

**HORICON TOWN BOARD
ORGANIZATIONAL MEETING**

**JANUARY 2, 2020
3:00 PM**

Present at meeting Matt Simpson Supervisor
 Frank Hill Councilperson
 Robert Olson Councilperson
 Peter Palmer Councilperson
 Sylvia Smith Councilperson
Krista Wood Town Clerk

Also: MaryLou Palmer, Pat Farrell, Bob Smith, John Donovan, and Ed Bartholomew.

Supervisor Simpson noted the first order of business would be the administering of the Oath of Office to the newly elected Town Officials. The Town Clerk administered the Oath of Office to:

Supervisor Matthew Simpson
Councilperson Sylvia Smith
Councilperson Peter Palmer

Supervisor Simpson opened the Organizational Meeting at 3:00 pm.

The Resolutions to organize the Town were then introduced...

Councilperson Smith asked for a separate vote on Resolution #17.

Councilperson Olson made a Motion to amend Resolution #2 to remove the Zoning Officer salary and vote on the salary amount separately, there was no second. Resolution #2 will not be amended.

RESOLUTION NO. 1-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 1 and moved its adoption:

RESOLUTION DESIGNATING COMMITTEES FOR 2020

RESOLVED, that Supervisor Matt Simpson does hereby appoint the following Committees for 2020, first name being the Chairman:

RECYCLING & TRANSFER STATION.....	OLSON & PALMER
FINANCE, INSURANCE, PERSONNEL, ELECTIONS & LEGISLATIVE.....	SMITH & OLSON
FACILITIES, GROUNDS, PUBLICITY, OCCUPANCY TAX, BEAUTIFICATION, CABLE.....	SMITH & HILL
HIGHWAY, TRAFFIC SAFETY, STREET LIGHTS, LAKE AFFAIRS, DAM.....	HILL & OLSON
FIRE & AMBULANCE.....	OLSON & SMITH
CEMETERY & LIBRARY.....	SMITH & HILL
RECREATION (YOUTH & SENIORS), HEALTH, INSECT CONTROL.....	HILL & PALMER
PLANNING, COMMUNITY/ECONOMIC DEVELOPMENT, ZONING, REAL PROPERTY	

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ASSESSMENT, DATA PROCESSING..... OLSON & PALMER
SCHROON LAKE COMMITTEE Olson, Hill, B. McGhie, Rich Nawrot
BRANT LAKE COMMITTEE Palmer, Olson, Jayne Wynne
STARBUCKVILLE DAM COMMITTEE..... Hill, Palmer, Albert Maday
Ayes: 5 (Olson, Hill, Palmer, Smith, Simpson) Nays: 0

RESOLUTION NO. 2-2020

Councilperson Smith and Councilperson Hill introduced Res. No. 2 and moved its adoption:

RESOLUTION DESIGNATING SALARIES FOR 2020

RESOLVED, that effective January 1, 2020 the following shall be the salary and compensation for the Town of Horicon:

Supervisor	Matt Simpson	\$ 38,067.00
Budget Officer	Matt Simpson	\$ 2,500.00
Town Clerk/Tax Collector	Krista Wood	\$ 45,376.00
Town Council	Frank Hill	\$ 6,000.00
	Peter Palmer	\$ 6,000.00
	Robert Olson	\$ 6,000.00
	Sylvia Smith	\$ 6,000.00
Town Justice	Michael Geraci, Sr.	\$ 12,266.00
Hwy. Supt.	Darian Granger	\$ 52,580.00
Sole Assessor	Christine Hayes	\$ 68,000.00
Dog Control	Darian Granger	\$ 6,000.00
Historian	Colleen Murtagh	\$ 1,500.00
Chairman ZBA & Planning Boards		\$ 900.00
Health Officer	Lynn Keil	\$ 1,000.00
Zoning Officer	Michael Auerbach	\$ 22,561.00
Bookkeeper	Patty Monahan	\$ 14,775.58

Hourly Wages:

