

**HORICON TOWN BOARD
REGULAR MEETING**

**FEBRUARY 20, 2020
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Peter Palmer Councilperson

Krista Wood Town Clerk
Absent: Sylvia Smith Councilperson

Also: Teri Schuerlein, Matt Wood, Ken Higgins, HS Darian Granger, Bill McGhie, Assessor Christine Hayes, Issachar Modert, John Donovan, Tom Johansen, and Joyce Greenidge.

Supervisor Simpson called the meeting to order at 7:00 PM.

Approval of Minutes: Minutes of January 16 and January 22, 2020 were approved by Motion of Councilperson Hill and Councilperson Olson, all Ayes.

Approval of February 20, 2020 Vouchers and Abstracts:

RESOLUTION #46-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 46 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF FEBRUARY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize payment of the February 20, 2020 Vouchers and Abstracts as follows:

General Abstract	2	\$ 80,699.21
Highway Abstract	2	\$ 52,807.39
Union Church	2	\$ 11,000.00

Ayes: 4 (Olson, Hill, Palmer, Simpson) Nays: 0 Absent: 1 (Smith)

Correspondence to the Board:

- NWEMS RE: Request for two payments for services instead of four

Resolutions:

RESOLUTION #47-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 47 and moved its adoption:

RESOLUTION TO AUTHORIZE POSTING OF ROADS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Highway Superintendent to advertise and post the Town roads for spring conditions when warranted.

Ayes: 4 (Olson, Hill, Palmer, Simpson) Nays: 0 Absent: 1 (Smith)

RESOLUTION #48-2020

Councilperson Hill and Councilperson Olson introduced Res. No. 48 and moved its adoption:

RESOLUTION TO DESIGNATE POLLING PLACES

WHEREAS, Pursuant to Article 4-104 of the New York State Election Law, the Town Board of the Town of Horicon must submit to the Warren County Board of Elections a listing of the polling places in the Town of Horicon in each Election District in which Elections are held, NOW THEREFORE BE IT

RESOLVED, that the following handicapped accessible locations be and are hereby designated as the respective polling places in the Districts as enumerated:

Election District #1	Horicon Community Center
Election District #2	6604 State Rt. 8, Brant Lake, NY 12815

Ayes: 4 (Hill, Olson, Palmer, Olson, Simpson) Nays: 0 Absent: 1 (Smith)

RESOLUTION #49-2020

Councilperson Olson and Councilperson Hill introduced Res. No. 49 and moved its adoption:

RESOLUTION TO APPROVE 2019 FIREFIGHTER RECORDS LISTING

RESOLVED, that the Town Board of the Town of Horicon has reviewed, and does hereby approve, the 2019 Service Award Program Firefighter Records listing for the Horicon Fire Department.

Ayes: 4 (Olson, Hill, Palmer, Simpson) Nays: 0 Absent: 1 (Smith)

RESOLUTION #50-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 50 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT FOR INVASIVE SPECIES PROGRAM

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Agreement between Town of Horicon, Brant Lake Association, and Warren County Soil and Water Conservation District for the Brant Lake Aquatic Invasive Species Control Program.

Ayes: 4 (Olson, Palmer, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

RESOLUTION #51-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 51 and moved its adoption:

RESOLUTION TO APPOINT SYLVIA SMITH TO AUDIT JUSTICE COUR RECORDS

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Councilperson Sylvia Smith to complete the General Recordkeeping Requirements for Town and Village Justice Courts audit report to be reviewed by the Town Board upon completion.

Ayes: 4 (Olson, Palmer, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

Committee Reports...

-Councilperson Palmer said he spoke to HS Darian Granger about putting together a storm water runoff plan so the Town Board knows how these issues are handled. Councilperson Olson commented that Pat Farrell recently gave the Board an extensive plan, but the town cannot afford to implement the type of program he proposed. Supervisor Simpson said that WC Soil and Water has the expertise on this, and FEMA is also updating their procedures for handling storm water runoff.

