

**Present at meeting:**

Michael Geraci	Supervisor
Rob Hill	Councilman
Robert Olson	Councilman
Peter Palmer	Councilman
Krista Wood	Town Clerk

Also: Assessor Christine Hayes, HS Darian Granger, Barb French, Becky Ross, Bob and Sylvia Smith, Janet Early, Jim Ventura, Neil Brandmaier, Matt Wood, Fred Holman, Sarah Hayes, Alissa Hayes, Scott and Alyssa Hayes, and Tom Horn.

Supervisor Geraci opened the regular meeting at 6:00pm.

**Approval of Minutes:**

Minutes of October 20, 2022, a regular Town Board meeting, were approved by Motion of Councilman Olson and Councilman Hill.

Ayes: 4 (Olson, Hill, Palmer, Geraci) Nays: 0

Minutes of November 2, 2022, a budget workshop meeting, were approved by Motion of Councilman Olson and Councilman Palmer.

Ayes: 4 (Olson, Palmer, Hill, Geraci) Nays: 0

**Approval of Vouchers and Abstracts:**

**RESOLUTION #175-2022**

Councilman Hill and Councilman Palmer introduced Res. No. 175 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF NOVEMBER 2022 ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the November 17, 2022 Vouchers and Abstracts as follows:

General Abstract	11	\$ 63,495.73
Highway Abstract	11	\$ 56,241.62

Ayes: 4 (Hill, Palmer, Olson, Geraci) Nays: 0

**Correspondence to the Board...**

-Association of Towns	RE: Annual Meeting and Training School
-Phoenix Labs	RE: 2023 landfill pricing
-Roberts/Lambert Family Tournament	RE: Donation of \$750.00 to Horicon Food Pantry

**Reports...** Town Clerk, Justice, Zoning, Assessor, Landfill, NWEMS, Food Pantry, Historian, Historical Society  
Supervisor Geraci noted that the NWEMS ambulance was involved in an accident on the way to Glens Falls Hospital. He said one of the crew members suffered an injury to his shoulder and the patient was not injured. He said there is about \$8,000.00 in damages to the ambulance as well. Mr. Geraci said fortunately this was not more serious than it was. He said, as always, we thank them for the service that they provide.

Supervisor Geraci said the Town pays to dispose of various items from the Landfil and one is electronics. He asked Barb French what the Town charges people to dispose of electronics; Barb said there is no charge for electronics. He said the Town is not in the business to lose money, the Town is not in the business to make money, but the Town cannot lose money on this. He asked Barb to come up with a fee schedule for such items for the next meeting.

Supervisor Geraci said Interim ZA Christine Hayes has been sending out notices where blight, or junk, exists. He said it has become a problem and Christine has been addressing this issue aggressively. He said this will continue to move forward because no one wants the Town to look bad.

**Supervisor's Report...** (see full report attached)

*Additional comments from Supervisor Geraci:*

- The Town is looking for a Dog Control Officer. This is on the Town's website and will be advertised in The Sun this week and next week. Mr. Geraci thanked Darian Granger for his years of service.
- Last month there was discussion regarding two NSF checks the Town received from All Brands Redemption. Mr. Geraci said he has obtained letters of protest from the bank. This was the first step and now the Town can proceed with any criminal action that can be taken.
- The Town has recently changed health care brokers. He thanked Becky Ross for all her dedicated work to make this transition happen as it has not been easy. He noted this is not a reduction in benefits but a change in the way of doing business and a change of broker.
- There is a work group at the County that is looking at ways to get information out on de-icing systems. Hopefully within the next month they will have a brochure that will be sent from the County. Earlier in the year this topic was brought to the Town, but the Board felt this was a bigger issue than the Town of Horicon. Mr. Geraci said he took this to the County, and with all the bodies of water in the County they felt it would be a good idea to get this information out to all property owners on bodies of water. He said in the end there will be advisories about safe practices.

**Town Board Member Reports...** (see full reports attached)

*Additional comments from Councilman Hill:* Mr. Hill said he attended a meeting with the Chamber focused on the labor pool shortage which is being driven by the lack of affordable housing. He said they are currently looking for solutions to this issue.

*Additional comments from Councilman Olson:* Mr. Olson said he attended the Trunk or Treat and noted it was well organized, well supervised, there was no damage to the Community Center, and the group did a good job cleaning up afterwards.

