

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: Tom Hutchins, Bob Smith, Bill McGhie, Tom Johansen, John Donovan, Troy and Gayle Scripture, Debra Eves, Peter Palmer, Chris Belden (WC Planning), Robert French (NWEMS Rep), and Joyce Greenidge.

Local Board of Health...

A Motion was made by Councilperson Smith, seconded by Councilperson Olson, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:00 PM.

Public Hearing - Septic Variance at 6692 State Rt. 8 Brant Lake / tax map #88.7-1-3 / Wesleyan Church (Campbell)

Supervisor Simpson opened the Public Hearing regarding the septic variance request at 6692 State Rt. 8 in Brant Lake.

Troy Scripture asked for details on the proposed use for the property and for the specifics of the proposed septic plan. Tom Hutchins, Hutchins Engineering, reviewed the proposed system and went over the variances being requested. Supervisor Simpson noted the Board is only reviewing the septic, not the proposed plan for the property, and suggested Troy contact the Zoning Office for more information.

Councilperson Frank Hill expressed concern over the sufficiency of the proposed septic if the use of the building were to change in the future, to a home for example.

Tom Hutchins said the proposed septic is sized for 500 gallons a day with an occupancy classification for 90 people.

Councilperson Hill asked what is going to happen with the stone wall along the property line. Mr. Hutchins said it would have to be taken down but would be rebuilt once the septic is installed.

Bill McGhie said there had been talk that the buyer was unsure if he was going to use the old septic, and asked Mr. Hutchins if it is the buyer's intent to possibly use the old system. Mr. Hutchins stated that to his knowledge there is no intention of using the old septic system.

Troy Scripture asked what the distance is from the proposed system to the creek; Mr. Hutchins stated the distance is 150 feet.

Councilperson Hill, again, expressed concern over the use of the building changing down the road. Supervisor Simpson clarified that if the Board grants this septic and the prospective buyer backs out, then the process would start all over with a new applicant and that applicant would have to submit a plan for their intended use of the property.

Mr. Hutchins added the buyer will address other issues, such as parking, with the Planning Board.

Councilperson Higgins said the proposed septic is an improvement over the existing septic, and the existing septic needs to be addressed. Councilperson Smith agreed.

There being no further comments the Public Hearing was closed at 7:06PM.

RESOLUTION #135-2018

Councilperson Higgins and Councilperson Smith introduced Res. No. 135 and moved its adoption:

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RESOLUTION TO GRANT VARIANCE FOR A REPLACEMENT SEPTIC SYSTEM AT 6692 STATE ROUTE 8

RESOLVED, that the Horicon Town Board acting as Local Board of Health, based on the receipt of a set of stamped plans from Hutchins Engineering (project #291312-01), and the \$100.00 variance fee, does hereby grant a variance for a replacement septic system at 6692 State Rt. 8, Brant Lake, NY (Tax Map #88.7-1-3) because the strict application of the minimum setback requirements, or the minimum lot size requirement, would result in a specified practical difficulty to the applicant. Further, the alternative proposed would not be materially detrimental to the purpose of this regulation, or to the property or natural resources in the area in or near the site of the proposed individual sewage disposal system, or otherwise conflict with the description, purpose, or the objectives of any plan or policy of the Town, and that the alternative proposed is the minimum variance which would alleviate the specified practical difficulty as found by the Board to affect the applicant.

Ayes: 5 (Higgins, Smith, Hill, Olson, Simpson) Nays: 0

A Motion was made by Councilperson Higgins, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:22 PM.

Regular Meeting...

Reports... Supervisor, Town Clerk, Zoning, Justice, Assessor, and Historian

Approval of Minutes... Minutes of September 20 and October 9, 2018 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

Approval of Vouchers and Abstracts...

RESOLUTION #136-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 136 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF OCTOBER 2018 ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the October 18, 2018 Vouchers and Abstracts as follows:

General Abstract	10	\$ 30,649.23
Highway Abstract	10	\$ 190,485.34
HT	10	\$ 77,785.04

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Correspondence to the Board: None

Resolutions:

RESOLUTION #137-2018

Councilperson Smith and Councilperson Hill introduced Res. No. 137 and moved its adoption:

RESOLUTION TO SET SECOND BUDGET WORKSHOP MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby set a second Budget Workshop Meeting for Tuesday, October 30, 2018 at 2:00 pm to discuss the 2019 Proposed Budget.

Ayes: 5 (Smith, Hill, Higgins, Olson, Simpson) Nays: 0

RESOLUTION #138-2018

Councilperson Olson and Councilperson Smith introduced Res. No. 138 and moved its adoption:

RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following General fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
A1990.4 (Conting.)	A1355.4 (Assess-Contr)	\$ 1,000.00

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A1990.4 (Conting.)	A5132.4 (Garage-Contr)	\$ 4,000.00
A1990.4 (Conting.)	A8090.4 (Insur-Contr)	\$ 39.16

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #139-2018

Councilperson Higgins and Councilperson Olson introduced Res. No. 139 and moved its adoption:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENT FOR ROAD REPAIRS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following Budget Amendment in the Highway Fund for additional road repairs on Pease Hill Road:

Debit D599 – Unappropriated Fund Balance \$ 100,000.00

Credit D5110.4 – General Repairs-Contractual \$ 100,000.00

Ayes: 5 (Higgins, Olson, Smith, Hill, Simpson) Nays: 0

RESOLUTION #140-2018

Councilperson Olson and Councilperson Hill introduced Res. No. 140 and moved its adoption:

RESOLUTION TO AMEND RESOLUTION #134-2018 FOR AUTHORIZATION TO AWARD CONSTRUCTION CONTRACT FOR REHABILITATION OF THE FORMER 1881 UNION CHURCH FOR HISTORICAL MUSEUM USE

WHEREAS, in Resolution #134-2018 the Town Board of the Town of Horicon authorized the award of the Contract for the 1881 Church’s remaining required construction to A. J. Catalfamo Construction Co., Inc. [the Contractor] in an amount not to exceed \$80,000.00, and

WHEREAS, clarifying discussions with the Contractor, as confirmed by Project Architect, Ethan Hall, of Rucinski Hall Architecture, confirm it is in the best interest of the Town of Horicon to award the Contract to the Contractor for all remaining required construction with the exception of the new drilled water well, and

WHEREAS, the Contract award amount for all remaining required construction, with the exception of the new drilled water well, is \$65,470.00, and

WHEREAS, a contract for the new drilled water well will be publicly competitively bid separately, and

WHEREAS, awarding the Contract for all remaining required construction, with the exception of the new drilled potable water well, will, in no way, reduce the amount of funding reimbursable under the \$100,000 New York State grant, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to:

A) Award a Contract, subject to review by the Town Attorney, for the Church’s remaining required construction, with the exception of the new drilled water well, to A. J. Catalfamo Construction Co., Inc. in its lump sum bid amount of \$65,470; and,

B) Submit reimbursement requests for said Contract costs to New York State under the \$100,000 New York State grant; and,

C) Authorize the Project Architect to prepare bidding documents and proceed with public competitive bidding for the new drilled water well.

