

**HORICON TOWN BOARD
REGULAR MEETING**

**FEBRUARY 15, 2018
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson
Krista Wood Town Clerk

Also: Teri Schuerlein, HS Darian Granger, Tom Johansen, John Donovan, Chris South, Drew Cappabianca, Ed Orr, Jim Hayes, Sarah Hayes, Rich & Joanne Nawrot, Bob Smith, Assessor Christine Hayes, Ross & Mary Schoembs, Bill McGhie, and others.

Supervisor Simpson called the meeting to order at 7:00 PM.

Drew Cappabianca, The Hub/Brant Lake Bike Park, presented his Occupancy Tax application to the Board. Drew is requesting \$18,000.00 to be used to build bike trails on his property.

Approval of Minutes: Minutes of January 18, 2018 were approved by Motion of Councilperson Higgins and Councilperson Olson, all Ayes.

Approval of February 15, 2018 Vouchers and Abstracts:

RESOLUTION #43-2018

Councilperson Smith and Councilperson Higgins introduced Res. No. 43 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF FEBRUARY ABSTRACTS

RESOLVED, that the Town Board does hereby authorize payment of the February 15, 2018 Vouchers and Abstracts as follows:

General Abstract	2	\$ 73,949.03
Highway Abstract	2	\$ 66,052.27

Ayes: 5 (Smith, Higgins, Hill, Olson, Simpson) Nays: 0

Correspondence to the Board:

- Christine Hayes RE: Governor's proposal regarding taxable state-owned land
- HVFD RE: Occupancy Tax Final Report for 2017 event
- Rich Nawrot RE: Letter of interest for ZBA alternate seat
- Scott Campbell RE: Relocating Watering Tub

Discussion on Correspondence... Supervisor Simpson asked the Board for a response to Mr. Campbell's email regarding the Watering Tub. Councilperson Hill said a decision has already been made to close the Watering Tub and noted the Town does not even own the property in question. The Board unanimously agreed they are not in support of Mr. Campbell's plan for the Watering Tub and do not wish to pursue this any further.

Resolutions:

RESOLUTION #44-2018

Councilperson Hill and Councilperson Olson introduced Res. No. 44 and moved its adoption:

RESOLUTION TO AUTHORIZE POSTING OF ROADS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Highway Superintendent to advertise and post the Town roads for spring conditions when warranted.

Ayes: 5 (Hill, Olson, Smith, Higgins, Simpson) Nays: 0

RESOLUTION #45-2018

Councilperson Smith and Councilperson Hill introduced Res. No. 45 and moved its adoption:

RESOLUTION TO SET OCCUPANCY TAX WORKSHOP MEETING

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RESOLVED, that the Town Board of the Town of Horicon does hereby set a Workshop Meeting for Wednesday, February 28, 2018 at 6:00 pm to discuss the 2018 Town of Horicon Occupancy Tax Fund applications.

Ayes: 5 (Smith, Hill, Olson, Higgins, Simpson) Nays: 0

Councilperson Smith noted the Occ Tax application deadline would be extended to February 26th since the workshop is on the 28th; this would still leave time for the Board members to review the applications prior to the workshop.

RESOLUTION #46-2018

Councilperson Higgins and Councilperson Olson introduced Res. No. 46 and moved its adoption:

RESOLUTION TO AUTHORIZE ATTENDANCE AT NYSAA/NYS COMPTROLLER DISCUSSION

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Christine Hayes and Becky Ross to attend the NYSAA/NYS Comptroller Roundtable Audit Discussion which is being held in Green Island, NY on March 12, 2018. There is no cost to attend, but there will be reimbursement for mileage.

Ayes: 5 (Higgins, Olson, Smith, Hill, Simpson) Nays: 0

RESOLUTION #47-2018

Councilperson Smith and Councilperson Olson introduced Res. No. 47 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN CONTRACT WITH CEDARWOOD ENGINEERING

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the contract with Cedarwood Engineering for engineering services for the 2018 calendar year.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

RESOLUTION #48-2018

Councilperson Olson and Councilperson Smith introduced Res. No. 48 and moved its adoption:

RESOLUTION TO AUTHORIZE ATTENDANCE AT REGIONAL EDUCATION SEMINAR

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Krista Wood to attend the NYSTCA Regional Education Seminar in Lake George on Monday, March 19th. The cost of the seminar is \$35.00 plus reimbursement for mileage.

Ayes: 5 (Olson, Smith, Higgins, Hill, Simpson) Nays: 0

RESOLUTION #49-2018

Councilperson Higgins and Councilperson Hill introduced Res. No. 49 and moved its adoption:

RESOLUTION TO APPROVE 2017 FIREFIGHTER RECORDS LISTING

RESOLVED, that the Town Board of the Town of Horicon has reviewed, and does hereby approve, the 2017 Service Award Program Firefighter Records listing for the Horicon Fire Department.