*Additional comments from Councilman Palmer:* Mr. Palmer said he has been working on possible changes to the Zoning Law with Christine. He said the electrical entrance at the old bathroom in Adirondack was not up to code. Mr. Palmer said he, Jerry Hensler, and Anthony Lashway worked on fixing the electrical to bring it up to code and to provide power to the snack shack which has not had power for years. He said this work is pretty much done and all that is left is to put some outlets and lights in.

**Resolutions...**

Councilpersons Olson and Hill introduced Resolutions #176 - #182 and moved their adoption:

Ayes: 4 (Olson, Hill, Palmer, Geraci) Nays: 0

**RESOLUTION #176-2022**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH WARREN COUNTY FOR SOLID WASTE DISPOSAL**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to sign the agreement with Warren County for Solid Waste Disposal for 2023.

**RESOLUTION #177-2022**

**RESOLUTION TO AUTHORIZE BUDGET TRANSFERS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following budget transfers in the General and Highway funds:

**General Fund:**

<u>Account:</u>	<u>Description:</u>	<u>Debit:</u>	<u>Credit:</u>
A1620.4	Buildings Contractual	\$ 232.00	
A1620.2	Buildings Equipment		\$ 232.00
A1220.4	Supervisor Contractual	\$ 233.06	
A1220.2	Supervisor Equipment		\$ 233.06
A8090.4	Environ. – Contractual	\$5,000.00	
A1420.4	Attorney		\$5,000.00
<b>Highway Fund:</b>			
<u>Account:</u>	<u>Description:</u>	<u>Debit:</u>	<u>Credit:</u>
DA9010.8	Hwy Retirement	\$6,137.96	
DA5110.4	General Repairs		\$6,137.96

**RESOLUTION #178-2022**

**RESOLUTION TO SET PUBLIC HEARING FOR 2023 CONTRACTS**

WHEREAS, monies have been appropriated in the 2023 Budget for contracts in the following amounts:

Emergency Service Provider	\$ 200,000.00
Horicon Historical Society	\$ 1,000.00
North Warren Chamber of Commerce	\$ 12,000.00
Horicon Free Library	\$ 2,000.00
Chester-Horicon Health Center	\$ 6,000.00
Snowmobile Club	\$ 3,500.00
Horicon Volunteer Fire Company	\$ 274,409.00
Brant Lake Association (BL milfoil)	\$ 32,617.00
Warren County (SL milfoil)	\$ 12,838.17

NOW, THEREFORE BE IT RESOLVED, that a Notice of Public Hearing will be published stating that a hearing on the above-named contracts will be held on Thursday, December 15, 2022 at 6:00 PM at the Horicon Community Center.

**RESOLUTION #179-2022**

**RESOLUTION TO SET YEAR-END MEETING**

RESOLVED, that the Town Board of the Town of Horicon does hereby set the year-end meeting for Thursday, December 29, 2022 at 2:00 pm.

**RESOLUTION #180-2022**

**RESOLUTION TO SET ORGANIZATIONAL MEETING**

RESOLVED, that the Town Board of the Town of Horicon does hereby set the Organizational Meeting of the Town of Horicon for Tuesday, January 3, 2023 at 2:00 pm.

**RESOLUTION #181-2022**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH LAKE CHAMPLAIN – LAKE GEORGE REGIONAL PLANNING BOARD TO SUBMIT AN APPLICATION FOR A TCP**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to enter into a no cost agreement with the Lake Champlain – Lake George Regional Planning Board to submit an application on the Town’s behalf to the U.S. Department of Transportation (DOT) for a Thriving Communities Program (TCP) that if accepted will provide technical assistance, planning, and capacity building support to communities that may lack the staffing or technical expertise to scope, fund, and develop infrastructure projects that advance broader

community goals. TCP is designed to ensure that communities have the tools needed to access the historic funding provided in the Bipartisan Infrastructure Law (BIL). The TCP will provide two years of deep-dive assistance to help selected communities guide transportation projects from concept to completion. There is no cost to receive this support, but interested communities must submit a Letter of Interest (LOI) by December 6, 2022, to be considered for selection.

**RESOLUTION #182-2022**

**RESOLUTION TO AUTHORIZE PAYMENT TO COUNTY FLOORS INC**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize payment to County Floors Inc in the amount of \$1,953.00 to come from A7510.4.

**Old Business:**

*Town Mission Statement:* Supervisor Geraci said at last month's meeting he passed out a recommended Town Mission Statement. He met with the Town Hall staff about this yesterday. Mr. Geraci read the proposed statement and he asked the Board for a motion to adopt this as the Town's mission statement.

