

**HORICON TOWN BOARD  
YEAR-END MEETING**

**DECEMBER 27, 2023  
2:00 PM**

<b>Present at meeting:</b>	Michael Geraci	Supervisor
	Kayla Carlozzi	Councilperson
	Sylvia Smith	Councilperson
	Robert Olson	Councilperson
	Peter Palmer	Councilperson
	Krista Wood	Town Clerk

Also: Becky Ross, Anna Whitman, Patty Monahan, Assessor Christine Hayes, Teri Schuerlein, and John Francisco.

Supervisor Geraci opened the year-end meeting at 2:00pm.

***Approval of Vouchers and Abstracts:***

**RESOLUTION #151-2023**

Councilperson Olson and Councilperson Smith introduced Res. No. 151 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF DECEMBER 27, 2023 ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the December 27, 2023 Vouchers and Abstracts as follows:

General Abstract	13	\$ 7,570.04
Highway Abstract	13	\$ 67.02

Ayes: 5 (Olson, Smith, Palmer, Carlozzi, Geraci) Nays: 0

***Correspondence to the Board:*** none

***Resolutions:***

Councilpersons Carlozzi and Olson introduced Resolutions #152 - #155 and moved their adoption:

Ayes: 5 (Carlozzi, Olson, Palmer, Smith, Geraci) Nays: 0

**RESOLUTION #152-2023**

**RESOLUTION TO AUTHORIZE BUDGET TRANSFERS**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following budget transfers in the General fund as follows:

**General Fund:**

<u>Account:</u>	<u>Description:</u>	<u>Debit:</u>	<u>Credit:</u>
A9060.8	Health Insurance	\$ 580.00	
A1680.4	Data Processing		\$580.00

**RESOLUTION #153-2023**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH TOWN OF CHESTER FOR USE OF ANIMAL SHELTER**

RESOLVED, that the Horicon Town Board does hereby authorize the Supervisor to sign the agreement with the Town of Chester for the use of the Chester Animal Shelter at a fee of \$300.00 for 2024.

**RESOLUTION #154-2023**

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH ADIRONDACK PARK LOCAL GOVERNMENT REVIEW BOARD**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Geraci to sign the Agreement between the Town of Horicon and the Adirondack Park Local Government Review Board and further authorizes payment in the amount of \$300 in support of the work of the Review Board.

**RESOLUTION #155-2023**

**RESOLUTION REQUESTING LEGISLATION RELATED TO THE TAXATION OF PROPERTY OWNED BY A COOPERATIVE CORPORATION**

RESOLVED, that the Horicon Town Board does hereby request legislation, Senate bill number 7696 and Assembly bill number 8183, to amend real property tax law and real property law in relation to the taxation of property owned by a cooperative corporation.

***New Business:***

Supervisor Geraci said he has asked Counselor Mark Schachner to do a training session on Monday, January 29<sup>th</sup> from 6pm to 8pm for the Town Board, and he has invited other Towns in the County to attend as well. He asked the Board to think about any specific topics they would like covered.

***Supervisor's presentation – see attached.***

***Privilege of the Floor...***

-Teri Schuerlein addressed the Board to tell them that after giving it much thought she has decided to withdraw herself from consideration for the open Town Board seat. She feels what is best for the Town is to have a full five-member Board, and, John is able to give more time to the Town than she is able to at this particular point in her life.

Supervisor Geraci thanked Teri for her courtesy. He said at the last meeting there was support from the public for a full Board, and the Board voted 3-2 to appoint. He asked the Board what they would like to do.

**RESOLUTION #156-2023**

Councilperson Palmer and Councilperson Carlozzi introduced Res. No. 156 and moved its adoption:

**RESOLUTION TO APPOINT JOHN FRANCISCO TO THE TOWN BOARD**

WHEREAS, Thomas Donahue Jr has resigned from the Town Board leaving a vacant seat, now therefore be it RESOLVED, that the Horicon Town Board does hereby appoint John Francisco to fill the vacant seat on the Town Board through December 31, 2024; this appointment is effective January 4, 2024.