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

Supervisor Simpson noted that 84Lumber donated \$2,000 towards the \$2,359.94 worth of roofing materials they are supplying for the 1881 Church project, and Curtis Lumber (Warrensburg and Queensbury stores) donated 100% of the \$1,452.54 worth of materials they are supplying for the project. Therefore, the amount due for roofing materials comes to just \$359.94. Letters of appreciation have been sent to both businesses.

Committee Reports...

-Horicon Rep to NW EMS Robert French: Mr. French gave the breakout of EMS calls for the month; the proposed NWEMS budget has been given to the Town; and they are looking for a volunteer Board member, as one has resigned, and five members are needed.

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-Councilperson Sylvia Smith: Councilperson Smith announced that the Preservation League of NYS awarded the Town of Horicon a \$5,200 grant for the rehabilitation of the Heintzelman Library; Kevin Kilcullen finished his full-time work on October 11th for Beautification but will be back to help Rob with the flower pots and a few other things; Rob will continue with Beautification into November from 8am to 4pm; Kevin Kilcullen will continue with burials in the cemetery, and Krista is working on the cemetery maps: the work on the Horicon Museum is on schedule and will be ready to paint in the spring (which is in the 2019 Budget); Jason Hill and Bill Millington looked at what can be done to keep the water pipes from freezing in the Community Center, but more information is needed on the estimates; the Youth Commission had 84 kids for a movie night recently, which was held the same night as a school dance, so the turnout was very good; lastly, on the topic of reports, Councilperson Smith is requesting more detail on the reports that are submitted to the Board.

-Supervisor Simpson: He has spoken to the County Engineer on how to spec out a new compactor. He said the Town of Bolton is the only one to have purchased one recently.

-Councilperson Olson: Councilperson Olson said there have been no other applicants for the Planning Board Alternate seat, but he has spoken to one person who may apply. The Board will have the Clerk advertise again if this person does not apply.

Old Business...

Chris Belden – Warren County Planning: Chris Belden explained the two parts of the First Wilderness Heritage Corridor proposal. He said the first part is to include the Town of Horicon in the First Wilderness Corridor, and the second part is to update the Town's Comprehensive Master Plan. Mr. Belden said the bids for the proposal came in much higher than they anticipated, therefore, his office would not be able to provide resources for part two. He further explained that for part one, the Town's contribution would be \$2,200 plus volunteer time. Supervisor Simpson asked the Board if they want to proceed with just part one, or and part two; the Board agreed not to proceed with part two at this time.

RESOLUTION #141-2018

Councilperson Olson and Councilperson Hill introduced Res. No. 141 and moved its adoption:

RESOLUTION TO AWARD PROPOSAL FOR PART I AND AUTHORIZE AGREEMENT WITH THE LA GROUP, LANDSCAPE, ARCHITECTURE & ENGINEERING, PC FOR PROFESSIONAL PLANNING SERVICES IN CONNECTION WITH THE EXPANSION OF THE FIRST WILDERNESS INTO THE TOWN OF HORICON (WC 51-18)

WHEREAS, the Warren County Purchasing Agent has issued a request for proposals for Professional Planning Services in Connection with Part I - the Expansion of the First Wilderness into the Town of Horicon (WC 51-18), and WHEREAS, the Assistant County Planner of the Warren County Department of Planning & Community Development has issued correspondence identifying that the LA Group, Landscape, Architecture & Engineering, PC, is the best value proposer, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent will notify the LA Group, Landscape, Architecture & Engineering, PC of the acceptance of its proposal, and be it further

RESOLVED, that the Town of Horicon enter into an agreement with the LA Group, Landscape, Architecture & Engineering, PC for Professional Planning Services in Connection with Part I of the request for proposals (WC 51-18) - Expansion of the First Wilderness into the Town of Horicon, pursuant to the terms and provisions of the specifications (WC 51-18) and proposal, at the prices listed on the proposal (amount not to exceed \$24,895), for a term commencing upon execution of the agreement by both parties and terminating six (6) months thereafter, in a form approved by the Town Attorney, and be it further

RESOLVED, that the Warren County Department of Planning & Community Development will issue correspondence recommending that the Warren County Purchasing Agent award the contract to the LA Group, Landscape, Architecture & Engineering, PC, and it be further

RESOLVED, that the Town Supervisor is hereby authorized to sign an agreement and another other necessary documents in a form approved by the Town Attorney.

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Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

New Business... none

Privilege of the Floor...

-Debra Eves, North Warren Chamber of Commerce, told the Board she would be leaving the Chamber and Julia will be taking her place. She updated the Board on what has been happening at the Chamber and what they are focusing on for the upcoming year.

Adjourn... There being no further business to attend to the meeting was adjourned at 7:51 PM by MOTION of Councilperson Higgins and Councilperson Hill, all in favor.

Respectfully Submitted:

Town Clerk

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Troy Scripture asked for details on the proposed use for the property and for the specifics of the proposed septic plan. Tom Hutchins, Hutchins Engineering, reviewed the proposed system and went over the variances being requested. Supervisor Simpson noted the Board is only reviewing the septic, not the proposed plan for the property, and suggested Troy contact the Zoning Office for more information.

Councilperson Frank Hill expressed concern over the sufficiency of the proposed septic if the use of the building were to change in the future, to a home for example.

Tom Hutchins said the proposed septic is sized for 500 gallons a day with an occupancy classification for 90 people.

Councilperson Hill asked what is going to happen with the stone wall along the property line. Mr. Hutchins said it would have to be taken down but would be rebuilt once the septic is installed.

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Mr. Hutchins added the buyer will address other issues, such as parking, with the Planning Board.

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Ayes: 5 (Higgins, Smith, Hill, Olson, Simpson) Nays: 0

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Regular Meeting...

