

- **Call to Order... Pledge of Allegiance... Roll Call**
- **Approval of Minutes:** March 20, 2025
- **Presentation – NYS Lake George Park Commission to discuss septic inspections**
- **Financial Report – April 2025 Abstracts:**

General Abstract	#4	\$ 41,818.20
Highway Abstract	#4	\$ 468,654.64
- **Correspondence to the Board:**
 - NYS Agriculture and Markets RE: Dog Control Officer Inspection Report
 - APA RE: Review of variance determination for Brant Lake Camp is complete
 - Friends of the Library RE: Letter of thanks for the Town's support
- **Reports:** Town Clerk, Justice, Zoning, Assessor, Tax Collector, NWEMS, Transfer Station, Library, Historian, and Historical Society, Fire Department
- **Supervisor's Report**
- **Town Board Liaison Reports:** Councilmembers Carlozzi, Schuerlein, and Hayes
(Missing: Councilmember Francisco)
- **Proposed Resolutions:**
 - To authorize Supervisor to sign agreement with Warren County for community services for the elderly
 - To hire John Dower as seasonal Parks and Recreation Laborer
 - To hire Kevin Monroe as seasonal Parks and Recreation Laborer
 - To authorize Supervisor to apply for a 2025 CFGMR grant
 - To authorize Expenditures for the Annual Fishing Derby on May 17th
 - To amend job titles as per Warren County Civil Service
- **Old Business**
 - Property Reval
 - Request to name private road
- **New Business**
 - Agreement to expend highway funds
 - Request to reduce speed limit on Valentine Pond Road and East Shore Drive
- **Privilege of the Floor**
- **Executive Session if needed**
- **Adjourn**



Agriculture and Markets

April 2, 2025

Michael Geraci
Town Supervisor - Town of Horicon
PO Box 90
Brant Lake, NY 12815

Enclosed is the **Dog Control Officer Inspection Report** completed on **03/25/2025**. This inspection relates to Agriculture and Markets Laws and Regulations which may be viewed on the website below.

As the report indicates, DCO services were rated "Satisfactory". Please make note of any comments listed on the report.

Dog control officer services are subject to inspection by this agency on a regular basis.

Please notify this office within 30 days of any changes in DCO services.

If you have any questions regarding this inspection, please call me.

Christina Cookingham
Animal Health Inspector
(518) 703-0036

DOG CONTROL OFFICER INSPECTION REPORT - DL-89Rating: **Satisfactory365**Purpose: **Inspection**DATE/TOA: **3/25/25 11:45 am****Darian Granger**
6604 NY Route 8
Brant Lake NY 12815Inspector: **Christina Cookingham** Inspector #: **069**

These are the findings of an inspection of your facility on the date(s) indicated above:

- | | |
|--|----------------|
| 1. Equipment is available for proper capture and holding | Yes |
| 2. Dogs are held and transported safely | Yes |
| 3. Equipment maintained in clean and sanitary condition | Yes |
| 4. Veterinary care is provided when necessary | Yes |
| 5. Dogs are euthanized humanely | Yes |
| 6. Complete seizure and disposition records are maintained for all seized dogs | Yes |
| 7. Dogs transferred for purposes of adoption in compliance with Article 7 | Not Applicable |
| 8. Redemption period is observed before adoption, euthanasia or transfer | Not Applicable |
| 9. Owners of identified dogs are properly notified | Yes |
| 10. Redeemed dogs are licensed before release | Not Applicable |
| 11. Proper impoundment fees paid before dogs are released | Not Applicable |



**Adirondack
Park Agency**

KATHY HOCHUL
Governor

BARBARA RICE
Executive Director

April 15, 2025

Krista Wood
Town Clerk
Town of Horicon
PO Box 90
Brant Lake, NY 12815

Re: **LV2025-0015**
Variance Application: Brant Lake Camp
Town Resolution: RES 55-2025
Tax Map Number: 55.-2-14

Dear Krista Wood:

Adirondack Park Agency staff review of the above referenced variance determination has been completed. The applicant proposes to replace an on-site wastewater treatment system. Relief is required from the Town for the following deficient setbacks:

- 1) Wastewater field toe of fill slope to building (20 feet required, 3.8 feet proposed),
- 2) Wastewater field toe of fill slope to new building (20 feet required, 2.5 feet proposed),
- 3) Septic tank to new building (10 feet required, 7.5 feet proposed), and
- 4) Effluent sewer to new building (10 feet required, 7.3 feet proposed).

