

Present at meeting:	Sylvia Smith	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Peter Palmer	Councilperson
Krista Wood	Town Clerk	

Also: Zack Monroe, ZA Scott Olson, Bill McGhie, Bob Smith, Mike Geraci, and Rob Hill.

Supervisor Smith called the meeting to order at 7:00 PM.

A Motion was made by Councilperson Olson, seconded by Councilperson Palmer, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:00 PM.

Local Board of Health

1) Septic variance request for 446 East Shore Dr / Barriere / tax map #36.12-1-69:

-Zack Monroe, Winchip Engineering, explained they are proposing a replacement wastewater disposal system which does not meet the setback to the house and a nearby stream on an adjacent parcel. The proposed system will serve the existing three-bedroom home. Mr. Monroe said the following variances are being requested: 1) Proposed absorption bed to stream where 100' is required and 82.8' is being proposed, which is a variance of 17.2'; 2) Proposed absorption bed to house where 20' setback is required and 8.0' is being proposed, which is a variance of 12.0'. Mr. Monroe noted they moved the system closer to the house in an effort to maximize the separation distance to the stream.

-Councilperson Olson asked what is presently on the site. Mr. Monroe said he believes it is a seepage pit. Councilperson Olson asked if a seepage pit would fit now, and Mr. Monroe said it would not as it takes up too much space.

RESOLUTION #41-2021

Councilperson Olson and Councilperson Hill introduced Res. No. 41 and moved its adoption:

RESOLUTION TO SET PUBLIC HEARING

RESOLVED, that the Town Board of the Town of Horicon, acting in its capacity as the Local Board of Health, considers the application made by Winchip Engineering for a septic variance at 446 East Shore Drive in Adirondack complete, and does hereby set a Public Hearing for Thursday, March 18, 2021 at 7:00 PM at the Horicon Community Center.

Ayes: 4 (Olson, Hill, Palmer, Smith) Nays: 0

A Motion was made by Councilperson Olson, seconded by Councilperson Hill, to go back into regular session. The Board moved back into **regular session** at 7:04 PM.

Regular Meeting

Reports... Supervisor, Town Clerk, Zoning, Justice, Assessor, Tax Collector

Approval of Minutes: Minutes of January 21, 2021 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 4 (Hill, Olson, Palmer, Smith) Nays: 0

Approval of February 18, 2021 Vouchers and Abstracts:

RESOLUTION #42-2021

Councilperson Olson and Councilperson Palmer introduced Res. No. 42 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF FEBRUARY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize payment of the February 18, 2021 Vouchers and Abstracts as follows:

General Abstract	2	\$ 68,692.20
Highway Abstract	2	\$ 14,572.52

Ayes: 4 (Olson, Palmer, Hill, Smith) Nays: 0

Correspondence to the Board:

- Joan Johnson RE: Horicon Library 2020 Report to the Town
- Becky Ross RE: Letter of resignation as Assessor Clerk

Resolutions:

RESOLUTION #43-2021

Councilperson Olson and Councilperson Hill introduced Res. No. 43 and moved its adoption:

RESOLUTION TO AUTHORIZE POSTING OF ROADS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Highway Superintendent to advertise and post the Town roads for spring conditions when warranted.

Ayes: 4 (Olson, Hill, Palmer, Smith) Nays: 0

RESOLUTION #44-2021

Councilperson Olson and Councilperson Hill introduced Res. No. 44 and moved its adoption:

RESOLUTION TO DESIGNATE POLLING PLACES

WHEREAS, Pursuant to Article 4-104 of the New York State Election Law, the Town Board of the Town of Horicon must submit to the Warren County Board of Elections a listing of the polling places in the Town of Horicon in each Election District in which Elections are held, NOW THEREFORE BE IT

RESOLVED, that the following handicapped accessible locations be and are hereby designated as the respective polling places in the Districts as enumerated:

Election District #1	Horicon Community Center
Election District #2	6604 State Rt. 8, Brant Lake, NY 12815

Ayes: 4 (Olson, Hill, Palmer, Smith) Nays: 0

RESOLUTION #45-2021

Councilperson Palmer and Councilperson Olson introduced Res. No. 45 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN AGREEMENT FOR INVASIVE SPECIES PROGRAM

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Smith to sign the Agreement between Town of Horicon, Brant Lake Association, and Warren County Soil and Water Conservation District for the Brant Lake Aquatic Invasive Species Control Program.