Reports... Supervisor, Town Clerk, Zoning, Justice, Assessor, and Historian

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Ayes: 5 (Smith, Hill, Higgins, Olson, Simpson) Nays: 0

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WHEREAS, clarifying discussions with the Contractor, as confirmed by Project Architect, Ethan Hall, of Rucinski Hall Architecture, confirm it is in the best interest of the Town of Horicon to award the Contract to the Contractor for all remaining required construction with the exception of the new drilled water well, and

WHEREAS, the Contract award amount for all remaining required construction, with the exception of the new drilled water well, is \$65,470.00, and

WHEREAS, a contract for the new drilled water well will be publicly competitively bid separately, and

WHEREAS, awarding the Contract for all remaining required construction, with the exception of the new drilled potable water well, will, in no way, reduce the amount of funding reimbursable under the \$100,000 New York State grant, now, therefore be it

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A) Award a Contract, subject to review by the Town Attorney, for the Church’s remaining required construction, with the exception of the new drilled water well, to A. J. Catalfamo Construction Co., Inc. in its lump sum bid amount of \$65,470; and,

B) Submit reimbursement requests for said Contract costs to New York State under the \$100,000 New York State grant; and,

C) Authorize the Project Architect to prepare bidding documents and proceed with public competitive bidding for the new drilled water well.

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7:00 PM**

RESOLUTION TO GRANT VARIANCE FOR A REPLACEMENT SEPTIC SYSTEM AT 6692 STATE ROUTE 8

RESOLVED, that the Horicon Town Board acting as Local Board of Health, based on the receipt of a set of stamped plans from Hutchins Engineering (project #291312-01), and the \$100.00 variance fee, does hereby grant a variance for a replacement septic system at 6692 State Rt. 8, Brant Lake, NY (Tax Map #88.7-1-3) because the strict application of the minimum setback requirements, or the minimum lot size requirement, would result in a specified practical difficulty to the applicant. Further, the alternative proposed would not be materially detrimental to the purpose of this regulation, or to the property or natural resources in the area in or near the site of the proposed individual sewage disposal system, or otherwise conflict with the description, purpose, or the objectives of any plan or policy of the Town, and that the alternative proposed is the minimum variance which would alleviate the specified practical difficulty as found by the Board to affect the applicant.

Ayes: 5 (Higgins, Smith, Hill, Olson, Simpson) Nays: 0

A Motion was made by Councilperson Higgins, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:22 PM.

Regular Meeting...

Reports... Supervisor, Town Clerk, Zoning, Justice, Assessor, and Historian

Approval of Minutes... Minutes of September 20 and October 9, 2018 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

Approval of Vouchers and Abstracts...

RESOLUTION #136-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 136 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF OCTOBER 2018 ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the October 18, 2018 Vouchers and Abstracts as follows:

General Abstract	10	\$ 30,649.23
Highway Abstract	10	\$ 190,485.34
HT	10	\$ 77,785.04

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Correspondence to the Board: None

Resolutions:

RESOLUTION #137-2018

Councilperson Smith and Councilperson Hill introduced Res. No. 137 and moved its adoption:

RESOLUTION TO SET SECOND BUDGET WORKSHOP MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby set a second Budget Workshop Meeting for Tuesday, October 30, 2018 at 2:00 pm to discuss the 2019 Proposed Budget.

Ayes: 5 (Smith, Hill, Higgins, Olson, Simpson) Nays: 0

RESOLUTION #138-2018

Councilperson Olson and Councilperson Smith introduced Res. No. 138 and moved its adoption:

RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following General fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
A1990.4 (Conting.)	A1355.4 (Assess-Contr)	\$ 1,000.00

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

A1990.4 (Conting.)	A5132.4 (Garage-Contr)	\$ 4,000.00
A1990.4 (Conting.)	A8090.4 (Insur-Contr)	\$ 39.16

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #139-2018

Councilperson Higgins and Councilperson Olson introduced Res. No. 139 and moved its adoption:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENT FOR ROAD REPAIRS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following Budget Amendment in the Highway Fund for additional road repairs on Pease Hill Road:

Debit	D599 – Unappropriated Fund Balance	\$ 100,000.00
Credit	D5110.4 – General Repairs-Contractual	\$ 100,000.00

Ayes: 5 (Higgins, Olson, Smith, Hill, Simpson) Nays: 0

RESOLUTION #140-2018

Councilperson Olson and Councilperson Hill introduced Res. No. 140 and moved its adoption:

RESOLUTION TO AMEND RESOLUTION #134-2018 FOR AUTHORIZATION TO AWARD CONSTRUCTION CONTRACT FOR REHABILITATION OF THE FORMER 1881 UNION CHURCH FOR HISTORICAL MUSEUM USE

WHEREAS, in Resolution #134-2018 the Town Board of the Town of Horicon authorized the award of the Contract for the 1881 Church’s remaining required construction to A. J. Catalfamo Construction Co., Inc. [the Contractor] in an amount not to exceed \$80,000.00, and

WHEREAS, clarifying discussions with the Contractor, as confirmed by Project Architect, Ethan Hall, of Rucinski Hall Architecture, confirm it is in the best interest of the Town of Horicon to award the Contract to the Contractor for all remaining required construction with the exception of the new drilled water well, and

WHEREAS, the Contract award amount for all remaining required construction, with the exception of the new drilled water well, is \$65,470.00, and

WHEREAS, a contract for the new drilled water well will be publicly competitively bid separately, and

WHEREAS, awarding the Contract for all remaining required construction, with the exception of the new drilled potable water well, will, in no way, reduce the amount of funding reimbursable under the \$100,000 New York State grant, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to:

A) Award a Contract, subject to review by the Town Attorney, for the Church’s remaining required construction, with the exception of the new drilled water well, to A. J. Catalfamo Construction Co., Inc. in its lump sum bid amount of \$65,470; and,

B) Submit reimbursement requests for said Contract costs to New York State under the \$100,000 New York State grant; and,

C) Authorize the Project Architect to prepare bidding documents and proceed with public competitive bidding for the new drilled water well.

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

Supervisor Simpson noted that 84Lumber donated \$2,000 towards the \$2,359.94 worth of roofing materials they are supplying for the 1881 Church project, and Curtis Lumber (Warrensburg and Queensbury stores) donated 100% of the \$1,452.54 worth of materials they are supplying for the project. Therefore, the amount due for roofing materials comes to just \$359.94. Letters of appreciation have been sent to both businesses.

Committee Reports...

-Horicon Rep to NW EMS Robert French: Mr. French gave the breakout of EMS calls for the month; the proposed NWEMS budget has been given to the Town; and they are looking for a volunteer Board member, as one has resigned, and five members are needed.