Based on the information presented in the record, no further Agency review is required for this variance since the project does not involve provisions of the Adirondack Park Agency Act.

Thank you for your referral of this variance determination.

Sincerely,

A handwritten signature in black ink, appearing to read "Robyn Burgess", with a long horizontal flourish extending to the right.

Robyn Burgess
Principal Adirondack Park
Local Planning Assistance Specialist

cc: Michael Geraci, Town Supervisor, Town of Horicon
Craig Leggett, Zoning Administrator, Town of Horicon
Julie Marinelli, Zoning Clerk, Town of Horicon



3/9/25

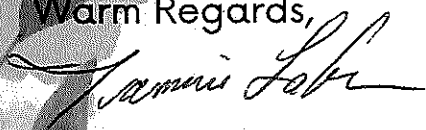
Dear Town of Horicon Board Members & Supervisor,

With this letter come our thanks for your continued generosity and support of The Friends of the Horicon Library. We are incredibly excited and honored to receive your grant of \$2500. Your contribution plays a vital role in maintaining and growing our mission.

Your generosity will bring much needed programs to both youth and adults in our area. We will be planning a trip for both youth & adults as well as bring quality programs that are low cost or free such as another year of our Summer Reading Program.

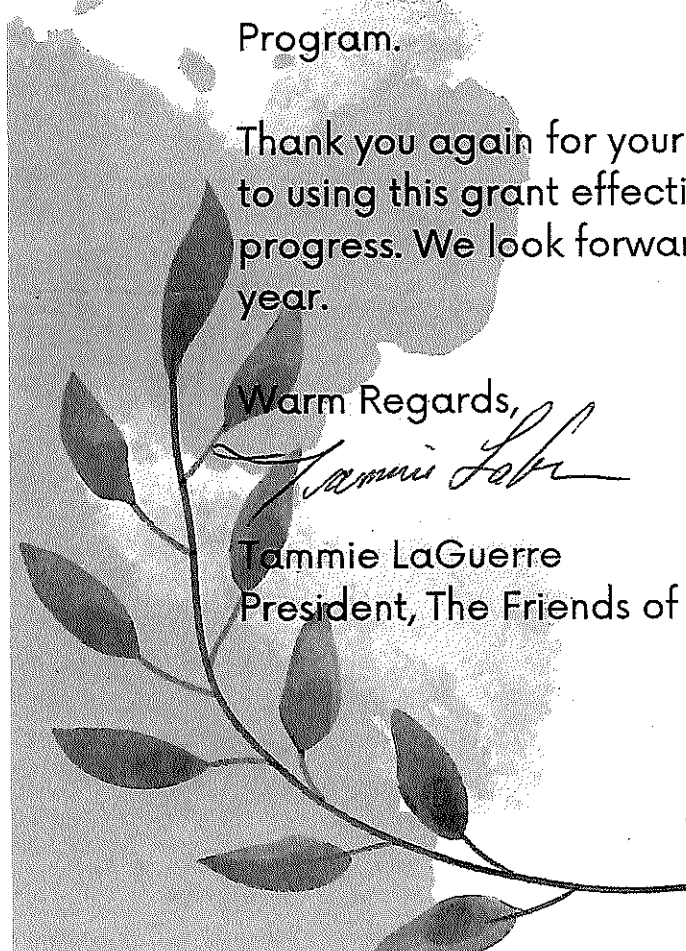
Thank you again for your generous support. We are committed to using this grant effectively and will keep you updated on our progress. We look forward to another successful and impactful year.

Warm Regards,



Tammie LaGuerre

President, The Friends of the Horicon Library



Thank you!