Ayes: 5 (Higgins, Hill, Smith, Olson, Simpson) Nays: 0

RESOLUTION #50-2018

Councilperson Hill and Councilperson Olson introduced Res. No. 50 and moved its adoption:

RESOLUTION TO CHANGE DATE OF APRIL 2018 TOWN BOARD MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby wish to change the date of the regularly scheduled April 2018 Town Board meeting from April 19th to **Thursday, April 12, 2017 at 7:00 pm.**

Ayes: 5 (Hill, Olson, Higgins, Smith, Simpson) Nays: 0

RESOLUTION #51-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 51 and moved its adoption:

RESOLUTION IN OPPOSITION TO TAXABLE NYS OWNED LAND CONVERSION TO PILOTS

WHEREAS, State-owned lands are currently assessed by the local municipality where the State land is located, and

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WHEREAS, Governor Andrew Cuomo is proposing to convert the local assessment of taxable State-owned land into a Payment In lieu of Taxes ("PILOT") program based on existing tax amounts to be increased each year by the allowable levy growth factor, and

WHEREAS, said payment change will result in loss of local assessment of taxable State owned as well as loss in tax revenue to local municipalities due to changes in value not reflected in a PILOT agreement, now, therefore be it

RESOLVED, by the Town Board of the Town of Horicon that the assessments of taxable State-owned land should remain under control of the local municipality where such property is located and is hereby opposed to New York State converting the assessment of taxable State-owned land into a Payment In lieu of Taxes, and be it further

RESOLVED, that the Town Clerk is hereby authorized to forward a copy of said Resolution to Governor Andrew Cuomo, NYS Senator Elizabeth Little, and NYS Assemblyman Daniel Stec.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Committee Reports...

-Councilperson Smith said she and Councilperson Olson interviewed Robert French for the alternate Horicon representative to the NWEMS Board of Directors and they recommend him for the position. They interviewed Rich Nawrot for the ZBA Alternate and recommend him for that seat. Councilperson Smith said she and Councilperson Hill will be meeting with the Beautification crew to go over their needs for the upcoming season; they will also be meeting to assess the Town's needs for Occupancy Tax. She said the new website is up, but there are a few glitches being worked out. Councilperson Smith said Councilperson Olson has told her the cutoff for hanging banners on the bridge will be April 1st. She noted that after April 1st, banners will be hung by the Beautification crew on the new sign board to be built on the opposite side of the road, as was previously discussed and agreed to by the Board. Councilperson Olson said he told Tri-Lakes Business Alliance that all banners are to be removed from the bridge by April 1st.

Supervisor Simpson asked if the Board would like to make the appointments to the NWEMS Board and ZBA.

RESOLUTION #52-2018

Councilperson Higgins and Councilperson Hill introduced Res. No. 52 and moved its adoption:

RESOLUTION TO APPOINT ALTERNATE REPRESENTATIVE TO NWEMS

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Robert French as the Alternate Horicon representative to the North Warren Emergency Squad Board of Directors effective immediately for a period that will end December 31, 2018.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #53-2018

Councilperson Olson and Councilperson Smith introduced Res. No. 53 and moved its adoption:

RESOLUTION TO APPOINT ZBA ALTERNATE

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Rich Nawrot to the vacant seat of ZBA Alternate member to complete an unexpired term which will expire December 31, 2020.

Ayes: 5 (Olson, Smith, Higgins, Hill, Simpson) Nays: 0

Old Business...

Sand Bids: Supervisor Simpson opened the single bid that was received from Berness Bolton Exc., Co. for \$4.00 per yard.

RESOLUTION #54-2018

Councilperson Hill and Councilperson Olson introduced Res. No. 54 and moved its adoption:

RESOLUTION TO AWARD SAND BID

WHEREAS, the Town Board legally advertised for bids for processed sand for highway use, and one bid was received and publicly opened on February 15th at 7:55 PM, NOW, THEREFORE BE IT

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RESOLVED, that the Town Board does hereby award the 2018 sand bid to Berness Bolton Excavating Co, Inc. for a bid of \$4.00 per yard for processed and loaded sand.

Ayes: 5 (Hill, Olson, Higgins, Smith, Simpson) Nays: 0

1881 Union Church: Supervisor Simpson said John Donovan has been working on the construction plans for the Church project and asked the Board to review them and give feedback. John said he will review any changes with the architect. John also said the goal is to have this out to bid by the end of March or beginning of April.

Ernest Smith Rd Bridge: Supervisor Simpson said the 2017 DASNY grant funds have been expended, however, the Governor has announced the Bridge NY grant for 2018, which has a deadline date of March 15th. Supervisor Simpson explained the Town would have to cover the estimated project cost of \$550,00 up front.

RESOLUTION #55-2018

Councilperson Smith and Councilperson Higgins introduced Res. No. 55 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO APPLY FOR BRIDGE NY GRANT

WHEREAS, the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to apply for the 2018 Bridge NY grant for the Ernest Smith Road bridge project.