**RESOLUTION #183-2022**

Councilman Palmer and Councilman Olson introduced Res. No. 183 and moved its adoption:

**RESOLUTION TO ADOPT TOWN MISSION STATEMENT**

RESOLVED, that the Town Board of the Town of Horicon does hereby adopt a mission statement for the Town as follows:

***Town of Horicon Mission Statement***

***To provide ethically driven quality professional public services to all residents, businesses and visitors and pledge a commitment to highly responsible environmental and financial stewardship.***

Ayes: 4 (Palmer, Olson, Hill, Geraci) Nays: 0

*Short-term rentals:* Supervisor Geraci explained that Warren County has a law in place that requires people that use their properties as short-term rentals to register with the County Treasurer and to collect the 4% occupancy tax. He noted this law has been in place for some time but many property owners that have short-term rentals are not registered. Mr. Geraci said if rental property owners do not register then they are in violation of the County law. He added that the County does do compliance checks and have found many of these rental properties are not registered. Supervisor Geraci said Horicon does not have a local law on short-term rentals, however people really need to register with the County. Supervisor Geraci explained how the Town benefits from the collection of this occupancy tax which provides funding for local events in the Town. He said, for example, the occupancy tax is what will provide funding for the de-icing informational materials. He asked that these property owners register with the County.

*Mill Pond Pedestrian Improvements:* Supervisor Geraci said he has spoken about this several times. He said the engineering firm that has been working on this will be doing a presentation at the December meeting. He said the draft plan addresses safety issues and includes proposals for such things as crosswalks and a possible boardwalk around the Mill Pond among other things. Mr. Geraci said so far there has been no cost to the Town. He said the engineering firm will present the various options and once that is decided the Town can then look at a funding stream.

**New Business:**

*Warren County Hazard Mitigation Plan:* Supervisor Geraci said Warren County Emergency Services is putting together a new Hazard Mitigation Plan which needs to be done every five years. He said there is much more to be done on this but it is being addressed and there will be a new plan in place. He also noted this plan needs to be in place in order to receive any grant reimbursements from FEMA.

*Highway Truck:* Supervisor Geraci explained that the Board had approved the purchase of a new highway truck a year and a half ago, the Town was told it would be about a year before delivery. He said HS Granger received notice this week that the vendor had to back out because the truck could not be built. Mr. Geraci said the process will need to be started over and asked for a motion to put a new truck out to bid.

**RESOLUTION #184-2022**

Councilman Palmer and Councilman Hill introduced Res. No. 184 and moved its adoption:

**RESOLUTION TO AUTHORIZE CLERK TO ADVERTISE FOR BIDS FOR NEW HIGHWAY TRUCK**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Clerk to advertise for bids for a new Ford F250 4WD pickup truck as per the spec sheet. Bids are due by Wednesday, December 14, 2022 at 2:00 pm and will be publicly opened at the Town Board meeting on Thursday, December 15, 2022.

Ayes: 4 (Palmer, Hill, Olson, Geraci) Nays: 0

**Privilege of the Floor...**

Supervisor Geraci opened privilege of the floor and noted there is a two-minute time limit, this is not a debate or question and answer period, and all comments need to be directed to the Town Board.

-Tom Horn addressed the problem he has with his neighbor and gave the background on the situation. He feels the Town should be doing more to address the issue and to follow through with the decision the court issued to his neighbor. He said he does not feel the Town has done what it needs to do.

-Fred Holman noted he met with Supervisor Geraci and Councilman Olson regarding the programs he brought to the Board last month. He asked if the information had been posted on the Town's website and put in the Food Pantry. Supervisor Geraci said this has been done. Mr. Holman said he would be happy to set up a meeting with the representatives from the County and the State to discuss this further.

-Sarah Hayes, organizer of Trunk or Treat, said she had been told a few weeks prior to the event that the Community Center was closed to events like this, but that has been changed. She said she hopes they can continue to have events at the Community Center and that kids will be able to enjoy it.

**Announcements:**

Supervisor Geraci thanked Bob and Sylvia Smith for their help with hanging new photos and historic maps in the Town Hall. He said they are trying little by little to give the building a more Adirondack feel.

He said the Town has received a grant to refinish the floors in the Heintzelman Library. He noted there is much more work to be done and hopefully it will be ready by Spring.

Supervisor Geraci thanked everyone for attending and wished everyone a nice Thanksgiving.

**Adjourn...** There being no further business to attend to the meeting was adjourned at 6:40 PM by MOTION of Councilperson Palmer and Councilperson Olson, all in favor.