-Councilperson Olson noted one of the ZBA alternates needs to be moved up to fill the ZBA seat vacated by Scott Olson, and the Board also needs to advertise for a PB alternate and a ZBA alternate.

RESOLUTION #52-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 52 and moved its adoption:

RESOLUTION TO APPOINT ZONING BOARD OF APPEALS MEMBER AND ALTERNATE

RESOLVED, that the Town Board of the Town of Horicon does hereby move Troy Scripture up from Alternate #1 to fill the full ZBA seat, which was vacated by Scott Olson on February 5, 2020, to complete that term which will expire December 31, 2023, and be it further

RESOLVED, that the Town Board authorizes the Clerk to advertise for alternates for the Planning Board and ZBA.

Ayes: 4 (Olson, Palmer, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

-Issachar Modert, NWEMS, reported that the Squad made 69 calls last month and they are in good financial condition.

Old Business...

Sand Bids: Supervisor Simpson opened the single bid that was received from Berness Bolton Exc., Co. for \$4.50 per yard.

RESOLUTION #53-2020

Councilperson Hill and Councilperson Olson introduced Res. No. 53 and moved its adoption:

RESOLUTION TO AWARD SAND BID

WHEREAS, the Town Board legally advertised for bids for processed sand for highway use, and one bid was received and publicly opened on February 20th at 7:10 PM, NOW, THEREFORE BE IT

RESOLVED, that the Town Board does hereby award the 2020 sand bid to Berness Bolton Excavating Co, Inc. for a bid of \$4.50 per yard for processed and loaded sand.

Ayes: 4 (Hill, Olson, Palmer, Simpson) Nays: 0 Absent: 1 (Smith)

New Business...

NWEMS payment schedule: Issachar Modert, NWEMS Operations Manager, said the Squad is requesting the Town pay the yearly contract in two installments rather than in four installments. He explained the reason is that the beginning of the year is generally a slow time, and this will help them avoid being spread thin financially. Mr. Modert also noted that Chester pays in two installments. Supervisor Simpson expressed concern noting the Squad could get into financial trouble this way as it would be more difficult to manage cash flow. He suggested a better option would be to pay the Squad in monthly installments. Mr. Modert said that was fine, but it would create more paperwork for everyone; Supervisor Simpson did not feel that would be an issue. Councilperson Olson said he was concerned as to whether the Town would have the funds available to make the larger payment in February; Supervisor Simpson said the funds would be available. Supervisor Simpson also noted the Town loses security in services when pre-paying so far in advance. He told Mr. Modert that if the Squad is asking for this because there are issues then the Board needs to know what is going on. Mr. Modert said there are no issues. Councilperson Palmer said he feels the Board should amend the contract if it works for the Squad and review it in a year. Councilperson Hill agreed with Councilperson Palmer. Supervisor Simpson said the Squad will need to provide call run reports and financial reports on a monthly basis going forward. He also said he would like Councilpersons Smith and Olson to meet with the Squad on a monthly basis.

RESOLUTION #54-2020

Councilperson Palmer and Councilperson Hill introduced Res. No. 54 and moved its adoption:

RESOLUTION TO AMEND 2020 CONTRACT WITH NORTH WARREN EMS

WHEREAS, the North Warren EMS has requested that the Town of Horicon pay them the contract amount of \$120,250.00 in two equal installments of \$60,125.00 per year rather than in four installments as has been done in the past, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the 2020 contract with the North Warren EMS to make two equal payments of \$60,125.00, with the first payment to be made the Friday following the third Thursday in February and the second payment to be made the Friday following the third Thursday in June. The balance of the first payment will be made upon execution of this amended contract by both the Town of Horicon and the North Warren Emergency Squad, and be it further

RESOLVED, that the Town Board does hereby further amend the 2020 contract to require the North Warren EMS to provide monthly financial reports and monthly reports of calls effective immediately.

