

**HORICON TOWN BOARD  
REGULAR MEETING**

**JANUARY 19, 2023  
6:00 PM**

<b>Present at meeting:</b>	Michael Geraci	Supervisor
	Rob Hill	Councilman
	Robert Olson	Councilman
	Peter Palmer	Councilman
	Krista Wood	Town Clerk

Also: HS Darian Granger, Barb French, John Robinson, Matt Wood, Jim Ventura, Janet Early, Neil Brandmaier, Joan Johnson, and Steve Mullins.

Supervisor Geraci opened the regular meeting at 6:00pm.

***Local Board of Health...***

A Motion was made by Councilman Olson, seconded by Councilman Palmer, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 6:00 PM.

**1) Septic variance change - Robinson / 11 Chippewa Loop / tax map #71.12-1-19:**

- John Robinson, owner, explained that the request for approval to change the original replacement wastewater disposal system is due to unforeseen circumstances while installing the new system. He said the gravity fed system cannot be used due to site conditions, so they are proposing to use a pump station instead. He said this change does not modify any of the setbacks of the original variance. Mr. Robinson said he sent the plans to Cedarwood who had several comments.

- Correspondence from Cedarwood Engineering, after their review, included three comments as follows:

- 1) There needs to be an alarm on the pump station in a conspicuous location with visual and audible notifications;
- 2) In general, the change to the proposed system is small and the use of a pump station instead of gravity is a common practice in the installation of septic systems;
- 3) The addition of the pump station does not create any substantial deviation from the original variances granted by the Local Board of Health. The pump station tank is inline with the previously approved septic tank and maintains the separation distances described in the original submission.

-Mr. Robinson said he revised his plan to include the recommended audible and visible alarm, and Cedarwood is satisfied with the proposal.

-Mr. Geraci asked for any comments or questions from the Board; there were none.

**RESOLUTION #24-2023**

Councilman Hill and Councilman Olson introduced Res. No. 24 and moved its adoption:

**RESOLUTION TO APPROVE A CHANGE TO THE REPLACEMENT WASTEWATER DISPOSAL SYSTEM**

**AT 11 CHIPPEWA LOOP**

RESOLVED, that the Horicon Town Board, acting as Local Board of Health, based on the receipt of an amended set of stamped plans from Consultant Engineering Services PLLC, and review by Cedarwood Engineering, does hereby approve the change to the variance for a replacement wastewater disposal system at 11 Chippewa Loop in Brant Lake (Tax Map #71.12-1-19) as the change to the system is neither significant nor substantive.

Ayes: 4 (Hill, Olson, Palmer, Geraci) Nays: 0

**A Motion was made by Councilman Palmer, seconded by Councilman Olson, to move back into regular session. The Board moved back into regular session at 6:04 PM.**

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**Approval of Minutes:** Minutes of the December 15, 2022 regular meeting, December 29, 2022 year-end meeting, and January 3, 2023 organizational meeting were approved by Motion of Councilman Palmer and Councilman Hill.

Ayes: 4 (Palmer, Hill, Olson, Geraci) Nays: 0

**Financial Report - January 2023 Vouchers and Abstracts...**

**RESOLUTION #25-2023**

Councilman Olson and Councilman Hill introduced Res. No. 25 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF JANUARY 2023 ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the January 19, 2023 Vouchers and Abstracts as follows:

General Abstract	1	\$ 38,554.91
Highway Abstract	1	\$ 49,551.72
SF	1	\$ 256,550.00
SA	1	\$ 100,000.00

Ayes: 4 (Olson, Hill, Palmer, Geraci) Nays: 0

**Correspondence to the Board...**

Joe Brand/All Brands RE: Money owed to the Town

NYS Dept of State RE: Notice of award of grant for Comprehensive Plan Update

NYS Dept of State RE: Notice of denial of grant for Brant Lake Watershed Management Plan

