

**HORICON TOWN BOARD  
BUDGET WORKSHOP MEETING**

**OCTOBER 6, 2020  
7:00 PM**

Present at meeting:	Matt Simpson	Supervisor
	Frank Hill	Councilperson
	Bob Olson	Councilperson
	Peter Palmer	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	

Also present: Justice Geraci

Supervisor Simpson called the Budget workshop meeting to order at 7:00 pm.

Supervisor Simpson began by noting he had to make reductions in the budget in light of the reduced revenue forecast due to the effects of the pandemic. He and the Board then reviewed the proposed 2021 Budget line by line.

Supervisor Simpson noted the proposed Budget remains within the 2% tax cap.

**General Budget:**

Supervisor Simpson said the proposed budget includes a 2.5% pay increase for all positions.

Supervisor: Councilperson Smith asked if the monies budgeted in A1220.102 were entirely for the Supervisor's Secretary. Supervisor Simpson said the amount includes monies for the Supervisor's Secretary and also for Deputy Town Clerk/Tax Collector. He noted the Bookkeeper salary is under A1220.4.

Assessor: Proposed increase in contractual for the reval the Board has agreed to do. Reduction in equipment.

Town Clerk: Reduction in equipment of \$300 and a reduction in contractual of \$1,000.

Buildings: No proposed amount for equipment.

Ambulance: Proposed increase for NWEMS from \$120,250 to \$125,850 to purchase two heart monitors. Supervisor Simpson noted the Squad is running a very tight budget.

Health Center: Proposed increase from \$5,000 to \$6,000.

Special Publicity: The amount budgeted for Occ Tax has been reduced from \$45,000 to \$30,000 because the County cut it down. Supervisor Simpson noted there will not be as much rollover either because the Town did not receive the full amount for 2020. He said the NW Chamber budget dropped from \$16,500 to \$12,664 and the rest of the monies will be earmarked for Food Truck Fridays.

Library: Proposed budget amount of \$1,000 in equipment for a new computer.

Historian: Proposed decrease in equipment from \$500 to \$250.

Adult Recreation: Proposed decrease in Personnel for the Library as the second position has been eliminated.

Zoning: Nothing budgeted for equipment. Proposed increase of \$200 in contractual.

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Insect Department: Personnel services remained the same because the Town still has one year left on the grant for the Stewards. Proposed decrease in equipment of \$500. Proposed contractual includes seven weeks of milfoil harvesting of which the BLA will be paying half. The BLA will pay for two extra weeks beyond the seven.

Councilperson Olson asked if a viable option becomes available for a BTI program is there enough money in the budget for a program. Supervisor Simpson noted with the budget being very tight he is not comfortable adding in an amount, and, instead suggested the Board wait and review if and when a proposal is received.

Refuse & Garbage: Proposed increase in contractual to \$75,000.

Beautification: Proposed decrease in contractual of \$2,000.

Cemeteries: Proposed decrease in contractual of \$2,000

Health Insurance: The numbers are not in yet, but Supervisor Simpson said he expects an approximate 5.1% increase. He noted the Board should look at Humana because everyone that has it loves it and it would be a 40% savings.

Total proposed appropriations of \$1,994,576.00 for 2021. Total anticipated revenues of \$1,734,328.00 for 2021. The proposed amount to be taken from the unappropriated fund balance to cover general appropriations is \$260,248.00.

**Highway Budget:**

All of the Personnel codes reflect the CSEA contract raises.

General Repairs: Proposed decrease in contractual of \$105,000.00.

CHIPS: There will likely be a reduction in CHIPS of 20%.

Machinery: No proposed budget for equipment.

Total Proposed Highway Appropriations are \$981,921.00. The proposed amount to be raised by taxes for the Highway Budget is \$593,681.00.

**Further Discussion on proposed budget:**

Supervisor Simpson said the proposed budget is under the 2% tax cap.

Supervisor Simpson explained that he left several things out of the budget including paving, highway equipment, buildings for the boat launches, windows for the Heintzelman, among a few other things. He explained that the Town Board needs to be very mindful of how sales tax revenues are going to be reduced as a result of the pandemic. He noted that there is money in the fund balance for things that come up next year that are absolutely necessary, but the Board needs to be very careful of spending.

**Other Business:**

**RESOLUTION #98-2020**

Councilperson Smith and Councilperson Hill introduced Res. No. 98 and moved its adoption:

**RESOLUTION TO HIRE COURT CLERK**

WHEREAS, Karen Burka has given notice that she will be retiring from her position as court clerk at the end of this year, now, therefore be it

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RESOLVED, that the Town Board of the Town of Horicon does hereby hire Ann LaFond to fill the position of Justice Court Clerk to be effective January 1, 2021. Ms. LaFond will be paid at the rate set forth in the 2021 budget for this position.

Ayes: 5 (Smith, Hill, Olson, Palmer, Simpson) Nays: 0

**RESOLUTION #99-2020**

Councilperson Olson and Councilperson Smith introduced Res. No. 99 and moved its adoption:

**RESOLUTION TO AUTHORIZE JUSTICE COURT TO APPLY FOR GRANT**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Horicon Justice Court to apply for a Justice Court Assistance Program (JCAP) Grant, in the amount of \$1,532.34, with the New York State Office of Court Administration.

Ayes: 5 (Olson, Smith, Olson, Palmer, Simpson) Nays: 0

**Adjourn...** There being no further business to attend to the meeting was adjourned at 8:45 PM by Motion of Councilperson Hill and Councilperson Smith, all in favor.

Respectfully Submitted:

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Town Clerk