

Present at meeting: Michael Geraci Supervisor
Kayla Carlozzi Councilperson
Robert Olson Councilperson
Peter Palmer Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk

Also: Barb French, Becky Ross, Bob Smith, Jim Ventura and Janet Early, Scott Olson, Matt Wood, John Francisco.

Supervisor Geraci opened the regular meeting at 6:00pm.

Approval of Minutes: Minutes of the October 19, 2023 (regular meeting) and November 2, 2023 (budget hearing) were approved by Motion of Councilperson Olson and Councilperson Smith.

Ayes: 5 (Olson, Smith, Palmer, Carlozzi, Geraci) Nays: 0

Monthly Abstract:

RESOLUTION #128-2023

Councilperson Olson and Councilperson Palmer introduced Res. No. 128 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF NOVEMBER 2023 ABSTRACTS

RESOLVED, that the Horicon Town Board does hereby authorize the payment of the November 16, 2023 Vouchers and Abstracts as follows:

General Abstract	11	\$ 33,235.21
Highway Abstract	11	\$ 41,581.16

Ayes: 5 (Olson, Palmer, Smith, Carlozzi, Geraci) Nays: 0

Correspondence to the Board:

- Joel Friedman RE: Final Occ Tax report for the 2023 Adirondack Marathon
- Association of Towns RE: Annual Meeting and Training School information
- NYS DEC RE: Brant Lake Lower Dam inspection report

Reports: Town Clerk, Justice, Zoning, Assessor, Transfer Station, Library, NWEMS, Historian, Historical Society

Supervisor's Report – see copy attached.

Supervisor Geraci said NYS DEC recently did an inspection at the Transfer Station and found everything to be very neat and organized. Supervisor Geraci commended Barb for her hard work at the Transfer Station.

Town Board Liaison/Activity Reports – see copies attached.

Additional comments:

Councilperson Olson said he looked at the engineer's report on the various options for the Church, garage, and bathrooms and said the numbers are extremely high. He said the Town needs to be very careful about finances because if this project gets ahead of them, it could negatively impact the financial position of the Town. He suggested getting the opinion of a financial advisor.

Councilperson Palmer said he would like letters sent to the residents on New Street about cleaning up things on their property that are too close to the edge of the road so the Highway Department can clear the roads this winter. He also said he and HS Granger will fix the lights on the upper dam in the spring.

Councilperson Carlozzi said she created a new Facebook page and is updating it with a lot of information about the Town, what is going on, meeting information, etc. She said she attended the Adirondack Common Ground Alliance Forum who is developing the Blueprint for the BlueLine action plan.

Councilperson Smith said Mike Hill Jr. should have the door in the Carriage House done by December 1st. She has quotes for the Heintzelman Library window replacement and for replacement of the counter and window in the Town Clerk's office. She said Johnson Construction quoted \$5,400.00 to do both jobs. Supervisor Geraci said the funds are available for both projects and asked for a motion to authorize the work.

RESOLUTION #129-2023

Councilperson Smith and Councilperson Carlozzi introduced Res. No. 129 and moved its adoption:

RESOLUTION TO AUTHORIZE WORK AT THE HEINTZELMAN LIBRARY AND IN THE TOWN CLERK'S OFFICE

RESOLVED, that the Horicon Town Board does hereby authorize Johnson Construction to replace one window at the Heintzelman Library at a cost not to exceed \$2,000.00, and to remove and reconstruct the counter and window in the Town Clerk's office at a cost not to exceed \$3,400.00.