**Reports...** Town Clerk, Justice, Zoning, Assessor, Landfill, NWEMS, Tax Collector, Food Pantry, Library, Historical Society, Historian

**Supervisor's Report** – see copy attached

**Town Board Committee Reports** – see copies attached

**Resolutions:**

Councilman Olson and Councilman Hill introduced Resolutions #26 to #34 and moved their adoption:

Ayes: 4 (Olson, Hill, Palmer, Geraci) Nays: 0

**RESOLUTION #26-2023**

**RESOLUTION TO ACKNOWLEDGE COMPLETION OF AUDIT OF THE JUSTICE COURT RECORDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby state that the audit of the 2022 Justice Court records was completed by Supervisor Geraci, according to the General Recordkeeping Requirements for Town and Village Justice Courts, and the audit report was presented at the meeting of the Board on January 19, 2023; said report was reviewed and approved by all members of the Board.

**RESOLUTION #27-2023**

**RESOLUTION TO ACKNOWLEDGE COMPLETION OF AUDIT OF THE TOWN CLERK RECORDS**

RESOLVED, that the Town Board of the Town of Horicon does hereby state that the examination of the 2022 Town Clerk records was completed and presented at the meeting of the Board on January 19, 2023, and the records were approved by all members of the Board.

**RESOLUTION #28-2023**

**RESOLUTION AUTHORIZING SOLICITATION OF SAND BIDS**

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6:00 PM**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Town Clerk to solicit, by legal advertisement, bids for processed highway sand. Bids are to be opened at the regular Town Board meeting on February 16, 2023.

**RESOLUTION #29-2023**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH CEDARWOOD ENGINEERING**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Geraci to sign the contract with Cedarwood Engineering for engineering services for the 2023 calendar year.

**RESOLUTION #30-2023**

**RESOLUTION TO AUTHORIZE PAYMENT TO SANTORE WORLD FAMOUS FIREWORKS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Geraci to sign the contract with, and authorize payment to, Santore's World Famous Fireworks, LLC for the fireworks display on September 1, 2023 at a cost of \$5,000.00. Funding for this will be taken from Publicity Fund (A6410.4).

**RESOLUTION #31-2023**

**RESOLUTION TO AUTHORIZE CLERK TO ADVERTISE FOR BIDS FOR HIGHWAY GARAGE FLOOR REPAIR**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Clerk to advertise for bids for repairs to the Highway garage floor. Bids are due by Thursday, February 16, 2023 at 2:00 pm and will be publicly opened at the 6:00 p.m. Town Board meeting that same night.

**RESOLUTION #32-2023**

**RESOLUTION TO AUTHORIZE PURCHASE OF CHAIRS FOR THE CONFERENCE ROOM**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the purchase of six chairs for the conference room at a total cost of \$676.44.

**RESOLUTION #33-2023**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN SHARED SERVICES AGREEMENT FOR ZONING ADMINISTRATOR**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to sign a Shared Services Agreement with the Town of Hague for shared Zoning Administrator services at a cost of \$25,875.00 for the 2023 calendar year.

**RESOLUTION #34-2023**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO APPLY FOR A GRANT FROM THE ADIRONDACK FOUNDATION**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to apply for a grant up to \$20,000 from the Adirondack Foundation for the restoration of the Heintzelman Library.

***Old Business...***

***Surplus Highway truck bids:***

Supervisor Geraci said the Clerk advertised for bids for the surplus 2009 Ford F250 Highway truck, and four bids were received. The bids were as follows: Ronnie Howe \$1,501.00, Gerald Kloss \$277.00, James Flansburg \$425.00, and Greg Vanderwarker \$526.00.

**RESOLUTION #35-2023**

Councilman Palmer and Councilman Hill introduced Res. No. 35 and moved its adoption:

**RESOLUTION TO ACCEPT BID FOR HIGHWAY TRUCK**

WHEREAS the 2009 Ford F250 highway truck was declared surplus and the Clerk has advertised for bids, and four bids were received, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby award the bid for the 2009 Ford F250, sold "as is", to Ronnie Howe for \$1,501.00.

