

**HORICON TOWN BOARD
REGULAR MEETING**

**JANUARY 18, 2024
6:00 PM**

Present at meeting:

| | |
|----------------|--------------|
| Michael Geraci | Supervisor |
| Kayla Carlozzi | Councilwoman |
| Robert Olson | Councilman |
| Peter Palmer | Councilman |
| John Francisco | Councilman |
| Krista Wood | Town Clerk |

Also: Barb French, Jim Ventura, Janet Early, Bob and Sylvia Smith, Scott Olson, Assessor Christine Hayes, Becky Ross, John Dunn, Matt Wood, Joyce Greenidge, and Wayne Butler.

Supervisor Geraci opened the regular meeting at 6:00pm.

Approval of Minutes: Minutes of the December 21, 2023 regular meeting, December 27, 2023 year-end meeting, and January 4, 2024 organizational meeting were approved by Motion of Councilwoman Carlozzi and Councilman Olson.

Ayes: 5 (Carlozzi, Olson, Palmer, Francisco, Geraci) Nays: 0

Financial Report - January 2024 Vouchers and Abstracts...

RESOLUTION #27-2024

Councilman Palmer and Councilman Olson introduced Res. No. 27 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF JANUARY 2024 ABSTRACTS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the payment of the January 18, 2024 Vouchers and Abstracts as follows:

| | | |
|------------------|---|---------------|
| General Abstract | 1 | \$ 30,158.70 |
| Highway Abstract | 1 | \$ 44,597.34 |
| SF (Fire Dept.) | 1 | \$ 291,450.00 |
| SA (NWEMS) | 1 | \$ 103,500.00 |

Ayes: 5 (Palmer, Olson, Carlozzi, Francisco, Geraci) Nays: 0

Correspondence to the Board...

- Joan Johnson RE: Library Trustee appointment

Reports... Town Clerk, Justice, Transfer Station, NWEMS, Library, Historical Society, Historian

Supervisor's Report – see copy attached

-Supervisor Geraci said Chris Belden will be leaving the LCLGRPB and taking a position with the Town of Bolton; Allison Gaddy will be taking over Chris's role with the LCLGRPB. He noted this is important to the Town because LCLGRPB is managing two grants for the Town which are the Comprehensive Plan and the Brant Lake Watershed Management Plan.

Town Board Reports – see copies attached

Additional comments:

Councilman Olson announced that he will not be seeking re-election at the end of his current term. He said it is a pleasure to serve the Town.

Councilman Palmer said HS Granger has been receiving a lot of complaints about Palisades Road, especially in front of Turcotte's property. HS Granger called Kevin Hajos, Warren County DPW Superintendent, who said Palisades Road is due for major construction, but they are planning to fix the spot in front of Turcotte's in the meantime. Councilman Palmer said the boiler at the Highway Garage needs to be replaced and he is getting bids for that.

Councilwoman Carlozzi said over the past week Councilman Palmer and Deputy Supervisor Becky Ross, along with herself, interviewed four candidates for the Zoning Administrator position. She said they have a consensus on who they would like to select, and asked the Board to support a resolution that allows the Supervisor to make an offer to the selected candidate. Councilwoman Carlozzi noted they do not feel it is appropriate to name the person until an offer has been officially made and accepted.

RESOLUTION #28-2024

Councilwoman Carlozzi and Councilman Palmer introduced Res. No. 28 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO MAKE AN OFFER TO THE CANDIDATE FOR THE ZONING ADMINISTRATOR POSITION

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Geraci to make an offer to the selected candidate, at the agreed upon salary, for the position of Zoning Administrator.

Ayes: 5 (Carlozzi, Palmer, Olson, Francisco, Geraci) Nays: 0

Councilwoman Carlozzi then continued her report. She said she and Councilman Francisco met with several members of the staff to get an idea of what is needed in terms of work area, storage, etc. in the new building. She said they can now go to Cedarwood Engineering with these ideas to see what can be done.

Councilman Francisco noted there are a lot of dock bubblers in the lake and there are no restrictions on them. He said he feels the Board should come up with regulations to address the use of them. He met with Councilman Olson regarding the repair of cemetery stones, and they reviewed the proposal to repair the cemetery vault. He said the repairs to the vault will start in the spring.

Resolutions:

Councilpersons Carlozzi and Francisco introduced Resolutions #29 - #33 and moved their adoption:

Ayes: 5 (Carlozzi, Francisco, Palmer, Olson, Geraci) Nays: 0

RESOLUTION #29-2024

RESOLUTION TO ACKNOWLEDGE COMPLETION OF AUDIT OF THE TOWN CLERK RECORDS

RESOLVED, that the Town Board of the Town of Horicon does hereby state that the examination of the 2023 Town Clerk records was completed and presented at the meeting of the Board on January 18, 2024, and the records were approved by all members of the Board.