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

-Councilperson Sylvia Smith: Councilperson Smith announced that the Preservation League of NYS awarded the Town of Horicon a \$5,200 grant for the rehabilitation of the Heintzelman Library; Kevin Kilcullen finished his full-time work on October 11th for Beautification but will be back to help Rob with the flower pots and a few other things; Rob will continue with Beautification into November from 8am to 4pm; Kevin Kilcullen will continue with burials in the cemetery, and Krista is working on the cemetery maps: the work on the Horicon Museum is on schedule and will be ready to paint in the spring (which is in the 2019 Budget); Jason Hill and Bill Millington looked at what can be done to keep the water pipes from freezing in the Community Center, but more information is needed on the estimates; the Youth Commission had 84 kids for a movie night recently, which was held the same night as a school dance, so the turnout was very good; lastly, on the topic of reports, Councilperson Smith is requesting more detail on the reports that are submitted to the Board.

-Supervisor Simpson: He has spoken to the County Engineer on how to spec out a new compactor. He said the Town of Bolton is the only one to have purchased one recently.

-Councilperson Olson: Councilperson Olson said there have been no other applicants for the Planning Board Alternate seat, but he has spoken to one person who may apply. The Board will have the Clerk advertise again if this person does not apply.

Old Business...

Chris Belden – Warren County Planning: Chris Belden explained the two parts of the First Wilderness Heritage Corridor proposal. He said the first part is to include the Town of Horicon in the First Wilderness Corridor, and the second part is to update the Town's Comprehensive Master Plan. Mr. Belden said the bids for the proposal came in much higher than they anticipated, therefore, his office would not be able to provide resources for part two. He further explained that for part one, the Town's contribution would be \$2,200 plus volunteer time. Supervisor Simpson asked the Board if they want to proceed with just part one, or and part two; the Board agreed not to proceed with part two at this time.

RESOLUTION #141-2018

Councilperson Olson and Councilperson Hill introduced Res. No. 141 and moved its adoption:

RESOLUTION TO AWARD PROPOSAL FOR PART I AND AUTHORIZE AGREEMENT WITH THE LA GROUP, LANDSCAPE, ARCHITECTURE & ENGINEERING, PC FOR PROFESSIONAL PLANNING SERVICES IN CONNECTION WITH THE EXPANSION OF THE FIRST WILDERNESS INTO THE TOWN OF HORICON (WC 51-18)

WHEREAS, the Warren County Purchasing Agent has issued a request for proposals for Professional Planning Services in Connection with Part I - the Expansion of the First Wilderness into the Town of Horicon (WC 51-18), and WHEREAS, the Assistant County Planner of the Warren County Department of Planning & Community Development has issued correspondence identifying that the LA Group, Landscape, Architecture & Engineering, PC, is the best value proposer, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent will notify the LA Group, Landscape, Architecture & Engineering, PC of the acceptance of its proposal, and be it further

RESOLVED, that the Town of Horicon enter into an agreement with the LA Group, Landscape, Architecture & Engineering, PC for Professional Planning Services in Connection with Part I of the request for proposals (WC 51-18) - Expansion of the First Wilderness into the Town of Horicon, pursuant to the terms and provisions of the specifications (WC 51-18) and proposal, at the prices listed on the proposal (amount not to exceed \$24,895), for a term commencing upon execution of the agreement by both parties and terminating six (6) months thereafter, in a form approved by the Town Attorney, and be it further

RESOLVED, that the Warren County Department of Planning & Community Development will issue correspondence recommending that the Warren County Purchasing Agent award the contract to the LA Group, Landscape, Architecture & Engineering, PC, and it be further

RESOLVED, that the Town Supervisor is hereby authorized to sign an agreement and another other necessary documents in a form approved by the Town Attorney.

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

New Business... none

Privilege of the Floor...

-Debra Eves, North Warren Chamber of Commerce, told the Board she would be leaving the Chamber and Julia will be taking her place. She updated the Board on what has been happening at the Chamber and what they are focusing on for the upcoming year.

Adjourn... There being no further business to attend to the meeting was adjourned at 7:51 PM by MOTION of Councilperson Higgins and Councilperson Hill, all in favor.

Respectfully Submitted:

Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: Tom Hutchins, Bob Smith, Bill McGhie, Tom Johansen, John Donovan, Troy and Gayle Scripture, Debra Eves, Peter Palmer, Chris Belden (WC Planning), Robert French (NWEMS Rep), and Joyce Greenidge.

Local Board of Health...

A Motion was made by Councilperson Smith, seconded by Councilperson Olson, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:00 PM.

Public Hearing - Septic Variance at 6692 State Rt. 8 Brant Lake / tax map #88.7-1-3 / Wesleyan Church (Campbell)

Supervisor Simpson opened the Public Hearing regarding the septic variance request at 6692 State Rt. 8 in Brant Lake.

Troy Scripture asked for details on the proposed use for the property and for the specifics of the proposed septic plan. Tom Hutchins, Hutchins Engineering, reviewed the proposed system and went over the variances being requested. Supervisor Simpson noted the Board is only reviewing the septic, not the proposed plan for the property, and suggested Troy contact the Zoning Office for more information.

Councilperson Frank Hill expressed concern over the sufficiency of the proposed septic if the use of the building were to change in the future, to a home for example.

Tom Hutchins said the proposed septic is sized for 500 gallons a day with an occupancy classification for 90 people.

Councilperson Hill asked what is going to happen with the stone wall along the property line. Mr. Hutchins said it would have to be taken down but would be rebuilt once the septic is installed.

Bill McGhie said there had been talk that the buyer was unsure if he was going to use the old septic, and asked Mr. Hutchins if it is the buyer's intent to possibly use the old system. Mr. Hutchins stated that to his knowledge there is no intention of using the old septic system.

Troy Scripture asked what the distance is from the proposed system to the creek; Mr. Hutchins stated the distance is 150 feet.

Councilperson Hill, again, expressed concern over the use of the building changing down the road. Supervisor Simpson clarified that if the Board grants this septic and the prospective buyer backs out, then the process would start all over with a new applicant and that applicant would have to submit a plan for their intended use of the property.

Mr. Hutchins added the buyer will address other issues, such as parking, with the Planning Board.

Councilperson Higgins said the proposed septic is an improvement over the existing septic, and the existing septic needs to be addressed. Councilperson Smith agreed.

There being no further comments the Public Hearing was closed at 7:06PM.