Ayes: 5 (Smith, Carlozzi, Olson, Palmer, Geraci) Nays: 0

Resolutions:

Councilperson Olson and Councilperson Palmer introduced Resolutions #130 to #134 and moved their adoption:

Ayes: 5 (Olson, Palmer, Smith, Carlozzi, Geraci) Nays: 0

RESOLUTION #130-2023

RESOLUTION TO SET PUBLIC HEARING FOR 2024 CONTRACTS

WHEREAS, monies have been appropriated in the 2024 Budget for contracts in the following amounts:

Emergency Service Provider	\$ 207,000.00
Horicon Historical Society	\$ 1,500.00
North Warren Chamber of Commerce	\$ 12,000.00
Horicon Free Library	\$ 2,500.00
Chester-Horicon Health Center	\$ 6,000.00
Snowmobile Club	\$ 3,500.00
Horicon Volunteer Fire Company	\$ 291,450.00
Brant Lake Association (BL milfoil)	\$ 32,617.00
Warren County (SL milfoil)	\$ 12,838.17

NOW, THEREFORE BE IT RESOLVED, that a Notice of Public Hearing will be published stating that a hearing on the above-named contracts will be held on Thursday, December 21, 2023 at 6:00 PM at the Horicon Community Center.

RESOLUTION #131-2023

RESOLUTION TO SET YEAR-END MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby set the year-end meeting for Wednesday, December 27, 2023 at 2:00 pm.

RESOLUTION #132-2023

RESOLUTION TO SET ORGANIZATIONAL MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby set the Organizational Meeting of the Town of Horicon for Thursday, January 4, 2024 at 2:00 pm.

RESOLUTION #133-2023

RESOLUTION TO AUTHORIZE OCCUPANCY TAX FUNDS FOR THE 2024 BRANT LAKE WINTER CARNIVAL

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize \$5,000.00 in Occupancy Tax funds, (A6410.4), to be awarded to Tri-Lakes Community Alliance for the 2024 Brant Lake Winter Carnival. This will come out of the 2024 budget.

RESOLUTION #134-2023

RESOLUTION TO AUTHORIZE BUDGET ADJUSTMENTS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following budget adjustments in the General Fund:

General:

<u>Account</u>	<u>Description</u>	<u>Debit</u>	<u>Credit</u>
A8160.100	Refuse & Garbage – Personnel	\$ 307.93	
A8160.120	Refuse & Garbage – Personnel p/t		\$ 307.93
A1990.400	Contingent – Contractual	\$ 16,646.13	
A1220.400	Supervisor - Contractual		\$ 137.92
A1410.400	Town Clerk – Contractual		\$ 208.21
A1680.400	Data Processing		\$ 500.00
A7110.402	Parks/Rec – fuel		\$ 500.00
A8160.400	Refuse & Garbage – Contractual		\$ 15,000.00
A8810.400	Cemeteries		\$ 300.00
A1620.400	Buildings & Grounds – Contractual	\$ 309.00	
A1620.200	Buildings & Grounds – Equipment		\$ 309.00
A8090.100	Environmental – Personnel	\$ 58.59	
A8090.200	Environmental – Equipment	\$ 500.00	
A8090.400	Environmental – Contractual		\$ 558.59

Old Business: None

New Business:

Swim lesson proposal: Supervisor Geraci said the Board received a proposal from Claudia Librett-Needham for swim lessons at a cost of \$5,000.00 plus additional funding for supplies, training of additional instructors, etc.. He said the proposal did not include the days or hours of the lessons. Supervisor Geraci said based on the Town’s procurement policy, amounts over \$5,000.00 require the Board to get three quotes. He said the recommendation is to put out an RFP for lessons based on what the Town’s needs are. Councilperson Carlozzi is in favor of this noting it is better to have a plan based on what the Town wants. Councilperson Palmer said he is in favor of this, noting the current proposal is too high. Councilperson Smith said she is in favor of this and agrees with Councilperson Carlozzi. She noted the current proposal from Mrs. Librett-Needham includes closing the beach for a certain period of time during normal hours of operation. Councilperson Smith said the Board may want to look for a lifeguard that also has the swim instructor certification. Supervisor Geraci said it had come to the Town’s attention that private lessons had been done at the beach this past summer without approval from the Town or the Fire Department. He said this simply cannot be done without authorization or insurance because of the liability.

Privilege of the Floor: No comments

Supervisor Geraci wished everyone a Happy Thanksgiving.

Adjourn... There being no further business to attend to the meeting was adjourned at 6:25 PM by MOTION of Councilperson Palmer and Councilperson Carlozzi, all in favor.

Respectfully Submitted:

Town Clerk