Ayes: 4 (Palmer, Olson, Hill, Smith) Nays: 0

RESOLUTION #46-2021

Councilperson Hill and Councilperson Olson introduced Res. No. 46 and moved its adoption:

RESOLUTION APPOINTING SUPERVISOR'S SECRETARY

WHEREAS, Ann LaFond left her position as Secretary to the Supervisor on February 3, 2021, and now, therefore be it, RESOLVED, that Supervisor Smith does hereby appoint, with Town Board approval, Becky Ross as Secretary to the Supervisor at an hourly wage of \$18.00 per hour, not to exceed 30 hours per week, with an increase to \$18.50 per hour after a three-month probationary period.

Ayes: 4 (Hill, Olson, Palmer, Smith) Nays: 0

RESOLUTION #47-2021

Councilperson Olson and Councilperson Hill introduced Res. No. 47 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT TO NORTH WARREN CHAMBER OF COMMERCE

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize payment to North Warren Chamber of Commerce for the 2021 Contract in the amount of \$12,664.00.

Ayes: 4 (Olson, Hill, Palmer, Smith) Nays: 0

RESOLUTION #48-2021

Councilperson Olson and Councilperson Palmer introduced Res. No. 48 and moved its adoption:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENT

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Patty Monahan, Bookkeeper, to be added to the Town payroll, and, be it further

RESOLVED, that the Town Board authorizes the Bookkeeper to amend the Budget to add code 1220.103 for Personnel Services-Bookkeeper, and to make the following transfer in the General Fund:

From:	A1220.102 – Secretary-Pers. Svcs	\$ 3,000.00
To:	A1220.103 – Bookkeeper	\$ 3,000.00

Ayes: 4 (Olson, Palmer, Hill, Smith) Nays: 0

Committee Reports...

-Mike Geraci, NWEMS representative, reported on the following:

- He said the Board of Directors meet monthly to review operations and administration of the Squad.
- The Squad has applied for a FEMA grant for \$250,000 for a new ambulance, and for a second grant for fourteen sets of gear. They expect to know the results of those applications in a few weeks.
- There is currently about \$130,000 owed to the squad from service billing. He is meeting with the billing company to look at the process and find out how best to address this.

-Councilperson Hill reported on the following:

- The shed for the Brant Lake boat launch has been ordered. He did not order one for the Schroon Lake launch because NYS DEC said the town could not put one at that launch. Supervisor Smith noted she and Councilperson Hill worked hard to convince them to allow it, but they were told they could re-apply in 2022.
- The plan for the bath house in Adirondack will be ready next month.

-Councilperson Olson reported on the following:

- The new loader for the Highway Department should be in by the end of March.

Old Business...

Sand Bids: Supervisor Smith opened the single bid that was received from Berness Bolton Exc., Co. for \$4.50 per yard.

RESOLUTION #49-2021

Councilperson Hill and Councilperson Palmer introduced Res. No. 49 and moved its adoption:

RESOLUTION TO AWARD SAND BID

WHEREAS, the Town Board legally advertised for bids for processed sand for highway use, and one bid was received and publicly opened on February 18th at 7:22 PM, NOW, THEREFORE BE IT

RESOLVED, that the Town Board does hereby award the 2021 sand bid to Berness Bolton Excavating Co, Inc. for a bid of \$4.50 per yard for processed and loaded sand.

Ayes: 4 (Hill, Palmer, Olson, Smith) Nays: 0

New Business...

Court Clerk: Supervisor Smith said the ad was run for a court clerk. She said she and Justice Geraci discussed the possibility of switching to an appointed Justice and then doing a shared service with a neighboring town for the Justice Court. Supervisor Smith asked the Board members if they would be interested in researching this further. The Board members all agreed it is worth researching to see what the options may be.

Assessor's Office / Supervisor's Secretary: Councilperson Olson asked if there was need to advertise for an Assessor Clerk. Supervisor Smith said there is not; she explained that the State has taken some of the workload from the Assessor's office so the clerk position is no longer needed. She said this is why the timing was good for Becky to move to the new secretarial position. Supervisor Smith noted the secretary position in her office has been modified to be part-time now with Becky handling HR and secretarial work, and Patty and Krista taking on the billing, etc. She said this has worked well all the way around.

Privilege of the Floor...

Adjourn... There being no further business to attend to the meeting was adjourned at 7:33 by MOTION of Councilperson Olson and Councilperson Hill, all in favor.

Respectfully Submitted:

Town Clerk