

**HORICON TOWN BOARD
ORGANIZATIONAL MEETING**

**JANUARY 3, 2023
2:00 PM**

Present at meeting Michael N. Geraci Supervisor
 Rob Hill Councilperson
 Robert Olson Councilperson
 Peter Palmer Councilperson
 Krista Wood Town Clerk

Also: John Donovan

Supervisor Geraci opened the Organizational Meeting at 2:00 pm and reviewed each of the proposed Resolutions.

The Resolutions to organize the Town were then introduced...

Councilpersons Olson and Hill introduced Resolutions #1 - #21 and moved their adoption,

Ayes: 4 (Palmer, R. Hill, Olson, Geraci) Nays: 0 :

RESOLUTION NO. 1-2023

RESOLUTION DESIGNATING COMMITTEES FOR 2023

RESOLVED, that Supervisor Michael Geraci does hereby appoint the following Committees for 2023:

<u>Town Board Sub-Committee:</u>	<u>Chair:</u>	<u>Member:</u>
Assessment / Planning / Zoning	Bob Olson	Peter Palmer
Brant Lake	Peter Palmer	Bob Olson
Cemetery	Bob Olson	Rob Hill
Facilities & Grounds	Rob Hill	Pete Palmer
Finance & Insurance	Mike Geraci	Rob Hill
Highway	Peter Palmer	Rob Hill
Library	Bob Olson	Peter Palmer
Personnel	Rob Hill	Mike Geraci
Public Information / Technology	Rob Hill	Mike Geraci
Schroon Lake	Bob Olson	Mike Geraci
Transfer Station	Peter Palmer	Bob Olson

RESOLUTION NO. 2-2023

RESOLUTION DESIGNATING SALARIES FOR 2023

RESOLVED, that effective January 1, 2023 the following shall be the salary and compensation for the Town of Horicon:

Supervisor	Michael Geraci, Sr.	\$ 41,394.29
Budget Officer	Patricia Monahan	\$ 2,690.63
Town Clerk/Tax Collector	Krista Wood	\$ 52,951.64
Town Council	TBD	\$ 6,524.39
	Robert Olson	\$ 6,524.39
	Peter Palmer	\$ 6,524.39
	Rob Hill	\$ 6,524.39
Town Justice	John Mahon	\$ 13,455.00
Hwy. Supt.	Darian Granger	\$ 60,547.50
Sole Assessor	Christine Hayes	\$ 74,520.00 * Shared Service with Bolton
Zoning Officer	Matthew Magee	\$ 55,275.00 *Shared Service with Hague
Bookkeeper	Patty Monahan	\$ 25,200.00 *Shared Service with Warrensburg
Health Officer	Lynn Keil	\$ 1,000.00
Historian	Colleen Murtagh	\$ 1,863.00
Board of Review members per meeting fee		\$ 267.00
Chairman ZBA & Planning Boards		\$ 900.00
ZBA and PB Members per meeting fee		\$ 35.00

**HORICON TOWN BOARD
ORGANIZATIONAL MEETING**

**JANUARY 3, 2023
2:00 PM**

Hourly Wages:

Boat Launch Stewards	\$ 15.50
Deputy Tax Collector	\$ 15.92
Dog Control Officer	\$ 17.08
Facility Manager	\$ 19.67
Justice Clerk	\$ 20.00
Library Clerk	\$ 17.00
Library Assistant	\$ 15.00
Lifeguard	\$ 16.00
Museum Staff	\$ 15.53
Buildings & Grounds Laborer	\$17.00 (Rob Wallace)
Buildings & Grounds Laborer	\$16.00 (Shane Westerkamp)
Secretary to the Supervisor	\$ 20.18
Transfer Station Attendant	\$ 17.03
Transfer Station Recycling Attendant	\$ 16.00
Zoning/Planning Sec.	\$ 17.08

Highway Wages:

Wingman	\$ 18.19				
M. Younes	\$ 25.86	A. D'Angelico	\$ 25.61	Jack Vanderwarker	\$ 26.03
R. Otruba	\$ 25.61	A. Otruba	\$ 20.76	B. Johnson	\$ 24.99
J. Kennedy	\$ 25.36	B. Arnold	\$ 24.99	C. Petro	\$ 24.99

RESOLUTION NO. 3-2023

RESOLUTION DESIGNATING OFFICIAL BANKS

RESOLVED, that Glens Falls National Bank is designated to be the official bank to deposit the Town of Horicon's monies during 2023.

RESOLUTION NO. 4-2023

RESOLUTION DESIGNATING TOWN NEWSPAPERS FOR 2023

RESOLVED, that the Glens Falls Post Star shall be used for all legal notices of the Town of Horicon, BE IT FURTHER RESOLVED, that The Sun will be used for all other notices and advertising not considered to be a "legal notice".