RESOLUTION #135-2018

Councilperson Higgins and Councilperson Smith introduced Res. No. 135 and moved its adoption:

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

RESOLUTION TO GRANT VARIANCE FOR A REPLACEMENT SEPTIC SYSTEM AT 6692 STATE ROUTE 8

RESOLVED, that the Horicon Town Board acting as Local Board of Health, based on the receipt of a set of stamped plans from Hutchins Engineering (project #291312-01), and the \$100.00 variance fee, does hereby grant a variance for a replacement septic system at 6692 State Rt. 8, Brant Lake, NY (Tax Map #88.7-1-3) because the strict application of the minimum setback requirements, or the minimum lot size requirement, would result in a specified practical difficulty to the applicant. Further, the alternative proposed would not be materially detrimental to the purpose of this regulation, or to the property or natural resources in the area in or near the site of the proposed individual sewage disposal system, or otherwise conflict with the description, purpose, or the objectives of any plan or policy of the Town, and that the alternative proposed is the minimum variance which would alleviate the specified practical difficulty as found by the Board to affect the applicant.

Ayes: 5 (Higgins, Smith, Hill, Olson, Simpson) Nays: 0

A Motion was made by Councilperson Higgins, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:22 PM.

Regular Meeting...

Reports... Supervisor, Town Clerk, Zoning, Justice, Assessor, and Historian

Approval of Minutes... Minutes of September 20 and October 9, 2018 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

Approval of Vouchers and Abstracts...

RESOLUTION #136-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 136 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF OCTOBER 2018 ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the October 18, 2018 Vouchers and Abstracts as follows:

General Abstract	10	\$ 30,649.23
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HT	10	\$ 77,785.04

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Correspondence to the Board: None

Resolutions:

RESOLUTION #137-2018

Councilperson Smith and Councilperson Hill introduced Res. No. 137 and moved its adoption:

RESOLUTION TO SET SECOND BUDGET WORKSHOP MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby set a second Budget Workshop Meeting for Tuesday, October 30, 2018 at 2:00 pm to discuss the 2019 Proposed Budget.

Ayes: 5 (Smith, Hill, Higgins, Olson, Simpson) Nays: 0

RESOLUTION #138-2018

Councilperson Olson and Councilperson Smith introduced Res. No. 138 and moved its adoption:

RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following General fund transfers:

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HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING

OCTOBER 18, 2018
7:00 PM

A1990.4 (Conting.)	A5132.4 (Garage-Contr)	\$ 4,000.00
A1990.4 (Conting.)	A8090.4 (Insur-Contr)	\$ 39.16

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

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RESOLUTION TO AMEND RESOLUTION #134-2018 FOR AUTHORIZATION TO AWARD CONSTRUCTION CONTRACT FOR REHABILITATION OF THE FORMER 1881 UNION CHURCH FOR HISTORICAL MUSEUM USE

WHEREAS, in Resolution #134-2018 the Town Board of the Town of Horicon authorized the award of the Contract for the 1881 Church’s remaining required construction to A. J. Catalfamo Construction Co., Inc. [the Contractor] in an amount not to exceed \$80,000.00, and

WHEREAS, clarifying discussions with the Contractor, as confirmed by Project Architect, Ethan Hall, of Rucinski Hall Architecture, confirm it is in the best interest of the Town of Horicon to award the Contract to the Contractor for all remaining required construction with the exception of the new drilled water well, and

WHEREAS, the Contract award amount for all remaining required construction, with the exception of the new drilled water well, is \$65,470.00, and

WHEREAS, a contract for the new drilled water well will be publicly competitively bid separately, and

WHEREAS, awarding the Contract for all remaining required construction, with the exception of the new drilled potable water well, will, in no way, reduce the amount of funding reimbursable under the \$100,000 New York State grant, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to:

A) Award a Contract, subject to review by the Town Attorney, for the Church’s remaining required construction, with the exception of the new drilled water well, to A. J. Catalfamo Construction Co., Inc. in its lump sum bid amount of \$65,470; and,

B) Submit reimbursement requests for said Contract costs to New York State under the \$100,000 New York State grant; and,

C) Authorize the Project Architect to prepare bidding documents and proceed with public competitive bidding for the new drilled water well.

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

Supervisor Simpson noted that 84Lumber donated \$2,000 towards the \$2,359.94 worth of roofing materials they are supplying for the 1881 Church project, and Curtis Lumber (Warrensburg and Queensbury stores) donated 100% of the \$1,452.54 worth of materials they are supplying for the project. Therefore, the amount due for roofing materials comes to just \$359.94. Letters of appreciation have been sent to both businesses.

Committee Reports...

-Horicon Rep to NW EMS Robert French: Mr. French gave the breakout of EMS calls for the month; the proposed NWEMS budget has been given to the Town; and they are looking for a volunteer Board member, as one has resigned, and five members are needed.

HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING

OCTOBER 18, 2018
7:00 PM

-Councilperson Sylvia Smith: Councilperson Smith announced that the Preservation League of NYS awarded the Town of Horicon a \$5,200 grant for the rehabilitation of the Heintzelman Library; Kevin Kilcullen finished his full-time work on October 11th for Beautification but will be back to help Rob with the flower pots and a few other things; Rob will continue with Beautification into November from 8am to 4pm; Kevin Kilcullen will continue with burials in the cemetery, and Krista is working on the cemetery maps: the work on the Horicon Museum is on schedule and will be ready to paint in the spring (which is in the 2019 Budget); Jason Hill and Bill Millington looked at what can be done to keep the water pipes from freezing in the Community Center, but more information is needed on the estimates; the Youth Commission had 84 kids for a movie night recently, which was held the same night as a school dance, so the turnout was very good; lastly, on the topic of reports, Councilperson Smith is requesting more detail on the reports that are submitted to the Board.

-Supervisor Simpson: He has spoken to the County Engineer on how to spec out a new compactor. He said the Town of Bolton is the only one to have purchased one recently.

-Councilperson Olson: Councilperson Olson said there have been no other applicants for the Planning Board Alternate seat, but he has spoken to one person who may apply. The Board will have the Clerk advertise again if this person does not apply.

Old Business...

Chris Belden – Warren County Planning: Chris Belden explained the two parts of the First Wilderness Heritage Corridor proposal. He said the first part is to include the Town of Horicon in the First Wilderness Corridor, and the second part is to update the Town's Comprehensive Master Plan. Mr. Belden said the bids for the proposal came in much higher than they anticipated, therefore, his office would not be able to provide resources for part two. He further explained that for part one, the Town's contribution would be \$2,200 plus volunteer time. Supervisor Simpson asked the Board if they want to proceed with just part one, or and part two; the Board agreed not to proceed with part two at this time.