Ayes: 5 (Palmer, Carlozzi, Olson, Smith, Geraci) Nays: 0

***Announcements...***

Supervisor Geraci made the following announcements:

- He has been appointed to represent Warren County at the Adirondack Association of Towns and Villages.
- He thanks Sylvia Smith for her service to the Town.

Supervisor Geraci explained that today is Patty Monahan's last official day. He expressed gratitude to Patty for her dedication and hard work over the years as the Town's Bookkeeper.

**The organizational meeting of the Town will be on Thursday, January 4<sup>th</sup> at 2:00 pm.**

**Adjourn...** There being no further business to attend to the meeting was adjourned at 2:35 PM by MOTION of Councilperson Carlozzi and Councilperson Palmer, all in favor.

Respectfully Submitted:

\_\_\_\_\_  
Town Clerk

## Significant Projects and Goals for 2024





# Not in Order of Priority

- Implement Employee Policies and Practices Manual
- Decision on Health Benefits
- Negotiate CSEA Contract
- Initiate work on Comprehensive Plan
- Development of Brant Lake Watershed Plan
- Decision on Town Property Development
- Remodel Brant Lake Cemetery Vault
- Construct Sidewalks
- Refurbish Heintzelman Library
- Plans for Food Truck Fridays
- Address Short Term Rentals

➤ **Approve and implement new Employee Policies and Practices Manual:**

- Multi-year initiative
- Hometown Solutions provided tremendous assistance
- Latest revisions completed
- Request Town Board review over the next three weeks
- Suggest modifications and approval at the January 18, Town Board meeting



- **Decision on health benefits, TB and PT employees:**
- **Determine what is a fair, reasonable and cost-effective policy**
  - **Consider options, including no change to current policy**

- **Negotiate new multi-year CSEA contract:**
  - **Current contract expires 12/31/24**



➤ **Development of a Townwide Comprehensive Plan:**

- **Received a \$90,000.00 grant from NYS DOS**
- **Two-year project**
- **Lake Champlain Lake George Regional Planning Board will manage the entire project**
- **Priority is selection of a Committee Chair**
- **Establish Committees and select members**
- **Kick-off internal meeting date TBD**
- **Public meeting date TBD**



## ➤ **Brant Lake Watershed Plan**

- **Received a grant from the NYS DEC in the amount of \$56,250.00 to develop a Watershed Management Plan.**
- **Town Board Resolution, June 15, 2023**
- **There is a 25% match that will be apportioned 50% to both the Town and the BLA (\$9,400.00 each)**

➤ **Decision on Town property development:**

- **Cedarwood Engineering has conducted property assessments**
- **Seven options offered for consideration**
- **Will seek public comments**
- **Conduct Town Board work session**
- **Achieve consensus based on goals of project, reasonableness, overall cost**



- **Remodel Vault at Brant Lake Cemetery:**
  - 35K +- funding in place for project
  - Contractor selected for spring construction

➤ **Sidewalk replacement around Town Hall:**

- **Contractor has been selected for a spring start**
- **Estimated total cost of project is \$38,000; funds have been encumbered**



➤ **Continue refurbishment of Heintzelman Library:**

- **Grant received from Adirondack Architectural Heritage in the amount of \$56,000.00**
- **Priorities are replacement of all windows, frames and sills, relocation of utilities, and refurbishment of front entrance**
- **We will continue to seek additional funding opportunities**

➤ **Plan for Food Truck Friday events:**

- **Dates, July 5 through August 30**
- **New equipment needs, including stage lighting system, other?**
- **Warren County Occupancy Tax funding application has been submitted for \$23,812.00**



# **Short Term Rentals Must be Addressed**

- **Direct impact on housing availability**
- **Consider local law regulations / permitting**
- **Ensure Warren County Occupancy Tax collection**