Town Clerk Monthly Report
March 01, 2025 - March 31, 2025

Account#	Account Description	Fee Description	Qty	Local Share	
	Landfill Fees	Landfill Accounts	2	65.60	
		Landfill Collections	7	6,998.50	
	Town Clerk Fees	Certified Copies	6	60.00	
		Copy/Fax - monthly	1	22.85	
		Postage	1	31.40	
		Sub-Total:		\$7,178.35	
A2544	Dog Licensing	Female, Spayed	3	12.00	
		Male, Neutered	3	12.00	
		Sub-Total:		\$24.00	
A2545	Conservation	Conservation	1	0.28	
		Sub-Total:		\$0.28	
Total Local Shares Remitted:				\$7,202.63	
Amount paid to: NYS Ag. & Markets for spay/neuter program				6.00	
Amount paid to: NYS Environmental Conservation				4.72	
Total State, County & Local Revenues:		\$7,213.35	Total Non-Local Revenues:		\$10.72

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Krista Wood; Town Clerk, Town of Horicon, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.


M. J. J. J. 04/07/25 Krista Wood 4-4-25
 Supervisor Date Town Clerk Date



Office of the NEW YORK State Comptroller
NYS Comptroller Thomas P. DiNapoli

John Mahon (March 2025)

Report View

 Information

Summary

Report Amount	\$355.00
Date Check Sent to CFO	04/02/2025
Adjustment Amount	\$0.00
AC-1030	AC250352.211

Report

Report Month and Year	March 2025
Report Status	<div>Certified</div>
Prepared Date	Apr 2, 2025 2:22:01 PM
Prepared By	John Mahon (JCR52211)
Certified Date	Apr 2, 2025 2:24:15 PM
Certified By	John Mahon (JCR52211)



Zoning & Planning Office

ZONING ADMINISTRATOR REPORT FOR MARCH 2025

The Planning Board did not meet on March 19, 2025, due to no pending applications.

The Zoning Board of Appeals met on March 25, 2025 to review two new Area Variance Applications.

The Zoning Office issued 6 Zoning Compliance Certificates and had total revenue of \$642.

MARCH							
ZC 2025-09	demo	John & Jeanie Poulin	20.13-1-11	760 East Shore Dr	Demo 20 x 20 garage	3/4/2025	N/C
2025-02	AV	Dennis Fagan	55.17-1-19	511 Palisades Rd	Construct boathouse, deck, stairs	3/4/2025	\$ 178.00
2025-10	ZC	Chris Deigrasso	34.12-1-34	10 Lake View Drive, Adk	Construct new deck on new house	3/12/2025	\$ 56.00
2025-11	BP	Greater Hudson Valley Council	22.-1-5	1377 Palisades Rd	Install 4 pre-built 10'x14' sheds	3/14/2025	\$ 36.00
2025-03	AV	MJH Brant Lake Property LLC	72.13-1-7	67 Brant Lake Estates Rd	Variance for 2nd story on existin home	3/11/2025	\$ 100.00
2025-12	BP	Tate Higgins	71.-1-30	528 Bean Rd	Construct modular home	3/18/2025	\$ 114.00
2025-13	BP	MJH Brant Lake Property LLC	72.13-1-7	67 Brant Lake Estates Rd	2nd story addition to existing home	3/11/2025	\$ 108.00
2025-14	DP	John Watson	71.12-1-24	Palisade Road	new docks and mooring	3/28/2025	\$ 50.00
TOTAL							\$ 642.00

Short-Term Rental applications have been coming in.

	Summary of STR Activity
88	Number of Registration packets sent to current County-registered STR's: 88
1	Number of STR applications received:
1	Number of STR's approved:
1	Total number of Town registered STR's as of March 30, 2025: /135

The Zoning Administrator attended the Comprehensive Plan Open House on March 12th. The ZA and Zoning Clerk attended a meeting regarding record keeping hosted by Warren County Planning on March 19th.

The Zoning Office continued to improve permit application templates and input historical permitting data into digital files for better tracking and analysis.



Assessors Monthly Report

April 2025

I will be delivering my files to the County for printing of the Tentative Assessment Roll which will be filed on April 30th with the Town Clerk and have scheduled my sitting days.