RESOLUTION #30-2024

RESOLUTION AUTHORIZING SOLICITATION OF SAND BIDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Town Clerk to solicit, by legal advertisement, bids for processed highway sand. Bids are to be opened at the regular Town Board meeting on February 15, 2024.

RESOLUTION #31-2024

RESOLUTION TO APPOINT LIBRARY BOARD OF TRUSTEE MEMBER DEBRA EVES

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Debra Eves to complete the unexpired five-year term on the Board of Trustees of the Horicon Free Public Library, to commence January 18, 2024, and expire on December 31, 2025.

RESOLUTION #32-2024

RESOLUTION TO APPOINT BOARD OF ETHICS CHAIRPERSON

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint David Iasevoli as Chairperson of the Town of Horicon Board of Ethics for a term expiring on December 31, 2024.

RESOLUTION #33-2024

RESOLUTION TO ACKNOWLEDGE COMPLETION OF AUDIT OF THE JUSTICE COURT RECORDS

RESOLVED, that the Town Board of the Town of Horicon does hereby state that the audit of the 2023 Justice Court records was completed by Supervisor Geraci, according to the General Recordkeeping Requirements for Town and Village Justice Courts, and the audit report was presented at the meeting of the Board on January 18, 2024; said report was reviewed and approved by all members of the Board.

Old Business...

Crushing bids: The Clerk advertised for bids for crushing the stockpile of stone and asphalt at the Highway Garage and two bids were received. The Clerk opened the bids; the first bid was from Pratt Trucking and Excavating, LLC for the price of \$22,500.00; the second bid was from Steve E. Excavation Inc. for the price of \$92,800.00.

RESOLUTION #34-2024

Councilman Palmer and Councilman Francisco introduced Res. No. 34 and moved its adoption:

RESOLUTION TO AWARD CRUSHING BID

WHEREAS, the Town Board legally advertised for bids for crushing the stockpile of asphalt and stone at the Highway Garage, and two bids were received and publicly opened on January 18th at 6:15 PM,
NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon does hereby award the crushing bid to Pratt Trucking and Excavating, LLC for the price of \$22,500.00.

Ayes: 5 (Palmer, Francisco, Carlozzi, Olson, Geraci) Nays: 0

Employment Policies and Practices Manual: Supervisor Geraci said he has received some comments on the draft Employee Policies and Practices manual, and he has also sent it to Mark Schachner, Town Counsel, for review. He asked the Board to let him know if they have any further comments so the necessary modifications can be made. Supervisor Geraci said he would like to adopt this at the February meeting.

New Business...

Laberge Group – proposal for professional services related to EA and IMP for dam:

Supervisor Geraci explained that Laberge Group has submitted a proposal for services required for the Brant Lake Upper Dam pertaining to an Engineering Assessment and an Inspection and Maintenance Plan as required by NYSDEC. He explained that Laberge Group has done this work for the Town in the past.

RESOLUTION #35-2024

Councilman Olson and Councilman Palmer introduced Res. No. 35 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH LABERGE GROUP

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Geraci to sign the contract with Laberge Group for services which include an Engineering Assessment and an Inspection and Maintenance Plan for the Brant Lake upper dam at a cost not to exceed \$10,000.00.

Ayes: 5 (Olson, Palmer, Carlozzi, Francisco, Geraci) Nays: 0

Privilege of the Floor... Two-minute time limit

-John Dunn, President of the Brant Lake Association, gave an overview of what the BLA is currently working on. He said the ProcellaCor project is moving forward and is in the permitting process now. They expect the application to be considered at the APA's March meeting. Mr. Dunn said if the APA approves the application they would begin treatment in mid-June which is the optimal time to treat the plants. Mr. Dunn said his last comment is in regard to the Boat Launch as the lease agreement nears expiration. He said the BLA would like to have a committee that includes members of the BLA, the Town, and community members to discuss what can be done better at the Boat Launch. He noted the BLA does not want to do anything that impacts the community without community input.

-Wayne Butler thanked Supervisor Geraci for securing \$31,000.00 from Warren County for the Brant Lake Association for their cause. He said the BLA is looking forward to taking the lake in a good direction.

Executive Session

Motion made by Councilwoman Carlozzi, seconded by Councilperson Olson, to move to Executive Session for discussion regarding collective bargaining unit negotiations, all in favor. The Board moved to Executive Session at 6:26 PM.

The Board returned from Executive Session at 6:39 PM and Councilwoman Carlozzi made a motion, seconded by Councilman Palmer, to return to Regular Session, all in favor. Supervisor Geraci said collective bargaining unit negotiations were discussed and no action was taken.

Adjourn... There being no further business to attend to the meeting was adjourned at 6:40 PM by MOTION of Councilman Palmer and Councilman Olson, all in favor.

Respectfully Submitted:

Town Clerk