

Position you are applying for: _____ Desired Salary: _____
 Are you applying for: Full Time Part Time Date available for work: _____

PERSONAL INFORMATION

Name _____
 Address _____ City _____ State _____ Zip _____
 Home Phone: _____ Cell Phone: _____ Email: _____
 Do you have a Driver's license: Yes No What Class license: _____
 If hired are you willing to submit to a drug screening test? Yes No
 Have you ever been convicted of a crime: Yes No

If yes, please explain: _____

Please be advised the Town will require a physical for insurance purposes if you are hired for a Highway position.

EDUCATION

School Name	Location	Yrs Completed	Degree Rec'd

Please list any other training, certifications or licenses held: _____

EMPLOYMENT HISTORY (Please list most recent first)

Employer: _____ Dates Employed: _____
 Address: _____ City: _____ State: _____
 Position(s) Held: _____
 Duties Performed: _____
 Supervisors Name and Title: _____ May we contact them: Yes No
 Reason for Leaving: _____

Employer: _____ Dates Employed: _____
 Address: _____ City: _____ State: _____
 Position(s) Held: _____
 Duties Performed: _____
 Supervisors Name and Title: _____ May we contact them: Yes No
 Reason for Leaving: _____

REFERENCES (non-family)

Name	Title	Company	Phone No

Acknowledgement and Authorization

I certify that information contained in this application is true and complete. I understand that false information may be grounds for not being hired or for immediate termination of employment at any point in the future if hired. I authorize verification of any or all information listed above.

Signature of Applicant: _____ Date: _____