RESOLUTION #141-2018

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WHEREAS, the Warren County Purchasing Agent has issued a request for proposals for Professional Planning Services in Connection with Part I - the Expansion of the First Wilderness into the Town of Horicon (WC 51-18), and WHEREAS, the Assistant County Planner of the Warren County Department of Planning & Community Development has issued correspondence identifying that the LA Group, Landscape, Architecture & Engineering, PC, is the best value proposer, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent will notify the LA Group, Landscape, Architecture & Engineering, PC of the acceptance of its proposal, and be it further

RESOLVED, that the Town of Horicon enter into an agreement with the LA Group, Landscape, Architecture & Engineering, PC for Professional Planning Services in Connection with Part I of the request for proposals (WC 51-18) - Expansion of the First Wilderness into the Town of Horicon, pursuant to the terms and provisions of the specifications (WC 51-18) and proposal, at the prices listed on the proposal (amount not to exceed \$24,895), for a term commencing upon execution of the agreement by both parties and terminating six (6) months thereafter, in a form approved by the Town Attorney, and be it further

RESOLVED, that the Warren County Department of Planning & Community Development will issue correspondence recommending that the Warren County Purchasing Agent award the contract to the LA Group, Landscape, Architecture & Engineering, PC, and it be further

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**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

New Business... none

Privilege of the Floor...

-Debra Eves, North Warren Chamber of Commerce, told the Board she would be leaving the Chamber and Julia will be taking her place. She updated the Board on what has been happening at the Chamber and what they are focusing on for the upcoming year.

Adjourn... There being no further business to attend to the meeting was adjourned at 7:51 PM by MOTION of Councilperson Higgins and Councilperson Hill, all in favor.

Respectfully Submitted:

Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Kenneth Higgins	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	
Mark Schachner	Town Counsel	

Also: Tom Hutchins, Bob Smith, Bill McGhie, Tom Johansen, John Donovan, Troy and Gayle Scripture, Debra Eves, Peter Palmer, Chris Belden (WC Planning), Robert French (NWEMS Rep), and Joyce Greenidge.

Local Board of Health...

A Motion was made by Councilperson Smith, seconded by Councilperson Olson, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:00 PM.

Public Hearing - Septic Variance at 6692 State Rt. 8 Brant Lake / tax map #88.7-1-3 / Wesleyan Church (Campbell)

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Troy Scripture asked for details on the proposed use for the property and for the specifics of the proposed septic plan. Tom Hutchins, Hutchins Engineering, reviewed the proposed system and went over the variances being requested. Supervisor Simpson noted the Board is only reviewing the septic, not the proposed plan for the property, and suggested Troy contact the Zoning Office for more information.

Councilperson Frank Hill expressed concern over the sufficiency of the proposed septic if the use of the building were to change in the future, to a home for example.

Tom Hutchins said the proposed septic is sized for 500 gallons a day with an occupancy classification for 90 people.

Councilperson Hill asked what is going to happen with the stone wall along the property line. Mr. Hutchins said it would have to be taken down but would be rebuilt once the septic is installed.

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Mr. Hutchins added the buyer will address other issues, such as parking, with the Planning Board.

Councilperson Higgins said the proposed septic is an improvement over the existing septic, and the existing septic needs to be addressed. Councilperson Smith agreed.

There being no further comments the Public Hearing was closed at 7:06PM.

RESOLUTION #135-2018

Councilperson Higgins and Councilperson Smith introduced Res. No. 135 and moved its adoption:

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

RESOLUTION TO GRANT VARIANCE FOR A REPLACEMENT SEPTIC SYSTEM AT 6692 STATE ROUTE 8

RESOLVED, that the Horicon Town Board acting as Local Board of Health, based on the receipt of a set of stamped plans from Hutchins Engineering (project #291312-01), and the \$100.00 variance fee, does hereby grant a variance for a replacement septic system at 6692 State Rt. 8, Brant Lake, NY (Tax Map #88.7-1-3) because the strict application of the minimum setback requirements, or the minimum lot size requirement, would result in a specified practical difficulty to the applicant. Further, the alternative proposed would not be materially detrimental to the purpose of this regulation, or to the property or natural resources in the area in or near the site of the proposed individual sewage disposal system, or otherwise conflict with the description, purpose, or the objectives of any plan or policy of the Town, and that the alternative proposed is the minimum variance which would alleviate the specified practical difficulty as found by the Board to affect the applicant.

Ayes: 5 (Higgins, Smith, Hill, Olson, Simpson) Nays: 0

A Motion was made by Councilperson Higgins, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:22 PM.

Regular Meeting...

Reports... Supervisor, Town Clerk, Zoning, Justice, Assessor, and Historian

Approval of Minutes... Minutes of September 20 and October 9, 2018 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

Approval of Vouchers and Abstracts...

RESOLUTION #136-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 136 and moved its adoption:

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Correspondence to the Board: None

Resolutions:

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**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

A1990.4 (Conting.)	A5132.4 (Garage-Contr)	\$ 4,000.00
A1990.4 (Conting.)	A8090.4 (Insur-Contr)	\$ 39.16

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

RESOLUTION #139-2018

Councilperson Higgins and Councilperson Olson introduced Res. No. 139 and moved its adoption:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENT FOR ROAD REPAIRS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following Budget Amendment in the Highway Fund for additional road repairs on Pease Hill Road:

Debit	D599 – Unappropriated Fund Balance	\$ 100,000.00
Credit	D5110.4 – General Repairs-Contractual	\$ 100,000.00

Ayes: 5 (Higgins, Olson, Smith, Hill, Simpson) Nays: 0

RESOLUTION #140-2018

Councilperson Olson and Councilperson Hill introduced Res. No. 140 and moved its adoption:

RESOLUTION TO AMEND RESOLUTION #134-2018 FOR AUTHORIZATION TO AWARD CONSTRUCTION CONTRACT FOR REHABILITATION OF THE FORMER 1881 UNION CHURCH FOR HISTORICAL MUSEUM USE

WHEREAS, in Resolution #134-2018 the Town Board of the Town of Horicon authorized the award of the Contract for the 1881 Church’s remaining required construction to A. J. Catalfamo Construction Co., Inc. [the Contractor] in an amount not to exceed \$80,000.00, and

WHEREAS, clarifying discussions with the Contractor, as confirmed by Project Architect, Ethan Hall, of Rucinski Hall Architecture, confirm it is in the best interest of the Town of Horicon to award the Contract to the Contractor for all remaining required construction with the exception of the new drilled water well, and

WHEREAS, the Contract award amount for all remaining required construction, with the exception of the new drilled water well, is \$65,470.00, and

WHEREAS, a contract for the new drilled water well will be publicly competitively bid separately, and

WHEREAS, awarding the Contract for all remaining required construction, with the exception of the new drilled potable water well, will, in no way, reduce the amount of funding reimbursable under the \$100,000 New York State grant, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to:

A) Award a Contract, subject to review by the Town Attorney, for the Church’s remaining required construction, with the exception of the new drilled water well, to A. J. Catalfamo Construction Co., Inc. in its lump sum bid amount of \$65,470; and,

B) Submit reimbursement requests for said Contract costs to New York State under the \$100,000 New York State grant; and,

C) Authorize the Project Architect to prepare bidding documents and proceed with public competitive bidding for the new drilled water well.