Superv. Secr.	\$ 21.12	Justice Clerk	\$ 16.23	Assessor Clerk	\$ 13.50
Bd of Review	\$267.00	Cleaning Cust	\$ 17.96	Library Clerk	\$ 15.46
Library Sub	\$ 13.80	Museum Sec	\$ 15.43	Lifeguard	\$ 14.21
PB Mtgs	\$ 35.00	ZBA Mtgs	\$ 35.00	Zoning/Planning Sec.	\$ 13.92
Landfill Attendant	\$ 15.15	Landfill Helper	\$ 14.70	Recycle P/T	\$ 14.41
Beautification	\$ 16.88	Beautif. Helper	\$ 14.52	Boat Launch Stewards	\$ 13.00
Wingman	\$ 17.14				
B. Donahue	\$ 24.22	M. Younes	\$ 23.61	A. D'Angelico	\$ 23.21
R. Otruba	\$ 22.87	J. Onjack	\$ 22.87	B. Johnson	\$ 20.87
A. Hanaburgh	\$ 20.87	B. Arnold	\$ 20.87	D. Holland	\$ 17.91

Ayes: 4 (Smith, Hill, Palmer, Simpson) Nays: 1 (Olson)

RESOLUTION NO. 3-2020

Councilperson Olson and Councilperson Smith introduced Res. No. 3 and moved its adoption:

RESOLUTION DESIGNATING OFFICIAL BANKS

RESOLVED, that Glens Falls National Bank is designated to be the official bank to deposit the Town of Horicon's monies during 2020.

Ayes: 5 (Olson, Smith, Hill, Palmer, Simpson) Nays: 0

RESOLUTION NO. 4-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 4 and moved its adoption:

RESOLUTION DESIGNATING TOWN NEWSPAPERS

RESOLVED, that the Glens Falls Post Star shall be used for all legal notices of the Town of Horicon, BE IT FURTHER

RESOLVED, that the Adirondack Journal will be used for all other notices and advertising not considered to be a "legal notice".

Ayes: 5 (Olson, Hill, Palmer, Smith, Simpson) Nays: 0

RESOLUTION NO. 5-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 5 and moved its adoption:

RESOLUTION DESIGNATING MILEAGE ALLOWANCE

RESOLVED, that Town Officials be compensated at the current rate of 57.5 cents per mile for use of their personal vehicles in the performance of their official duties in 2020. This mileage rate follows the IRS standard mileage.

Ayes: 5 (Olson, Hill, Palmer, Smith, Simpson) Nays: 0

RESOLUTION NO. 6-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 6 and moved its adoption:

RESOLUTION SETTING DATE OF MONTHLY MEETINGS

RESOLVED, that the Town Board of the Town of Horicon shall hold its monthly meeting on the third Thursday of each month at 7:00 PM at the Horicon Community Center.

Ayes: 5 (Olson, Palmer, Hill, Smith, Simpson) Nays: 0

RESOLUTION NO. 7-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 7 and moved its adoption:

RESOLUTION AUTHORIZING SUPERVISOR TO SEND REPORT

RESOLVED, that the Supervisor shall submit to the Town Clerk and to the State Comptroller, a copy of the Annual Report for 2019 no later than 60 days after the close of the year.

Ayes: 5 (Olson, Palmer, Hill, Smith, Simpson) Nays: 0

RESOLUTION NO. 8-2020

Councilperson Hill and Councilperson Smith introduced Res. No. 8 and moved its adoption:

RESOLUTION TO RE-APPOINT TOWN HISTORIAN

RESOLVED, that Colleen Murtagh is re-appointed to serve as Town Historian for 2020 at a salary of \$1,500.00.

Ayes: 5 (Hill, Smith, Palmer, Olson, Simpson) Nays: 0

RESOLUTION NO. 9-2020

Councilperson Hill and Councilperson Olson introduced Res. No. 9 and moved its adoption:

RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO EXPEND AMOUNTS UNDER \$1,000.00

RESOLVED, that the Highway Superintendent be authorized to expend under \$1,000.00 per item for repairs. Any other expenditure shall be reviewed by the Highway Committee.

Ayes: 5 (Hill, Olson, Palmer, Smith, Simpson) Nays: 0

RESOLUTION NO. 10-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 10 and moved its adoption:

RESOLUTION TO RE-APPOINT DOG CONTROL OFFICER

RESOLVED, that the Town Board does hereby re-appoint Darian Granger to serve as Dog Control Officer for the Town of Horicon for 2020. Annual salary is \$6,000.00.