Respectfully Submitted:

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Town Clerk

## Supervisor's Significant Meetings / Activities Report

October 21 – November 17, 2022

<b>October 21</b>	<b>Warren County Board of Supervisors Meeting</b>
<b>October 24</b>	<b>Warren County Board of Supervisors sub-Committee Meetings</b>
<b>October 25</b>	<b>Warren County Board of Supervisors sub-Committee Meetings</b>
<b>October 26</b>	<b>Planning meeting with the Town's new health care broker, Hometown Solutions</b>
<b>October 26-28</b>	<b>NYS Governors Traffic Safety Committee Symposium in Albany</b>
<b>October 31</b>	<b>Meeting with NYS DEC and Town boat steward coordinators ref to operation plans for 2023</b>
<b>October 31</b>	<b>Food Truck Friday 2022 review and 2023 planning meeting</b>
<b>November 1</b>	<b>Meetings with Town retirees, current employees and Hometown Solutions CEO ref to health care benefits</b>
<b>November 2</b>	<b>Warren County Hazard Mitigation Plan -Planning Partnership Kick-Off Meeting</b>
<b>November 2</b>	<b>Public Hearing for the Town's 2023 budget proposal</b>
<b>November 3</b>	<b>Warren County Board of Supervisors sub-Committee Meetings</b>
<b>November 3</b>	<b>Heintzelman Library floors refurbished funding provided by a grant from GORE Mountain</b>
<b>November 4</b>	<b>Warren County Board of Supervisors 2023 Budget Meeting</b>
<b>November 8</b>	<b>Election Day, Town Hall closed</b>

<b>November 9 &amp; 10</b>	<b>NYS Sheriffs and Chiefs of Police Public Safety Conference, Queensbury</b>
<b>November 10</b>	<b>De-icing systems workgroup meeting with Warren County Planning, Economic Development and Public Affairs Offices and Town Council member Olson and Town residents</b>
<b>November 11</b>	<b>Tri-lakes Council Meeting / Veterans Day Ceremony at Town Hall, Town Hall closed</b>
<b>November 14</b>	<b>Horicon Historical Society Meeting / Health Equity benefits system meeting</b>
<b>November 15</b>	<b>Warren County Board of Supervisors sub-Committee Meetings</b>
<b>November 16</b>	<b>Warren County Hazard Mitigation planning meeting / Monthly Town Hall staff meeting / Warren County bi-monthly EMS Coordinators Meeting</b>
<b>November 17</b>	<b>Town Board Meeting</b>

**Town Board Member Robert Hill**  
**Activity Report 21OCT-17NOV 2022**

**DATE**

**ACTIVITY**

25OCT2022	Met with town Historian to go over renovation items for Hentzleman Library. Working to get matching trim and to set up an account for donations via social media.
10NOV2022	Interviewed Mr. Larry Bell for ZBA. ALT position.
11NOV2022	Participated in Veterans Day ceremony at Horicon Town Hall. There was a fair amount of people who attended but weather did hinder folks from coming out.
14NOV2022	Attended Horicon Historical Society meeting to discuss needed maintenance for facilities and hot water installation in ADK Museum. Planned for facilities walk through to go over any issues.
15NOV2022	Met with North Warren Chamber of commerce. Dec 7 <sup>th</sup> will be a joint mixer with Johnsburg at the Tannery Pond community center. Discussed winter carnival. Talked about labor pool shortage and housing shortage.
16NOV2022	Attended Staff meeting with Town Hall members



**TOWN BOARD MEMBER ROBERT E. OLSON**

**ACTIVITY REPORT**

**10/21/2022 - 11/17/2022**

- 10/25      Attended ZBA Meeting**
- 10/31      Monitored Town of Horicon Trunk or Treat  
Celebration**
- 11/01      Attended Town of Horicon Health Insurance  
seminar**
- 11/02      Attended Town of Horicon Budget Public Hearing**
- 11/10      Attended Warren County Meeting on Ice Eaters  
At Municipal Center**
- 11/11      9:00 AM    Attended Tri Lakes Alliance Meeting  
11:00AM    Attended Veterans Day Memorial  
1:30 PM    Participated in Land Use Meeting with  
Zoning Administrator**
- 11/17      Attend Town of Horicon Town Board Meeting**

**Town Board Member – Peter Palmer**

**Activity Report 10/20-11/17**

<b>DATE</b>	<b>ACTIVITY</b>
11/1	meeting town hall
11/2	public hearing town hall
11/5	adirondack bath house electrician
11/10	bath house excavation
11/11	town hall memorial service
11/15	worked all day with jerry hensler and anthony lashway installing new power and box at adirondack bath house