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

Supervisor Simpson noted that 84Lumber donated \$2,000 towards the \$2,359.94 worth of roofing materials they are supplying for the 1881 Church project, and Curtis Lumber (Warrensburg and Queensbury stores) donated 100% of the \$1,452.54 worth of materials they are supplying for the project. Therefore, the amount due for roofing materials comes to just \$359.94. Letters of appreciation have been sent to both businesses.

Committee Reports...

-Horicon Rep to NW EMS Robert French: Mr. French gave the breakout of EMS calls for the month; the proposed NWEMS budget has been given to the Town; and they are looking for a volunteer Board member, as one has resigned, and five members are needed.

HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING

OCTOBER 18, 2018
7:00 PM

-Councilperson Sylvia Smith: Councilperson Smith announced that the Preservation League of NYS awarded the Town of Horicon a \$5,200 grant for the rehabilitation of the Heintzelman Library; Kevin Kilcullen finished his full-time work on October 11th for Beautification but will be back to help Rob with the flower pots and a few other things; Rob will continue with Beautification into November from 8am to 4pm; Kevin Kilcullen will continue with burials in the cemetery, and Krista is working on the cemetery maps: the work on the Horicon Museum is on schedule and will be ready to paint in the spring (which is in the 2019 Budget); Jason Hill and Bill Millington looked at what can be done to keep the water pipes from freezing in the Community Center, but more information is needed on the estimates; the Youth Commission had 84 kids for a movie night recently, which was held the same night as a school dance, so the turnout was very good; lastly, on the topic of reports, Councilperson Smith is requesting more detail on the reports that are submitted to the Board.

-Supervisor Simpson: He has spoken to the County Engineer on how to spec out a new compactor. He said the Town of Bolton is the only one to have purchased one recently.

-Councilperson Olson: Councilperson Olson said there have been no other applicants for the Planning Board Alternate seat, but he has spoken to one person who may apply. The Board will have the Clerk advertise again if this person does not apply.

Old Business...

Chris Belden – Warren County Planning: Chris Belden explained the two parts of the First Wilderness Heritage Corridor proposal. He said the first part is to include the Town of Horicon in the First Wilderness Corridor, and the second part is to update the Town's Comprehensive Master Plan. Mr. Belden said the bids for the proposal came in much higher than they anticipated, therefore, his office would not be able to provide resources for part two. He further explained that for part one, the Town's contribution would be \$2,200 plus volunteer time. Supervisor Simpson asked the Board if they want to proceed with just part one, or and part two; the Board agreed not to proceed with part two at this time.

RESOLUTION #141-2018

Councilperson Olson and Councilperson Hill introduced Res. No. 141 and moved its adoption:

RESOLUTION TO AWARD PROPOSAL FOR PART I AND AUTHORIZE AGREEMENT WITH THE LA GROUP, LANDSCAPE, ARCHITECTURE & ENGINEERING, PC FOR PROFESSIONAL PLANNING SERVICES IN CONNECTION WITH THE EXPANSION OF THE FIRST WILDERNESS INTO THE TOWN OF HORICON (WC 51-18)

WHEREAS, the Warren County Purchasing Agent has issued a request for proposals for Professional Planning Services in Connection with Part I - the Expansion of the First Wilderness into the Town of Horicon (WC 51-18), and WHEREAS, the Assistant County Planner of the Warren County Department of Planning & Community Development has issued correspondence identifying that the LA Group, Landscape, Architecture & Engineering, PC, is the best value proposer, now, therefore, be it

RESOLVED, that the Warren County Purchasing Agent will notify the LA Group, Landscape, Architecture & Engineering, PC of the acceptance of its proposal, and be it further

RESOLVED, that the Town of Horicon enter into an agreement with the LA Group, Landscape, Architecture & Engineering, PC for Professional Planning Services in Connection with Part I of the request for proposals (WC 51-18) - Expansion of the First Wilderness into the Town of Horicon, pursuant to the terms and provisions of the specifications (WC 51-18) and proposal, at the prices listed on the proposal (amount not to exceed \$24,895), for a term commencing upon execution of the agreement by both parties and terminating six (6) months thereafter, in a form approved by the Town Attorney, and be it further

RESOLVED, that the Warren County Department of Planning & Community Development will issue correspondence recommending that the Warren County Purchasing Agent award the contract to the LA Group, Landscape, Architecture & Engineering, PC, and it be further

RESOLVED, that the Town Supervisor is hereby authorized to sign an agreement and another other necessary documents in a form approved by the Town Attorney.

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

New Business... none

Privilege of the Floor...

-Debra Eves, North Warren Chamber of Commerce, told the Board she would be leaving the Chamber and Julia will be taking her place. She updated the Board on what has been happening at the Chamber and what they are focusing on for the upcoming year.

Adjourn... There being no further business to attend to the meeting was adjourned at 7:51 PM by MOTION of Councilperson Higgins and Councilperson Hill, all in favor.

Respectfully Submitted:

Town Clerk

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

Present at meeting:	Matthew Simpson	Supervisor
	Frank Hill	Councilperson
	Robert Olson	Councilperson
	Kenneth Higgins	Councilperson
	Sylvia Smith	Councilperson
Krista Wood	Town Clerk	
Mark Schachner	Town Counsel	

Also: Tom Hutchins, Bob Smith, Bill McGhie, Tom Johansen, John Donovan, Troy and Gayle Scripture, Debra Eves, Peter Palmer, Chris Belden (WC Planning), Robert French (NWEMS Rep), and Joyce Greenidge.

Local Board of Health...