Ayes: 4 (Palmer, Hill, Olson, Simpson) Nays: 0 Absent: 1 (Smith)

Update server and computers to Windows 10: Supervisor Simpson explained there are five computers that need to be updated to Windows 10. and the server also needs to be updated. He said this was not budgeted, but there is money in the fund balance to cover it.

RESOLUTION #55-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 55 and moved its adoption:

RESOLUTION TO AUTHORIZE WINDOWS 10 UPGRADE AND BUDGET AMENDMENT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize StoredTech to make the necessary Windows 10 upgrade for the server and five computers for the estimated price of \$18,474.26, and be it further

RESOLVED, that the Town Board authorizes the Bookkeeper to make the following budget amendment in the General fund to cover the necessary upgrades as follows:

Debit	A599	Unappropriated Fund Balance	\$ 18,474.26
Credit	A1620.2	Buildings – Equipment	\$ 18,474.26

Ayes: 4 (Olson, Palmer, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

Ricoh quote: Supervisor Simpson said there are quotes in the packets from Ricoh for consolidating some of the printers. This is something the Board can discuss at a later date.

Food Truck Fridays – quotes on tent, tables, gate, and horse and wagon rides: Supervisor Simpson said there are quotes in the Occ Tax packets for Food Truck Fridays. He asked the Board to review the information prior to the workshop meeting. Supervisor Simpson said he will set the date for the workshop meeting on Monday. The Board agreed to approve the purchase of the dock gate at this time so it can be ordered.

RESOLUTION #56-2020

Councilperson Palmer and Councilperson Hill introduced Res. No. 56 and moved its adoption:

RESOLUTION TO AUTHORIZE PURCHASE OF GATE FOR DOCK

RESOLVED, that the Town Board of the Town of Horicon does hereby approve the purchase of a gate for the fishing dock on the Mill Pond at a cost of \$974.00.

Ayes: 4 (Palmer, Hill, Olson, Simpson) Nays: 0 Absent: 1 (Smith)

Lights at Highway Garage: Supervisor Simpson asked the Board to authorize payment to Jerry Hensler for replacing lights at the highway garage. The work will be done either tomorrow or early next week.

RESOLUTION #57-2020

Councilperson Olson and Councilperson Palmer introduced Res. No. 57 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT TO JERRY HENSLER

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize payment to Jerry Hensler to replace the lights at the Highway Garage in the amount of \$360.00.

Ayes: 4 (Olson, Palmer, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

Highway Truck Box: Supervisor Simpson explained that a tandem truck box was budgeted in 2019 but it never came in, so the money went to the unappropriated fund balance. He said the box is now here so the money needs to be moved back to the Machinery code.

RESOLUTION #58-2020

Councilperson Hill and Councilperson Olson introduced Res. No. 58 and moved its adoption:

RESOLUTION TO AUTHORIZE TO AUTHORIZE BUDGET AMENDMENT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following budget amendment in the Highway Fund to pay for the truck box in the amount of \$40,682.30 as follows:

Debit	DA599	Unappropriated Fund Balance	\$ 40,682.30
Credit	DA5130.2	Machinery-Equipment	\$ 40,682.30

Ayes: 4 (Hill, Olson, Palmer, Simpson) Nays: 0 Absent: 1 (Smith)

J. Gallup: Supervisor Simpson said J. Gallup Farm is doing a co-op delivery service two times a month and asked if they could use the Community Center parking lot for a pickup location. The Board agreed this is fine.

Privilege of the Floor...

-Matt Wood and Teri Schuerlein asked if the Board intends to support Food Truck Fridays this year. They said the committee is booking vendors so, in fairness, if the Board does not want to have the event they need to let the vendors know. Supervisor Simpson said he is in favor of doing it again; Councilperson Olson agreed. Supervisor Simpson said they will make it work.

-John Donovan noted the last of the grant funds have been received from NYS for the 1881 Union Church project.

Adjourn... There being no further business to attend to the meeting was adjourned at 8:12 by MOTION of Councilperson Hill and Councilperson Olson, all in favor.

Respectfully Submitted:

Town Clerk