Respectfully Submitted


Christine Hayes, Assessor

Town of Horicon Town & County 2025

Collection Summary

All Inclusive

District:	Taxes Collected:	Penalty:	Surcharge:	Notice Fee:	Remaining Uncollected:
Town & County 2025	3939997.03	5775.37	0.00	158.00	242709.73
Totals:	3939997.03	5775.37	0.00	158.00	242709.73

Collection Statistics:

Number of Postings:	2386
Percentage Collected:	94%
Number of Adjustments:	0
Number of Voids:	20
Number of Returned Payments:	35
Number Refunded Duplicate Pmnts:	1
Total Refunded:	216.96
Notice Handling Fees Collected:	158.00

Received Via:	
On-Line:	168
Mail:	1854
Counter:	345

Cash:	28761.06
Check:	3547341.06
Other:	369828.28
Total:	3945930.40
Minus Duplicate/Over Payments:	0.00
	3945930.40
Taxes:	3939997.03
Penalty:	5775.37
Surcharge:	0.00
Ret. Check Fees:	0.00
Notice Fees:	158.00
Total:	3945930.40
Minus Direct / Under Payments:	
0 Direct:	0.00
0 Under:	0.00
	3945930.40

Other Payment Type Breakout:

Credit Card:	17	19278.79
Money Order:	8	2530.86
Online Payment:	168	348018.63

NORTH WARREN EMS
MONTHLY ACTIVITY REPORT for the
MONTH of February 2025

- Number of Active Paramedics/CCT __13__
- Number of Active EMT's __10__
- Number of calls for service within Horicon __13__
- Number of missed calls in Horicon/Chestertown __0__
- Number of calls for service in Chestertown __39__
- Number of mutual aid calls for service within Warren County __16__
- Number of mutual aid calls for service in Essex County __0__
- Number / Name of community-wide events, e.g., parades, Memorial Day Ceremony, Halloween, Christmas, etc.

- Other noteworthy events: Total Calls for the Month-68,
RMA- 2, Canceled in Route-9, Lift Assist-2,
Mutual Aid Given- 11, Received Mutual Aid- 0
Standby (Fire)- 2
AMA- 0 due to second calls which went to Mutual Aid.

Submitted by: _____I. Modert_____

Date submitted: _____3/24/2025_____

NORTH WARREN EMS
MONTHLY ACTIVITY REPORT for the
MONTH of March 2025

- Number of Active Paramedics/CCT __13__
- Number of Active EMT's __10__
- Number of calls for service within Horicon __14__
- Number of missed calls in Horicon/Chestertown __0__
- Number of calls for service in Chestertown __40__
- Number of mutual aid calls for service within Warren County __13__
- Number of mutual aid calls for service in Essex County __0__
- Number / Name of community-wide events, e.g., parades, Memorial Day Ceremony, Halloween, Christmas, etc.
____ St. Paddy's Parade _____
- Other noteworthy events: Total Calls for the Month-67,
RMA- 2, Canceled in Route-9, Lift Assist-2,
Mutual Aid Given- 4, Received Mutual Aid- 0
Standby (Fire)- 1
AMA- 0 due to second calls which went to Mutual Aid.