RESOLUTION NO. 5-2023

RESOLUTION DESIGNATING MILEAGE ALLOWANCE

RESOLVED, that Town Officials be compensated at the current rate of 65.5 cents per mile for use of their personal vehicles in the performance of their official duties in 2023. This mileage rate follows the IRS standard mileage.

RESOLUTION NO. 6-2023

RESOLUTION SETTING DATE OF MONTHLY MEETINGS

RESOLVED, that the Town Board of the Town of Horicon shall hold its monthly meeting on the third Thursday of each month at 6:00 PM at the Horicon Community Center.

RESOLUTION NO. 7-2023

RESOLUTION AUTHORIZING SUPERVISOR TO SEND REPORT

RESOLVED, that the Supervisor shall submit to the Town Clerk and to the State Comptroller, a copy of the Annual Report for 2022 no later than 60 days after the close of the year.

RESOLUTION NO. 8-2023

RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO EXPEND AMOUNTS UNDER \$1,000.00

RESOLVED, that the Highway Superintendent be authorized to expend under \$1,000.00 per item for repairs. Any other expenditure shall be reviewed by the Highway Committee.

RESOLUTION NO. 9-2023

RESOLUTION TO ADOPT PROCUREMENT POLICY AND PROCEDURES PURSUANT TO S104B OF THE GENERAL MUNICIPAL LAW

WHEREAS, the Town of Horicon adopted a Procurement Policy in Resolution 65 of 2014, AND
WHEREAS, this policy needs to be reviewed and adopted each year, NOW, THEREFORE BE IT
RESOLVED, that the Town Board hereby adopts the Procurement Policy and Procedures
Pursuant to S104B of the General Municipal Law.

RESOLUTION NO. 10-2023

RESOLUTION ESTABLISHING BONDING FOR TOWN OF HORICON EMPLOYEES FOR THE YEAR 2023

WHEREAS, under Sec. 25 of Town Law, the Town Board is required to set the amounts of a Blanket Bond for Town Officers & Employees by Resolution, AND

WHEREAS, the Town of Horicon is insured for bonding of all its employees, NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon establishes the following limits of insurance:

Public Employee dishonesty bond-per employee \$10,000.00

Additional indemnity-specified positions

 Town Supervisor \$ 30,000.00

 Deputy Supervisor \$ 30,000.00

 Town Clerk \$ 30,000.00

 Tax Collector \$310,000.00

Public Officials Liability Policy: Provides coverage for "errors or omissions" for which public officials are found liable:

 Each Claim Limit \$1,000,000.00

 Annual Aggregate \$1,000,000.00

BE IT FURTHER, RESOLVED, that the Town Clerk of the Town of Horicon is hereby instructed to file a copy of this Resolution with the Warren County Clerk.

RESOLUTION NO. 11-2023

RESOLUTION RE-APPOINTING TOWN COUNSELOR

RESOLVED, that Mark Schachner, Esq. is hereby re-appointed as Town Counsel for the Town of Horicon. Counselor Schachner shall be compensated on an hourly basis of \$230.00.

RESOLUTION NO. 12-2023

RESOLUTION TO RE-APPOINT TOWN HISTORIAN

RESOLVED, that Colleen Murtagh is re-appointed to serve as Town Historian for 2023 at a salary of \$1,863.00.

RESOLUTION NO. 13-2023

RESOLUTION APPOINTING SECRETARY TO THE SUPERVISOR

RESOLVED, that Supervisor Geraci does hereby appoint, with Town Board approval, Becky Ross as Secretary to the Supervisor at an hourly wage of \$20.18 per hour for a 40-hour week.

RESOLUTION NO. 14-2023

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS CHAIRMAN

RESOLVED, that the Town Board does hereby re-appoint Cheryl Erickson as Chair of the Zoning Board of Appeals for a one-year term expiring December 31, 2023 at an annual salary of \$900.00.

RESOLUTION NO. 15-2023

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS MEMBER ROSS SCHOEMBS

RESOLVED, that the Town Board does hereby wish to re-appoint ZBA member Ross Schoembs to a five-year term on the Town of Horicon Zoning Board of Appeals to commence January 1, 2023 and expire on December 31, 2027.

RESOLUTION NO. 16-2023

RESOLUTION TO RE-APPOINT PLANNING BOARD CHAIRMAN

RESOLVED, that the Town Board does hereby re-appoint Steve Mullins as Chair of the Planning Board for a one-year term expiring December 31, 2023 at an annual salary of \$900.00.