Ayes: 5 (Olson, Hill, Palmer, Smith, Simpson) Nays: 0

RESOLUTION NO. 11-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 11 and moved its adoption:

RESOLUTION AUTHORIZING SUPERVISOR TO PURCHASE CERTIFICATE OF DEPOSITS WITH SURPLUS MONEY

RESOLVED, that the Supervisor is hereby authorized to place surplus monies in legal deposits, at the highest available interest for the Town of Horicon.

Ayes: 5 (Olson, Palmer, Hill, Smith, Simpson) Nays: 0

RESOLUTION NO. 12-2020

Councilperson Smith and Councilperson Hill introduced Res. No. 12 and moved its adoption:

RESOLUTION TO ADOPT PROCUREMENT POLICY AND PROCEDURES PURSUANT TO S104B OF THE GENERAL MUNICIPAL LAW

WHEREAS, the Town of Horicon adopted a Procurement Policy in Resolution 65 of 2014, AND WHEREAS, this policy needs to be reviewed and adopted each year, NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby adopts the Procurement Policy and Procedures Pursuant to S104B of the General Municipal Law.

Ayes: 5 (Smith, Hill, Palmer, Olson, Simpson) Nays: 0

RESOLUTION NO. 13-2020

Councilperson Smith and Councilperson Hill introduced Res. No. 13 and moved its adoption:

RESOLUTION TO ADOPT INVESTMENT POLICY FOR TOWN

WHEREAS, the Town of Horicon adopted an Investment Policy in January 1988, AND WHEREAS, this policy is reviewed and adopted each year, NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Horicon, hereby adopts the Investment Policy enacted in Resolution 21 of 1988. Banks used by the Town of Horicon are named in Resolution 3 at every Organization Meeting.

Ayes: 5 (Smith, Hill, Palmer, Olson, Simpson) Nays: 0

RESOLUTION NO. 14-2020

Councilperson Smith and Councilperson Olson introduced Res. No. 14 and moved its adoption:

RESOLUTION ESTABLISHING BONDING FOR TOWN OF HORICON EMPLOYEES FOR THE YEAR 2020

WHEREAS, under Sec. 25 of Town Law, the Town Board is required to set the amounts of a Blanket Bond for Town Officers & Employees by Resolution, AND

WHEREAS, the Town of Horicon is insured for bonding of all its employees, NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Horicon establishes the following limits of insurance:

Public Employee dishonesty bond-per employee	\$10,000.00
Additional indemnity-specified positions	
Town Supervisor	\$ 30,000.00
Deputy Supervisor	\$ 30,000.00
Town Clerk	\$ 30,000.00
Tax Collector	\$310,000.00

Public Officials Liability Policy: Provides coverage for "errors or omissions" for which public officials are found liable:

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Each Claim Limit	\$1,000,000.00
Annual Aggregate	\$1,000,000.00

BE IT FURTHER, RESOLVED, that the Town Clerk of the Town of Horicon is hereby instructed to file a copy of this Resolution with the Warren County Clerk.

Ayes: 5 (Smith, Olson, Hill, Palmer, Simpson) Nays: 0

RESOLUTION NO. 15-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 15 and moved its adoption:

RESOLUTION RE-APPOINTING TOWN COUNSELOR

RESOLVED, that Mark Schachner, Esq. is hereby re-appointed as Town Counsel for the Town of Horicon. Counselor Schachner shall be compensated on an hourly basis of \$210.00.

Ayes: 5 (Olson, Hill, Palmer, Smith, Simpson) Nays: 0

RESOLUTION NO. 16-2020

Councilperson Olson and Councilperson Smith introduced Res. No. 16 and moved its adoption:

RESOLUTION APPOINTING SUPERVISOR'S SECRETARY

RESOLVED, that Supervisor Simpson does hereby appoint, with Town Board approval, Dawn Higgins as Secretary to the Supervisor at an hourly wage of \$21.12 per hour for a 40-hour week.