Submitted by: _____ I. Modert _____

Date submitted: _____ 4/10/2025 _____

March 2025 Transfer Station Report

Barb French

Loader fuel 33 Gals

Buckmans Fuel 86 gals

Trash 3/4 6.97 tons 3/25 8.70 tons

C&D 3/6

Furniture 3/26

Customer count

2024

2025

864

940 + 76

Bottles Cash For Cans

3/7 1,695 \$84.75

Cleaned compacter 3/18

New signs up Stop sign at the gate

Weigh trash here .20 lb @ scale

Brush excepted by the scale /replace No Brush excepted

Metal here

Horicon Free Public Library

March 2025 Report

Date	Adult	Juvenile	Total	Adult PC Usage	Juvenile PC Usage	Total PC Usage	Wifi usage	Fines	Copy	Fax	Cash Donations	Totals
3/1/2025	07	06	13	01	--	01	--	--	\$1.00	--	--	\$1.00
3/03/2025	09	01	10	--	--	--	--	\$1.00	--	--	--	\$1.00
3/04/2025	08	--	08	--	--	--	--	--	--	--	--	--
3/6/2025	14	--	14	--	--	--	--	--	--	--	--	--
3/8/2025	08	04	12	01	--	01	--	--	--	--	--	--
3/10/2025	06	--	06	--	--	--	--	--	--	--	--	--
3/11/2025	07	01	08	--	--	--	--	--	--	--	--	--
3/13/2025	07	--	07	--	--	--	--	--	--	--	--	--
3/15/2025	06	02	08	01	01	02	--	--	--	--	--	--
3/20/2025	16	--	16	--	--	--	--	.15	--	--	\$10.00	\$10.15
3/22/2025	06	02	08	--	--	--	--	--	--	--	--	--
3/27/2025	16	02	18	--	--	--	--	--	\$1.00	--	--	\$1.00
3/29/2025	05	04	09	01	--	01	--	.15	\$3.00	--	--	\$3.15
3/31/2025	11	02	13	01	--	01	--	--	\$1.50	\$1.00	--	\$2.50
Totals	126	24	150	05	01	06	146	\$1.30	\$6.50	\$1.00	\$10.00	\$18.80

Dungeons & Dragons Club

Date	Attendance
3/15/2025	02
3/22/2025	02

Brant Lake Bookworms Book Club

Date	Attendance
3/27/2025	09

Colleen R. Murtagh
Town of Horicon Historian
crmurtagh@yahoo.com
518-494-4359

Mr. Michael Geraci
Town of Horicon Supervisor
April 15, 2025

Dear Mr. Geraci and Members of the Horicon Town Board,

Over the past month I have completed a few projects as well as caught up with filing and recording information into the on-going database.

I copied the Brant Lake Fishing Club guest registry, making a copy for John Francisco and the Historian's office, as well as a digital copy for the Horicon Historical Society.

I identified a photo for Dave Bourque for the BrantLaker, as well as submitted an article for the publication. I also provided photographs for Didi Dwyer for her article.

I have continued to do research for summer programs, as well as look for more information on the Heintzelman family for an article being written about them.

I was contacted about doing another "boat tour" around the Mill Pond for the Woofstock weekend in May.

I'm looking forward to the summer, the people and the questions they will bring!

Sincerely,
Colleen R. Murtagh
Town of Horicon Historian

UPDATED 4/14/25

Town of Horicon Historical Society (HHS) – Monthly Status Report, April 13, 2025

The Town of Horicon Historical Society held bi-weekly workshops in the Carriage House throughout the month. We continue to catalog and preserve artifacts in albums which will be available for viewing when the Museum reopens in the summer, and on Food Truck Fridays. We have started new albums on the early Horicon businesses, Summer Camps, and compilation of papers on the history of the Town of Horicon.

Carl Heilman generously donated images of old deeds to his Horicon properties. The oldest deed dates to 1816, a “Letters Patent” granting property from New York State to Nathaniel Streeter in Hayesburg, one of the earliest settlers in the area. These papers will be available for viewing this summer.

We have several events planned for this season, but only two dates have been finalized so far - “All about Bats!”, July 8 and “Sunset Mountain Lodge Tour”, September 14. Work has started on a Gore Mountain Fund grant application, due on May 31.

The Town Historian’s (Colleen Murtagh) March report to the HHS follows.

There will not be a monthly meeting in April. The next HHS meeting will be on May 12.

Respectfully submitted,

Janet Early, Vice President, in Sylvia Smith’s absence

March 2025 Historian’s Report for HHS

Over the past month I have helped a client research the history of Brant Lake Estates and found some interesting photos of the home belonging to Mrs. Heintzelman as well as quite a bit of history concerning her family.

I have done extensive research on the early supervisors from Horicon, and although I have not been able to find the “missing” supervisors, I have contacted the NY State Archives to see if they have any information.

I had two visitors from Western New York who had seen photos of the library in publications and contacted me about a visit, which I provided.

I have continued to work on an article for the BrantLaker, focusing on the book collection housed in the Heintzelman as well as working on a presentation for the Brant Lake Library for this summer.

I have added about 100 pages to the data base that has been an ongoing project for the last several years, hoping that it will be completed, proofread and ready to go on-line by the end of this year.

