amounts:

| | |
|----------------------------------|---------------|
| Emergency Service Provider | \$ 125,850.00 |
| Horicon Historical Society | \$ 500.00 |
| Senior Mini-Bus | \$ 5,120.00 |
| North Warren Chamber of Commerce | \$ 12,664.00 |

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| Horicon Free Library | \$ 2,000.00 |
| Horicon Senior Citizens | \$ 1,200.00 |
| Chester-Horicon Health Center | \$ 6,000.00 |
| Snowmobile Club | \$ 3,500.00 |
| Horicon Volunteer Fire Company | \$ 225,000.00 |
| Brant Lake Association (BL milfoil) | \$ 27,480.00 |
| Warren County (SL milfoil) | \$ 12,838.17 |

NOW, THEREFORE BE IT RESOLVED, that a Notice of Public Hearing will be published stating that a hearing on the above-named contracts will be held on Thursday, December 17, 2020 at 7:00 PM at the Horicon Community Center.

Ayes: 5 (Olson, Smith, Palmer, Hill, Simpson) Nays: 0

RESOLUTION #108-2020

Councilperson Smith and Councilperson Hill introduced Res. No. 108 and moved its adoption:

RESOLUTION TO SET ORGANIZATIONAL MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby set the Organizational Meeting of the Town of Horicon for Monday, January 4, 2021 at 3:00 pm.

Ayes: 5 (Smith, Hill, Olson, Palmer, Simpson) Nays: 0

RESOLUTION #109-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 109 and moved its adoption:

RESOLUTION TO AMEND AGREEMENT WITH WARREN COUNTY FOR ROADWAY MAINTENANCE

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the **amended** contract with Warren County for roadway maintenance for 2021 according to the 2021 Schedule A Highway Payment Rate. Compensation to the Town of Horicon from Warren County will be in the amount of \$263,973.00 for snow and ice removal.

Ayes: 5 (Olson, Hill, Smith, Palmer, Simpson) Nays: 0

RESOLUTION #110-2020

Councilperson Smith and Councilperson Hill introduced Res. No. 110 and moved its adoption:

RESOLUTION TO ADOPT NYS ARCHIVES RETENTION AND DISPOSITION SCHEDULE LGS-1

RESOLVED, by the Town Board of the Town of Horicon that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted, effective immediately, for use by all officers in legally disposing of valueless records listed therein, and be it further RESOLVED, that in accordance with Article 57-A:

(a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein; and

(b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

Ayes: 5 (Smith, Hill, Olson, Palmer, Simpson) Nays: 0

RESOLUTION #111-2020

Councilperson Smith and Councilperson Olson introduced Res. No. 111 and moved its adoption:

RESOLUTION TO AMEND CEMETERY REGULATIONS

RESOLVED, that the Town Board of the Town of Horicon, due to a price increase from the vendor, does hereby amend the Cemetery Regulations to increase the cost of one set of corner markers from \$155.00 per set to \$195.00 per set effective immediately.

Ayes: 5 (Smith, Olson, Palmer, Hill, Simpson) Nays: 0

RESOLUTION #112-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 112 and moved its adoption:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following Budget Amendment in the 2020 Highway Fund to increase revenues and expenditures in the amount of \$46,926.71 to record FEMA aid for storm damage:

| | | | |
|-------------|----------|-------------------------------|-------------|
| Debit..... | DA4589 | – Federal Aid Storm Damage | \$46,926.71 |
| Credit..... | DA5110.4 | – General Repairs-Contractual | \$46,926.71 |

Ayes: 5 (Olson, Hill, Smith, Palmer, Simpson) Nays: 0

RESOLUTION #113-2020

Councilperson Smith and Councilperson Olson introduced Res. No. 113 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT FOR COMPACTOR REPAIRS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize payment to Maddison’s in the amount of \$6,735.00 for repairs made to the compactor at the Landfill.

Ayes: 5 (Smith, Olson, Palmer, Hill, Simpson) Nays: 0

RESOLUTION #114-2020

Councilperson Palmer and Councilperson Hill introduced Res. No. 114 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT TO TRAMPOLINE

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize payment to Trampoline for patches for Brant Lake hikes to come out of Occupancy Tax funds (A6412.4) on the amount of \$1,423.75.

Ayes: 5 (Palmer, Hill, Smith, Olson, Simpson) Nays: 0

Committee Reports..

Councilperson Smith reported on the following:

- Beautification: Rob finished up his regular schedule on November 17th. He will continue to do food pickups the first Monday of each month, and if there is anything else that needs to be done he will do it on those Monday afternoons. The beautification truck is in the shop for repairs.
- Buildings: The museums are all pretty well finished, they still need to organize the back building in Brant Lake. Hopefully, they will be able to hold the grand opening for the Union Church next year. The windows are on order and there is some painting and cement repair work that still needs to be done.
- On November 12th she and Supervisor Simpson met with Lynn Derway to discuss the Local Government Investment Pool, and the Board will need to do a new resolution in January for that if they choose.
- On November 10th she attended the WC Board of Supervisors meeting with Supervisor Simpson and this was also the County budget review meeting. She will be attending the WC Board of Supervisors meeting again tomorrow.
- She spoke with Mindy Conway who confirmed that the two key guards for Brant Lake and Adirondack will be back next year. Effective January 1st Meals on Wheels will be changing. The meals will be prepared in Warrensburg and Chester will pick them up.

Councilperson Hill reported on the following:

- The bathrooms in Adirondack have been taken down. He will see what materials he may be able to get donated for the project and come up with a plan to re-build in the spring.

New Business..

-Supervisor Simpson noted that in light of his election to the Assembly he will be resigning as Supervisor on December 31st which will create a vacancy. He said the Board will need to make an appointment to fill his unexpired term on January 1st. He said the intention is for Councilperson Smith to be appointed Supervisor

which will then create a vacancy on the Town Board. Supervisor Simpson noted the Board will need to make a decision as to whether or not they want to fill the Town Board seat vacancy.

Privilege of the Floor...

-Bernie Hill asked if the Occupancy tax money not spent this year will be rolled over to 2021. Supervisor Simpson said it would, but the Town will not be getting the same amount they have been getting. He said the County cancelled the contracts so the Town will lose approximately \$20,000 in Occ tax monies. Supervisor Simpson said this will leave the town only about \$30,000 to work with and noted the Chamber contract of \$12,664.00 comes out of that amount.

Adjourn... There being no further business to attend to the meeting was adjourned at 7:36 PM by MOTION of Councilperson Hill and Councilperson Olson, all in favor.

Respectfully Submitted:

Town Clerk