Ayes: 5 (Olson, Smith, Hill, Palmer, Simpson) Nays: 0

RESOLUTION NO. 17-2020

Councilperson Hill and Councilperson Palmer introduced Res. No. 17 and moved its adoption:

RESOLUTION APPOINTING DEPUTY SUPERVISOR

RESOLVED, that Supervisor Simpson does hereby appoint Councilwoman Sylvia Smith to serve as Deputy Supervisor for the Town of Horicon for the year 2020.

Ayes: 3 (Hill, Palmer, Simpson) Abstain: 2 (Smith, Olson) Nays: 0

RESOLUTION NO. 18-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 18 and moved its adoption:

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS MEMBER CHERYL ERICKSON

RESOLVED, that the Town Board does hereby wish to re-appoint Cheryl Erickson to a five-year term on the Town of Horicon Zoning Board of Appeals to commence January 1, 2020 and expire on December 31, 2024.

Ayes: 5 (Olson, Palmer, Hill, Smith, Simpson) Nays: 0

RESOLUTION NO. 19-2020

Councilperson Olson and Councilperson Smith introduced Res. No. 19 and moved its adoption:

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS MEMBER RICH NAWROT

RESOLVED, that the Town Board does hereby wish to re-appoint Rich Nawrot to a five-year term on the Town of Horicon Zoning Board of Appeals to commence January 1, 2020 and expire on December 31, 2024.

Ayes: 5 (Olson, Smith, Hill, Palmer, Simpson) Nays: 0

Councilpersons Olson and Palmer introduced Resolutions 20-27 and moved their adoption,

Ayes: 5 (Olson, Palmer, Smith, Hill, Simpson) Nays: 0

RESOLUTION NO. 20-2020

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS ALTERNAT MEMBER BRIAN LOGAN

RESOLVED, that the Town Board does hereby wish to re-appoint Brian Logan to a five-year term as alternate member on the Town of Horicon Zoning Board of Appeals to commence January 1, 2020 and expire on December 31, 2024.

RESOLUTION NO. 21-2020

RESOLUTION TO RE-APPOINT PLANNING BOARD MEMBER WILLIAM SIEGLE

RESOLVED, that the Town Board does hereby wish to re-appoint William Siegle to a five-year term on the Town of Horicon Planning Board to commence January 1, 2020 and expire on December 31, 2024.

RESOLUTION NO. 22-2020

RESOLUTION TO APPOINT ZONING BOARD OF APPEALS CHAIRMAN

RESOLVED, that the Town Board does hereby re-appoint Cheryl Erickson as Chair of the Zoning Board of Appeals for a one-year term expiring December 31, 2020 at an annual salary of \$900.00.

RESOLUTION NO. 23-2020

RESOLUTION TO RE-APPOINT PLANNING BOARD CHAIRMAN

RESOLVED, that the Town Board does hereby re-appoint William McGhie as Chair of the Planning Board for a one-year term expiring December 31, 2020 at an annual salary of \$900.00.

RESOLUTION NO. 24-2020

RESOLUTION TO RE-APPOINT BOARD OF ETHICS MEMBER

RESOLVED, that the Town Board of the Town of Horicon does hereby re-appoint David Iasevoli to a five-year term on the Town of Horicon Board of Ethics to commence January 1, 2020 and expire on December 31, 2024.

RESOLUTION NO. 25-2020

RESOLUTION TO RE-APPOINT LIBRARY BOARD OF TRUSTEE MEMBER

RESOLVED, that the Town Board does hereby re-appoint Joan Johnson to a five-year term on the Board of Trustees of the Horicon Free Public Library to commence January 1, 2020 and expire on December 31, 2024.

RESOLUTION NO. 26-2020

RESOLUTION TO RE-APPOINT NWEMS REPRESENTATIVE

RESOLVED, that the Town Board of the Town of Horicon does hereby re-appoint Robert French as the Horicon representative to the North Warren Emergency Squad Board of Directors for a period of one year ending December 31, 2020.

RESOLUTION NO. 27-2020

RESOLUTION TO APPOINT DEPUTY ZONING OFFICER

RESOLVED, that the Town Board does hereby appoint James Steen as Deputy Zoning Officer.

There being no further business, the meeting was adjourned at 3:08 PM by MOTION of Councilperson Olson and Councilperson Hill, all Ayes.

Respectfully submitted:

Town Clerk