HORICON FIRE COMPANY
MONTHLY ACTIVITY REPORT for the
MONTH of March 2025

- Number of Active Firefighters: 18
- Number of calls for service within Horicon: 4
- Number of mutual aid calls for service: 2
- Number of in-service trainings: 2
- Number of firefighters trained: 13
- Community-wide events: 2

Submitted by: Douglas Smith

Date submitted: 4/9/25

Supervisor's Significant Meetings / Activities Report
March 21 – April 17, 2025

March 21	Warren County Board of Supervisors
March 24	Out of the Office
March 25	Warren County Board of Supervisors Committee Meetings
March 25	Internal Accounting System Review
March 25	Cedarwood Engineering ref two Town Capital Projects
March 26	Meeting with Town Highway Superintendent for work session on multi- year vehicle replacement schedule
March 27	Inter County Legislative Meeting
March 27	Finalize Brant Laker article
March 27	NYSAC Webinar – Navigating a Short- Term Rental Law
March 28	Warren County Board of Supervisors Committee Meetings
March 31	Lake Champlain-Lake George Regional Planning Board ref Comprehensive Plan
April 1	Several meetings ref Adirondack Museum
April 2	Town Hall Staff Meeting
April 2	Town Finance Committee Meeting
April 3	Paul Smith's College rep ref 2025 boat stewards schedule
April 3	Cedarwood Engineering ref Town Capital Projects
April 4	Prep for Adirondack Association of Towns and Villages June meetings in Lake Placid with NYS AOT
April 8	Adirondack Association of Town and Villages Board meeting in Franklin County
April 9	NYS Association of Town's Supervisors Roundtable
April 10	NY Class ref investment fund
April 11	Warren County Board of Supervisors
April 14	Capital Projects Inventory for Warren County Database
April 15	US Treasury webinar ref ARPA funds
April 16	Adirondack Broadband
April 17	Meeting with West & Company CPA's
April 17	Town Board Meeting

Town Board Member Kayla Carlozzi
Activity Report March 19 – April 17, 2025

DATE	ACTIVITY
March – April	Petitions Signed for next year – many conversations with constituents regarding town politics.
March – April	Discussions w/ Krista & Becky on Web Design Carl Heilman agreed to let us use some of his photos for our new website
Tuesday, April 1 st	Interviewed 3 Candidates for the Parks & Rec Summer Position
Monday, April 7 th	Met with Lynn regarding Horicon Flowers – she’s happy to plant for us again. Asking for help on Memorial Day weekend
Wednesday, April 9 th	Johnsburg/Horicon/Chester Mtg for Branding with the North Warren Chamber
Monday, April 14 th	Work on Property Project

Town Board Member Teri Schuerlein

Activity Report March 21 – April 17

March 21, 2025	Met with Kathy Hill at the Adirondack Museum Annex. Toured building and Discussed possible future use. Updated owner of “potential” property that is coming available to “next steps” for due diligence.
March 22, 2025	Met with Lynn Keil and walked ROW road proposal as discussed. Signatures for Republican Committee petition. Met with Barb French-reviewed slab for glass container
March 25, 2025	Food Truck Friday Committee Meeting
March 28, 2025	Helped with “Game Night”- Friends of the Library
April 1, 2025	Interviews for summer Maintenance Position
April 2, 2025	Staff Meeting Finance Meeting
April 4, 2025	Met with Supervisor- discussion of beautification around mill pond. Met with Craig Leggett- resident complaint on lot being cleared and debris near water
April 8, 2025	BAN discussion
April 9, 2025	Comprehensive Plan meeting at The Hub
April 10, 2025	Met with Barb French to review damage done by Warren County removing C&D bin
April 15, 2025	Meeting with Wayne Butler and LG Park Commission- review for Septic preparation
April 17, 2025	Signed monthly invoices Town Board Meeting

Town Board Member Scott Hayes

Activity Report March 20, 2025 – April 17, 2025

4-7-2025	Looked at potential property purchase by the town.
4-10-2025	Checked in with Joan Johnson everything is good with the library.
4-14-2025	Met with Darian Granger to catch up on things and see how everything is going. Sand is restocked for next year and they are working on sweeping roads.
4-15-2025	Talked with councilwoman Hodgson to catch up and discuss some town items.
4-17-2025	Signed bills and prepped for meeting.