A Motion was made by Councilperson Smith, seconded by Councilperson Olson, to go into session as the Local Board of Health. The Board moved into session as Local Board of Health at 7:00 PM.

Public Hearing - Septic Variance at 6692 State Rt. 8 Brant Lake / tax map #88.7-1-3 / Wesleyan Church (Campbell)

Supervisor Simpson opened the Public Hearing regarding the septic variance request at 6692 State Rt. 8 in Brant Lake.

Troy Scripture asked for details on the proposed use for the property and for the specifics of the proposed septic plan. Tom Hutchins, Hutchins Engineering, reviewed the proposed system and went over the variances being requested. Supervisor Simpson noted the Board is only reviewing the septic, not the proposed plan for the property, and suggested Troy contact the Zoning Office for more information.

Councilperson Frank Hill expressed concern over the sufficiency of the proposed septic if the use of the building were to change in the future, to a home for example.

Tom Hutchins said the proposed septic is sized for 500 gallons a day with an occupancy classification for 90 people.

Councilperson Hill asked what is going to happen with the stone wall along the property line. Mr. Hutchins said it would have to be taken down but would be rebuilt once the septic is installed.

Bill McGhie said there had been talk that the buyer was unsure if he was going to use the old septic, and asked Mr. Hutchins if it is the buyer's intent to possibly use the old system. Mr. Hutchins stated that to his knowledge there is no intention of using the old septic system.

Troy Scripture asked what the distance is from the proposed system to the creek; Mr. Hutchins stated the distance is 150 feet.

Councilperson Hill, again, expressed concern over the use of the building changing down the road. Supervisor Simpson clarified that if the Board grants this septic and the prospective buyer backs out, then the process would start all over with a new applicant and that applicant would have to submit a plan for their intended use of the property.

Mr. Hutchins added the buyer will address other issues, such as parking, with the Planning Board.

Councilperson Higgins said the proposed septic is an improvement over the existing septic, and the existing septic needs to be addressed. Councilperson Smith agreed.

There being no further comments the Public Hearing was closed at 7:06PM.

RESOLUTION #135-2018

Councilperson Higgins and Councilperson Smith introduced Res. No. 135 and moved its adoption:

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

RESOLUTION TO GRANT VARIANCE FOR A REPLACEMENT SEPTIC SYSTEM AT 6692 STATE ROUTE 8

RESOLVED, that the Horicon Town Board acting as Local Board of Health, based on the receipt of a set of stamped plans from Hutchins Engineering (project #291312-01), and the \$100.00 variance fee, does hereby grant a variance for a replacement septic system at 6692 State Rt. 8, Brant Lake, NY (Tax Map #88.7-1-3) because the strict application of the minimum setback requirements, or the minimum lot size requirement, would result in a specified practical difficulty to the applicant. Further, the alternative proposed would not be materially detrimental to the purpose of this regulation, or to the property or natural resources in the area in or near the site of the proposed individual sewage disposal system, or otherwise conflict with the description, purpose, or the objectives of any plan or policy of the Town, and that the alternative proposed is the minimum variance which would alleviate the specified practical difficulty as found by the Board to affect the applicant.

Ayes: 5 (Higgins, Smith, Hill, Olson, Simpson) Nays: 0

A Motion was made by Councilperson Higgins, seconded by Councilperson Smith, to move back into regular session. The Board moved back into regular session at 7:22 PM.

Regular Meeting...

Reports... Supervisor, Town Clerk, Zoning, Justice, Assessor, and Historian

Approval of Minutes... Minutes of September 20 and October 9, 2018 were approved by Motion of Councilperson Hill and Councilperson Olson.

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

Approval of Vouchers and Abstracts...

RESOLUTION #136-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 136 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF OCTOBER 2018 ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the October 18, 2018 Vouchers and Abstracts as follows:

General Abstract	10	\$ 30,649.23
Highway Abstract	10	\$ 190,485.34
HT	10	\$ 77,785.04

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Correspondence to the Board: None

Resolutions:

RESOLUTION #137-2018

Councilperson Smith and Councilperson Hill introduced Res. No. 137 and moved its adoption:

RESOLUTION TO SET SECOND BUDGET WORKSHOP MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby set a second Budget Workshop Meeting for Tuesday, October 30, 2018 at 2:00 pm to discuss the 2019 Proposed Budget.

Ayes: 5 (Smith, Hill, Higgins, Olson, Simpson) Nays: 0

RESOLUTION #138-2018

Councilperson Olson and Councilperson Smith introduced Res. No. 138 and moved its adoption:

RESOLUTION TO AUTHORIZE TRANSFER OF FUNDS

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following General fund transfers:

<u>From:</u>	<u>To:</u>	<u>Amount:</u>
A1990.4 (Conting.)	A1355.4 (Assess-Contr)	\$ 1,000.00

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

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Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

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Committee Reports...

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**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

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Old Business...

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RESOLUTION #141-2018

Councilperson Olson and Councilperson Hill introduced Res. No. 141 and moved its adoption:

RESOLUTION TO AWARD PROPOSAL FOR PART I AND AUTHORIZE AGREEMENT WITH THE LA GROUP, LANDSCAPE, ARCHITECTURE & ENGINEERING, PC FOR PROFESSIONAL PLANNING SERVICES IN CONNECTION WITH THE EXPANSION OF THE FIRST WILDERNESS INTO THE TOWN OF HORICON (WC 51-18)

WHEREAS, the Warren County Purchasing Agent has issued a request for proposals for Professional Planning Services in Connection with Part I - the Expansion of the First Wilderness into the Town of Horicon (WC 51-18), and WHEREAS, the Assistant County Planner of the Warren County Department of Planning & Community Development has issued correspondence identifying that the LA Group, Landscape, Architecture & Engineering, PC, is the best value proposer, now, therefore, be it

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RESOLVED, that the Town Supervisor is hereby authorized to sign an agreement and another other necessary documents in a form approved by the Town Attorney.

**HORICON TOWN BOARD
REGULAR MEETING & PUBLIC HEARING**

**OCTOBER 18, 2018
7:00 PM**

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

New Business... none

Privilege of the Floor...

-Debra Eves, North Warren Chamber of Commerce, told the Board she would be leaving the Chamber and Julia will be taking her place. She updated the Board on what has been happening at the Chamber and what they are focusing on for the upcoming year.

Adjourn... There being no further business to attend to the meeting was adjourned at 7:51 PM by MOTION of Councilperson Higgins and Councilperson Hill, all in favor.

Respectfully Submitted:

Town Clerk