

**HORICON TOWN BOARD  
ORGANIZATIONAL MEETING**

**JANUARY 4, 2022  
3:00 PM**

Present at meeting	Michael N. Geraci	Supervisor
	Frank Hill	Councilperson
	Rob Hill	Councilperson
	Robert Olson	Councilperson
	Peter Palmer	Councilperson
Krista Wood	Town Clerk	
Mark Schachner	Town Counsel	

Also: Sylvia & Bob Smith, Jean Olson, Mary Ann Hill.

Supervisor Geraci welcomed guests and noted the first order of business would be the administering of the Oath of Office to the newly elected Town Officials. Town Counselor Mark Schachner administered the Oath of Office to:

Supervisor Michael N. Geraci  
Town Clerk Krista Wood  
Councilperson Frank Hill  
Councilperson Rob Hill  
Councilperson Robert Olson

Supervisor Geraci then opened the Organizational Meeting at 3:00 pm. He reviewed each of the proposed Resolutions with the Board.

***The Resolutions to organize the Town were then introduced...***

Councilpersons Palmer and R. Hill introduced Resolutions #1 - #24 and moved their adoption,

Ayes: 5 (Palmer, R. Hill, Olson, F. Hill, Geraci) Nays: 0 :

**RESOLUTION NO. 1-2022**

**RESOLUTION DESIGNATING COMMITTEES FOR 2022**

RESOLVED, that Supervisor Michael Geraci does hereby appoint the following Committees for 2022:

**Town Board Sub-Committee:**

Assessment / Planning / Zoning  
Cemetery  
Facilities & Grounds  
Finance & Insurance  
Highway  
Library  
Personnel  
Public Information / Technology  
Public Safety  
Transfer Station

**Chair:**

Bob Olson  
Bob Olson  
Rob Hill  
Mike Geraci  
Frank Hill  
Bob Olson  
Rob Hill  
Rob Hill  
Mike Geraci  
Peter Palmer

**Member:**

Peter Palmer  
Rob Hill  
Frank Hill  
Rob Hill  
Peter Palmer  
Peter Palmer  
Mike Geraci  
Mike Geraci  
Frank Hill  
Bob Olson

**Special/Advisory Committee:**

Brant Lake  
Schroon Lake  
Historical Society  
Social Media  
Special Events  
Schroon Lake Park District  
Youth Commission

**Chair:**

Peter Palmer  
Frank Hill  
Sylvia Smith  
Krista Wood  
Krista Wood  
Tom Luciano  
TBD

**Member:**

Bob Olson  
Mike Geraci  
Colleen Murtagh  
Margaret Holmes  
Sylvia Smith  
Brandon Himoff

**Member:**

Wayne Butler  
Rich Nawrot  
Becky Ross  
Rob Hill  
Mike Geraci  
TBD

**HORICON TOWN BOARD  
ORGANIZATIONAL MEETING**

**JANUARY 4, 2022  
3:00 PM**

**RESOLUTION NO. 2-2022**

**RESOLUTION DESIGNATING SALARIES FOR 2022**

RESOLVED, that effective January 1, 2022 the following shall be the salary and compensation for the Town of Horicon:

Supervisor	Michael Geraci, Sr.	\$ 39,994.48
Budget Officer	Patricia Monahan	\$ 2,562.50
Town Clerk/Tax Collector	Krista Wood	\$ 51,161.00
Town Council	Frank Hill	\$ 6,303.75
	Robert Olson	\$ 6,303.75
	Peter Palmer	\$ 6,303.75
	Rob Hill	\$ 6,303.75
Town Justice	TBD	\$ 13,000.00
Hwy. Supt.	Darian Granger	\$ 58,500.00
Sole Assessor	Christine Hayes	\$ 72,000.00 * Shared Service with Bolton
Historian	Colleen Murtagh	\$ 1,800.00
Chairman ZBA & Planning Boards		\$ 900.00
Health Officer	Lynn Keil	\$ 1,000.00
Zoning Officer	Matthew Magee	\$ 53,000.00 *Shared Service with Hague
Bookkeeper	Patty Monahan	\$ 18,000.00 *Shared Service with Warrensburg

*Hourly Wages:*

Superv. Admin Assistant	\$ 19.50	Justice Clerk	\$ 17.00	Dog Control	\$ 16.50
Bd of Review	\$ 267.00/mtg	Facility Mgr	\$ 19.00	Library Clerk	\$ 16.25
Library Sub	\$ 14.50	Museum Coord.	\$ 11.10	Lifeguard	\$ 14.93
PB Mtgs	\$ 35.00/mtg	ZBA Mtgs	\$ 35.00/mtg	Zoning/Planning Sec.	\$ 16.50
Transfer Station Supervisor	\$ 16.45	Transfer Station Attendant	\$ 15.45		
Bldg & Grounds Laborer	\$ 15.45	Boat Launch Stewards	\$ 13.66		
Deputy Town Clerk/Tax Collector	\$ 15.38				
Wingman	\$ 17.56				
M. Younes	\$ 25.00	A. D'Angelico	\$ 24.75	Jack Vanderwarker	\$ 24.15
R. Otruba	\$ 24.75	J. Onjack	\$ 24.14	B. Johnson	\$ 24.14
J. Kennedy	\$ 24.50	B. Arnold	\$ 24.14	C. Petro	\$ 23.14

**RESOLUTION NO. 3-2022**

**RESOLUTION DESIGNATING OFFICIAL BANKS**

RESOLVED, that Glens Falls National Bank is designated to be the official bank to deposit the Town of Horicon's monies during 2022.