Proposed Resolutions

RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT WITH WARREN COUNTY FOR COMMUNITY ELDERLY SERVICES

RESOLVED, that the Horicon Town Board does hereby authorize the Supervisor to sign the agreement with Warren County, on behalf of the Warren-Hamilton Counties' Office for the Aging, for reimbursement in 2025 in the amount of \$2,000.00 for community services (transportation) for the elderly residents within the Town.

RESOLUTION TO HIRE JOHN DOWER AS SEASONAL PARKS AND RECREATION LABORER

RESOLVED, that the Horicon Town Board does hereby hire John Dower as a seasonal Parks and Recreation Laborer, with a start date of April 21, 2025, at a pay rate of \$17.22 per hour.

RESOLUTION TO HIRE KEVIN MONROE AS SEASONAL PARKS AND RECREATION LABORER

RESOLVED, that the Horicon Town Board does hereby hire Kevin Monroe as a seasonal Parks and Recreation Laborer, with a start date of May 5, 2025, at a pay rate of \$17.22 per hour.

RESOLUTION TO AUTHORIZE APPLICATION FOR 2025 CFGMR GRANT

RESOLVED, that the Horicon town Board does hereby authorize Supervisor Geraci to apply for a 2025 Community Fund for Gore Mountain Region grant in the amount of \$5,000.00 (\$3,500 for additional refurbishments to the Heintzelman Library, \$1,500 for additional cemetery headstone repairs).

RESOLUTION TO AUTHORIZE EXPENDITURES FOR THE FISHING DERBY AND POSTING OF THE MILL POND

RESOLVED, that the Horicon Town Board does hereby authorize radio coverage to advertise the annual fishing derby at the Mill Pond in Brant Lake at a cost not to exceed \$450.00. The Board further authorizes payment in the amount of \$300.00 to the Chestertown Conservation Club to be used for prizes for the fishing derby, and BE IT FURTHER

RESOLVED, that the Town Board does hereby authorize the posting of "NO FISHING" signs from the time the Mill Pond is stocked until the day of the derby which will be Saturday, May 17, 2025. Expenditures to come from A6410.4.

RESOLUTION TO AMEND JOB TITLES PER WARREN COUNTY CIVIL SERVICE

RESOLVED that the Town Board of the Town of Horicon does hereby change the following job titles as follows:

- Change Library Clerk Part-time to Clerk
- Change Library Assistant Clerk Part-time to Clerk Part-Time
- Change Transfer Station Attendant to Recycling Attendant

PATRICK CARRAS
2 SEELEY DR
ALBANY, N.Y. 12203
pcarras@fpimechanical.com
518-633-7697

Date: February 24, 2025

Krista Wood, Town Clerk
Town of Horicon
6604 State Route 8
Brant Lake, N.Y. 12815

Subject: Request for a Private Road

Dear Krista,

I am writing to formally request the designation and approval of a private road on my property and ROW located on Tax Map #71.12-1-25" in Horicon (see attached). This request is made to ensure proper access to my property and a single residential dwelling development, while maintaining the road as a privately owned and maintained driveway.

The proposed private road would extend approximately 1000 feet from Pease Hill Rd to my property line, with a width of 20 feet to accommodate safe vehicle passage. I am seeking this approval to provide access for my family and I to build our new home.

I understand that private roads are not maintained by the town and that all costs related to construction, upkeep, and liability will be my responsibility, along with any co-owners or users, as applicable. To support this request, I am prepared to:

- Provide assurance that the road will meet any necessary safety or design standards required by the town for private roads.
- Enter into a written agreement acknowledging that the town will not be responsible for maintenance or emergency services beyond what is standard for private roads in the Town of Horicon.

I would appreciate guidance on the next steps in this process, including any required applications, fees, or public hearings. Please let me know if there are specific departments, such as the Planning Board or Highway Department, that I should contact, or if additional documentation is needed to move forward with this request. I am happy to attend a meeting or provide further details to ensure compliance with all local regulations.

Thank you for your time and consideration. I look forward to your response and hope to work collaboratively with the town to establish this private road for the benefit of my property. Please feel free to contact me if you have any questions or need clarification.

Lastly, I would like to assign this newly private road "ROCK BRIDGE RD".

Sincerely,
Patrick Carras