Ayes: 4 (Palmer, Hill, Olson, Geraci) Nays: 0

*ZA applications:* Supervisor Geraci said that Matthew Magee has accepted the full-time position of Zoning Administrator with the Town of Hague. Supervisor Geraci said there is an agreement with Hague that Matthew will not start that full time position until either Horicon finds a new Zoning Administrator or until April 1<sup>st</sup> whichever comes first. He noted the Town has advertised the position and there are two applications so far; applications are being accepted through Friday, January 20<sup>th</sup>.

*Dog Control Officer applications:* Councilman Hill said he interviewed the single applicant for Dog Control Officer. He explained that, unfortunately, due to the nature of the applicant's job and work schedule this will not work. Mr. Hill recommends advertising the position again.

*Solar Power at Community Center and Highway Garage:* Supervisor Geraci said the question had been asked at the last meeting about the solar panel system; is the system saving the Town money, costing the Town money, what is the life expectancy of the system, who is responsible for maintenance at the end of the useful life of the system, etc. He said Councilman Hill has researched this and he asked Mr. Hill to explain what he found. Councilman Hill explained the information he obtained about the solar panel system and noted this system does save the Town money. He asked anyone with questions to please reach out and he will be happy to discuss this with them.

*Proposed amendments to the Landfill fee schedule:* Supervisor Geraci said Barb French has been working on some changes to the Landfill fee schedule; he asked Barb to go over what the current charges are and her recommended changes; Barb reviewed her proposed fee increases. The Board felt the changes were reasonable. Supervisor Geraci asked for a motion to accept the fee schedule as presented.

**RESOLUTION #36-2023**

Councilman Palmer and Councilman Olson introduced Res. No. 36 and moved its adoption:

**RESOLUTION TO AMEND LANDFILL FEE SCHEDULE**

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the Landfill Fee Schedule, effective immediately, as follow:

Mattress -crib, cot, or twin	\$ 5.00 each
Mattress – full or queen	\$ 10.00 each
Mattress – king	\$ 15.00 each
Box spring for crib, cot or twin	\$ 5.00 each
Box spring for full or queen	\$ 10.00 each
Box spring for king	\$ 15.00 each
Dishwasher – metal	no charge
Dishwasher – plastic (C&D)	\$ 10.00 each
Sectional Sofa	\$ 25.00 each
Tires	\$ 0.25 / lb.

Ayes: 4 (Palmer, Olson, Hill, Geraci) Nays: 0

***New Business...***

*Electric Service to Mill Creek Road:* Supervisor Geraci explained there have been several significant power outages on Mill Creek Road over the past year. He said the problem is that the lines are very old and are not protected in conduit. He said National Grid recognized this is an issue and has agreed to run conduit and new cable to bring the lines up to code at no cost.

*2023 Occupancy Tax applications received to date:* Supervisor Geraci said the Town has received two Occupancy Tax applications so far, one for Woolstock and one for Food Truck Fridays. He noted the deadline for applications to the Town is February 15, 2023.

***Privilege of the Floor...***

-Joan Johnson said the library received a \$1,000 grant from the CFGMR, and they are working on the Eisner grant. She said they also have an interesting idea for Food Truck Fridays in the works.

-Steve Mullins said he has no broadband on his road. He was told there are two copper lines for internet that Frontier services and when they go there will be no service at all. He said he even offered to pay Spectrum to run the cable up the road, but they refused. Supervisor Geraci said the Town is doing all they can on this issue and will continue to do so, however, Spectrum is very resistant. He said he is going to contact their Government Relations office to come to a Town Board meeting so residents can voice their concerns and opinions.

-Neil Brandmaier said he has no broadband service on Dorset Road. He said Frontier is bad, Hughes Net is not great, but he now has Starlink which works very well in remote areas.