**RESOLUTION NO. 4-2022**

**RESOLUTION DESIGNATING TOWN NEWSPAPERS**

RESOLVED, that the Glens Falls Post Star shall be used for all legal notices of the Town of Horicon, BE IT FURTHER RESOLVED, that The Sun will be used for all other notices and advertising not considered to be a "legal notice".

**RESOLUTION NO. 5-2022**

**RESOLUTION DESIGNATING MILEAGE ALLOWANCE**

RESOLVED, that Town Officials be compensated at the current rate of 58.5 cents per mile for use of their personal vehicles in the performance of their official duties in 2022. This mileage rate follows the IRS standard mileage.

**RESOLUTION NO. 6-2022**

**RESOLUTION SETTING DATE OF MONTHLY MEETINGS**

RESOLVED, that the Town Board of the Town of Horicon shall hold its monthly meeting on the third Thursday of each month at 7:00 PM at the Horicon Community Center.

**RESOLUTION NO. 7-2022**

**RESOLUTION AUTHORIZING SUPERVISOR TO SEND REPORT**

RESOLVED, that the Supervisor shall submit to the Town Clerk and to the State Comptroller, a copy of the Annual Report for 2021 no later than 60 days after the close of the year.

**RESOLUTION NO. 8-2022**

**RESOLUTION TO RE-APPOINT TOWN HISTORIAN**

RESOLVED, that Colleen Murtagh is re-appointed to serve as Town Historian for 2022 at a salary of \$1,800.00.

**RESOLUTION NO. 9-2022**

**RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO EXPEND AMOUNTS UNDER \$1,000.00**

RESOLVED, that the Highway Superintendent be authorized to expend under \$1,000.00 per item for repairs. Any other expenditure shall be reviewed by the Highway Committee.

**RESOLUTION NO. 10-2022**

**RESOLUTION TO RE-APPOINT DOG CONTROL OFFICER**

RESOLVED, that the Town Board does hereby re-appoint Darian Granger to serve as Dog Control Officer for the Town of Horicon for 2022 at the pay rate of \$16.50 per hour.

**RESOLUTION NO. 11-2022**

**RESOLUTION TO ADOPT PROCUREMENT POLICY AND PROCEDURES PURSUANT TO S104B OF THE GENERAL MUNICIPAL LAW**

WHEREAS, the Town of Horicon adopted a Procurement Policy in Resolution 65 of 2014, AND  
WHEREAS, this policy needs to be reviewed and adopted each year, NOW, THEREFORE BE IT  
RESOLVED, that the Town Board hereby adopts the Procurement Policy and Procedures  
Pursuant to S104B of the General Municipal Law.

**RESOLUTION NO. 12-2022**

**RESOLUTION ESTABLISHING BONDING FOR TOWN OF HORICON EMPLOYEES FOR THE YEAR 2022**

WHEREAS, under Sec. 25 of Town Law, the Town Board is required to set the amounts of a Blanket Bond for Town Officers & Employees by Resolution, AND

WHEREAS, the Town of Horicon is insured for bonding of all its employees, NOW, THEREFORE BE IT  
RESOLVED, that the Town Board of the Town of Horicon establishes the following limits of insurance:

Public Employee dishonesty bond-per employee                      \$10,000.00

Additional indemnity-specified positions

    Town Supervisor    \$ 30,000.00

    Deputy Supervisor    \$ 30,000.00

    Town Clerk    \$ 30,000.00

    Tax Collector     \$310,000.00

Public Officials Liability Policy: Provides coverage for "errors or omissions" for which public officials are found liable:

    Each Claim Limit    \$1,000,000.00

    Annual Aggregate    \$1,000,000.00

**HORICON TOWN BOARD**  
**ORGANIZATIONAL MEETING**

**JANUARY 4, 2022**  
**3:00 PM**

BE IT FURTHER, RESOLVED, that the Town Clerk of the Town of Horicon is hereby instructed to file a copy of this Resolution with the Warren County Clerk.

**RESOLUTION NO. 13-2022**

**RESOLUTION RE-APPOINTING TOWN COUNSELOR**

RESOLVED, that Mark Schachner, Esq. is hereby re-appointed as Town Counsel for the Town of Horicon. Counselor Schachner shall be compensated on an hourly basis of \$230.00.