RESOLUTION NO. 17-2023

RESOLUTION TO PLANNING BOARD MEMBER BARB FRENCH

RESOLVED, that the Town Board of the Town of Horicon does hereby re-appoint Barb French to a five-year term on the Horicon Planning Board to commence on January 1, 2023 and to expire on December 31, 2027.

RESOLUTION NO. 18-2023

RESOLUTION TO PLANNING BOARD MEMBER MELANIE FUERST

RESOLVED, that the Town Board of the Town of Horicon does hereby re-appoint Melanie Fuerst to a five-year term on the Horicon Planning Board to commence on January 1, 2023 and to expire on December 31, 2027.

RESOLUTION NO. 19-2023

RESOLUTION TO RE-APPOINT BOARD OF ETHICS MEMBER MIKE ERICKSON

RESOLVED, that the Town Board does hereby re-appoint Mike Erickson to a five-year term on the Horicon Board of Ethics to commence January 1, 2023 and expire on December 31, 2027.

RESOLUTION NO. 20-2023

RESOLUTION TO RE-APPOINT HORICON REPRESENTATIVE TO THE NWEMS

RESOLVED, that the Town Board does hereby re-appoint Rob Smith to a one-year term to commence January 1, 2023 and expire on December 31, 2023 as Horicon representative to the North Warren Emergency Squad.

RESOLUTION NO. 21-2023

RESOLUTION TO ADOPT PRIVILEGE OF THE FLOOR RULES AND REGULATIONS DURING TOWN BOARD MEETINGS

RESOLVED, that the Town Board does hereby adopt rules and regulations for Privilege of the Floor during Town Board meetings, effective January 1, 2023, as set forth below:

- Members of the public shall be allowed to speak only during public comment / privilege of the floor period of the meeting
- Privilege of the floor shall be for the purpose of allowing members of the public to present any matter which, in their opinion, deserves the attention of the Town Board
- Privilege of the floor shall not serve as a debate or question and answer period with the Board
- Speakers must be recognized by the Town Supervisor or (his /her designee)
- Speakers must provide their name and state if they are speaking as a resident, member of the general public or on behalf of another person or an organization
- Speakers must limit their remarks to two minutes

- All remarks shall be addressed to the entire Board not to one member nor to any other member of the public
- Speakers shall adhere to commonly accepted rules of courtesy and decorum. There shall be no profanity, vulgar language, or vulgar gestures
- Written correspondence may be submitted as part of the record of the public meeting
- Persons who exceed two minutes, violate the rules of courtesy or deliberately interfere with another person's right to comment or participate or by their behavior interfere with governmental administration may be ruled out of order, cut off, removed and/or have non-recognized comments removed from the record

Other Business...

Highway Truck:

RESOLUTION NO. 22-2023

Councilman Palmer and Councilman Olson introduced Res. No. 197 and moved its adoption:

RESOLUTION TO DECLARE HIGHWAY TRUCK AS SURPLUS

RESOLVED, that the Town Board of the Town of Horicon does hereby declare the old 2009 Ford F250XL Highway Pickup as surplus equipment and authorizes that it may be advertised for bid and sold "as is".

Ayes: 4 (Palmer, Olson, Hill, Geraci) Nays: 0 :

Agreement with WC for Combating Invasive Species:

RESOLUTION NO. 23-2023

Councilman Hill and Councilman Olson introduced Res. No. 197 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT WITH WARREN COUNTY FOR COMBATING INVASIVE SPECIES

WHEREAS, Warren County has allocated \$41,666.67 to the Town of Horicon for the purpose of combating aquatic invasive species during the calendar year 2023, and the Town of Horicon agrees to accept the funds for the purpose intended, now, therefore be it RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Geraci to sign the Intermunicipal Agreement with Warren County for combating aquatic invasive species in publicly accessible waters within the Town of Horicon.

Ayes: 4 (Hill, Olson, Palmer, Geraci) Nays: 0 :

Solar panels: Supervisor Geraci said the solar panel agreement needs review; for example, when was the system installed, what is the life span of the panels, what is the maintenance situation, is the Town actually saving money. Councilperson Olson said he thinks the panels have a life span of twenty years and after that the Town owns them and is responsible for the maintenance. Supervisor Geraci asked Councilperson Hill to meet with him to review this.

2023 tax rates: Supervisor Geraci gave the Board members a tax rate sheet showing the comparison between 2022 and 2023 so when they are asked about the rates they will have to explain the rates to people. He noted that all rates are reduced from last year, and it is important to let residents know the reval had a direct impact on the lower tax rates. He noted other towns have much higher rates and in some cases fewer services.

Adjourn

There being no further business, the meeting was adjourned at 2:16 PM by MOTION of Councilperson Palmer and Councilperson Hill, all Ayes.

Respectfully submitted:

Town Clerk