***Announcements***

***Adjourn...*** There being no further business to attend to the meeting was adjourned at 6:40 PM by MOTION of Councilman Hill and Councilman Palmer, all in favor.

Respectfully Submitted:

\_\_\_\_\_  
Town Clerk

## Supervisor's Significant Meetings / Activities Report

December 16, 2022 – January 19, 2023

<b>December 16</b>	<b>Warren County Board of Supervisors</b>
<b>December 19</b>	<b>Meeting with NYS Public Service Commission ref Town Hall number porting to new phone system</b>
<b>December 19</b>	<b>Warren County Emergency Services ref Hazard Mitigation Plan</b>
<b>December 20</b>	<b>Warren County BOS sub-committee meetings</b>
<b>December 23-26</b>	<b>Town Hall Closed for Christmas</b>
<b>January 2</b>	<b>Town Hall Closed for New Year's Holiday</b>
<b>January 3</b>	<b>Town Board Organizational Meeting</b>
<b>January 6</b>	<b>Lake Champlain Lake George Regional Planning ref Broadband coverage</b>
<b>January 6</b>	<b>Warren County Director of Real Property Tax Services ref various tax exemptions</b>
<b>January 9</b>	<b>Debriefing with NYS Department of State ref Consolidated Grant denial</b>
<b>January 9</b>	<b>Horicon Historical Society Meeting</b>
<b>January 10</b>	<b>Meeting with NYS Public Service Commission ref number porting, Northeast Communications and Spectrum</b>
<b>January 11</b>	<b>Meeting with Hometown Solutions CEO ref development of a new employee handbook</b>
<b>January 11</b>	<b>Meeting with John Dunn, President of the BLA</b>
<b>January 11</b>	<b>North Warren Chamber of Commerce event at the Tannery in North Creek</b>

<b>January 16</b>	<b>Town Hall closed in honor of MLK</b>
<b>January 17</b>	<b>Adirondack Broadband meeting</b>
<b>January 18</b>	<b>North Warren Chamber of Commerce</b>
<b>January 18</b>	<b>Monthly staff meeting</b>
<b>January 19</b>	<b>Town Board meeting</b>

**Town Board Member Robert Hill**  
**Activity Report 16DEC 2022 - 19JAN 2023**

**DATE**

**ACTIVITY**

DEC2022	TOH End of year meeting 2pm
3JAN2023	TOH Organizational Meeting 2pm
3JAN2023	Met with concerned citizen regarding possible pedestrian walkways, crosswalks and parking around millpond. Suggestions will be forwarded to town leadership for review.
JAN2023	Teleconference with National grid and Sunlight General Capital for Solar panel summery at town hall and town shed. Made sure town is getting the best savings possible.
16JAN2023	Interviewed applicant for dog control position.



**TOWN BOARD MEMBER ROBERT E. OLSON**

**ACTIVITY REPORT**

**December 16, 2022 – January 19, 2023**

**DATE**

**ACTIVITY**

**12/29      Attend End of Year Town Board Meeting**

**01/03      Attend Town Board Organizational Meeting**

**01/17      Attend Library Board Meeting**

**01/19      Attend Town Board Meeting**

**Town Board Member – Peter Palmer**

**Activity Report 11/17-1/17**

<b>DATE</b>	<b>ACTIVITY</b>
12/5	TOWN HALL ZONING MEETING DISCUSS NEW ZONING CHANGES
12/15	TOWN HALL PUBLIC HEARING
12/29	TOWN HALL YEAR END MEETING
1/3	TOWN HALL ORGANIZATIONAL MEETING
1/5	LANDFILL MET WITH BARB PRICES DAM INSPECTION RODE WITH DARREN 2023 ROAD CONSTRUCTION
1/9	TOWN HALL ZONING AMENMENTS
1/17	LANDFILL/ DRAINAGE ISSUE