**RESOLUTION NO. 14-2022**

**RESOLUTION APPOINTING ADMINISTRATIVE ASSISTANT**

RESOLVED, that Supervisor Geraci does hereby appoint, with Town Board approval, Becky Ross as Administrative Assistant to the Supervisor at an hourly wage of \$19.50 per hour for a 30 to 35 hour week.

**RESOLUTION NO. 15-2022**

**RESOLUTION TO RE-APPOINT ZONING OFFICER**

RESOLVED, that the Town Board does hereby re-appoint Matthew Magee to serve as Zoning Officer for the Town of Horicon for 2022 at the annual salary of \$53,000.00.

**RESOLUTION NO. 16-2022**

**RESOLUTION TO RE-APPOINT DEPUTY TOWN CLERK/TAX COLLECTOR**

RESOLVED, that Krista Wood, Town Clerk/Tax Collector, with the approval of the Horicon Town Board, does hereby re-appoint Dawn Higgins as Deputy Town Clerk/Tax Collector at the rate of \$15.38 per hour.

**RESOLUTION NO. 17-2022**

**RESOLUTION TO APPOINT DEPUTY REGISTRAR**

RESOLVED, that Krista Wood, Town Clerk/Registrar, with the approval of the Horicon Town Board, does hereby appoint Becky Ross as Deputy Registrar.

**RESOLUTION NO. 18-2022**

**RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS CHAIRMAN**

RESOLVED, that the Town Board does hereby re-appoint Cheryl Erickson as Chair of the Zoning Board of Appeals for a one-year term expiring December 31, 2022 at an annual salary of \$900.00.

**RESOLUTION NO. 19-2022**

**RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS MEMBER JAMES DEWAR**

RESOLVED, that the Town Board does hereby wish to re-appoint ZBA member James Dewar to a five-year term on the Town of Horicon Zoning Board of Appeals to commence January 1, 2022 and expire on December 31, 2026.

**RESOLUTION NO. 20-2022**

**RESOLUTION TO RE-APPOINT PLANNING BOARD CHAIRMAN**

RESOLVED, that the Town Board does hereby appoint Steve Mullins as Chair of the Planning Board for a one-year term expiring December 31, 2022 at an annual salary of \$900.00.

**RESOLUTION NO. 21-2022**

**RESOLUTION TO PLANNING BOARD MEMBER**

WHEREAS, Bill McGhie has resigned from the Town of Horicon Planning Board, and now, therefore be it  
RESOLVED, that the Town Board of the Town of Horicon does hereby appoint David Iasevoli to the full seat of Planning Board member for a five-year term to commence on January 1, 2022 and to expire on December 31, 2026.

**RESOLUTION NO. 22-2022**

**RESOLUTION TO RE-APPOINT BOARD OF ETHICS MEMBER SYLVIA SMITH**

RESOLVED, that the Town Board does hereby re-appoint Sylvia Smith to a five-year term on the Horicon Board of Ethics to commence January 1, 2022 and expire on December 31, 2026.

**RESOLUTION NO. 23-2022**

**RESOLUTION TO RE-APPOINT LIBRARY BOARD OF TRUSTEE MEMBER**

RESOLVED, that the Town Board does hereby re-appoint E. Joyce Greenidge to a five-year term on the Board of Trustees of the Horicon Free Public Library to commence January 1, 2022 and expire on December 31, 2026.

**RESOLUTION NO. 24-2022**

**RESOLUTION TO RE-APPOINT SLPD COMMISSIONER**

RESOLVED, that the Town Board does hereby re-appoint SLPD Commissioner Tom Luciano to a three-year term to commence January 1, 2022 and expire on December 31, 2024.

***Other Business...***

*Special EMS Tax District:* Supervisor Geraci explained that the Board recently passed a resolution which allowed the Town to conduct a fact-finding study in partnership with Chestertown regarding the potential creation of a Special EMS tax district to see if this would even be feasible. The Town of Chester recently passed a similar resolution. Supervisor Geraci, with Town Board approval, would like to establish the initial committee to work with Town of Chester, which would be himself and Ed Sim.

**RESOLUTION NO. 25-2022**

Councilpersons Olson and R. Hill introduced Resolutions #25 and moved its adoption:

**RESOLUTION TO APPOINT FACT-FINDING COMMITTEE**

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Mike Geraci and Ed Sim to a fact-finding committee in partnership with the Town of Chester regarding the possible creation of a special EMS tax district.

***Privilege of the Floor...***

-Supervisor Geraci recognized former Supervisor Sylvia Smith for her work as Town Councilperson and as Supervisor over the last eight years. He also noted her years of service and dedication to the Town of Horicon throughout her life.

There being no further business, the meeting was adjourned at 3:15 PM by MOTION of Councilperson Palmer and Councilperson F. Hill, all Ayes.

Respectfully submitted:

\_\_\_\_\_  
Town Clerk