Ayes: 5 (Smith, Higgins, Hill, Olson, Simpson) Nays: 0

Regarding the bridge project, Supervisor Simpson said test borings need to be done to get more detailed numbers on the project. He said the engineer estimates this to cost \$5,000.00, however, if the test borings are done now the cost would not be reimbursable under the grant. Councilperson Olson said the test borings need to be done regardless.

RESOLUTION #56-2018

Councilperson Hill and Councilperson Higgins introduced Res. No. 56 and moved its adoption:

RESOLUTION TO AUTHORIZE TEST BORINGS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize test borings to be done for the Ernest Smith Road bridge at a cost not to exceed \$5,000.00. This cost will not be reimbursable under the grant.

Ayes: 5 (Hill, Higgins, Olson, Smith, Simpson) Nays: 0

Generators – Community Center & Highway: Supervisor Simpson explained there have been issues with the generators at both the Community Center and the Highway garage. Cummins Northeast has provided a quote for repairs and necessary maintenance work on them.

RESOLUTION #57-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 57 and moved its adoption:

RESOLUTION TO AUTHORIZE GENERATOR REPAIRS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Cummins Northeast to perform the necessary repairs and maintenance to the Community Center generator at a cost of \$2,022.21, and to the Highway garage generator at a cost of \$3,113.91.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Attendance Policy – ZBA & PB: Regarding the ZBA & PB Attendance policy there was clarification on the number of meetings that could be missed. The Board stated a member cannot miss three *consecutive* meetings, regardless of year, nor can they miss a total of four regular meetings within a calendar year. Councilperson Olson will discuss with the Chair of both the ZBA and PB and get back to the Board.

Heintzelman Library: Supervisor Simpson said there is an opportunity to apply for the Preserve NY grant which has a deadline of February 26th. He said this grant generally ranges from \$3,000 to \$10,000, but the Town would need engineering services for the planning phase. He asked the Board if they would like to pursue this grant opportunity and if they want to put out an RFP for the project.

RESOLUTION #58-2018

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Councilperson Smith and Councilperson Olson introduced Res. No. 58 and moved its adoption:

RESOLUTION TO AUTHORIZE GRANT APPLICATION AND RFP

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to apply for a Preserve New York grant for repairs on the Heintzelman Library, and be it further

RESOLVED, that the Town Board authorizes the Supervisor to put out an RFP for the repair work.

Ayes: 5 (Smith, Olson, Higgins, Hill, Simpson) Nays: 0

New Business...

Recessed Lights: Councilperson Olson said he spoke with Hill Electric regarding recessed LED lights for the meeting room. He received an initial quote, after rebate, of \$297.00 for 38 lights, however, the final agreement came in higher, so he will contact the salesman on this.

Brant Lake Carnival:

RESOLUTION #59-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 59 and moved its adoption:

RESOLUTION TO AUTHORIZE OCCUPANCY TAX FUNDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize \$4,000.00 in Occupancy Tax funds, code A6412.4 - Special Publicity, be given to the Tri-Lakes Business Alliance for the 2018 Brant Lake Winter Carnival.

Ayes: 5 (Olson, Higgins, Smith, Hill, Simpson) Nays: 0

Boat Launch Stewards: Supervisor Simpson said the Town needs to advertise for Boat Launch Stewards for the upcoming season. He said the Town paid \$7,500 last year for training, supervision, and data collection through Paul Smith's. Supervisor Simpson because of the grant awarded to Paul Smith's they will be able to provide Horicon with the same level of service this year at no cost. Rich Nawrot said he will contact last year's stewards to see who is interested in coming back. Councilperson Smith said applications should be in by March 8th.

RESOLUTION #60-2018

Councilperson Olson and Councilperson Smith introduced Res. No. 60 and moved its adoption:

RESOLUTION TO AUTHORIZE CLERK TO ADVERTISE FOR BOAT LAUNCH STEWARDS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Clerk to advertise for Boat Launch Stewards. Applications must be in by March 8, 2018.

Ayes: 5 (Olson, Smith, Higgins, Hill, Simpson) Nays: 0

Electronics Recycling: Supervisor Simpson said there was an issue with the County Electronics Recycling contract, and that contract has since been rescinded. He said the County has put out a new RFP, but in the interim the Town needs a temporary electronics recycler until the new County contract is awarded.

RESOLUTION #61-2018

Councilperson Olson and Councilperson Higgins introduced Res. No. 61 and moved its adoption:

RESOLUTION TO AUTHORIZE CONTRACT FOR ELECTRONICS RECYCLING

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to sign the Contract with Evolution Recycling for electronics recycling.

Ayes: 5 (Olson, Higgins, Smith, Hill, Simpson) Nays: 0

Privilege of the Floor... No comments.

Adjourn... There being no further business to attend to the meeting was adjourned at 8:40 by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

Town Clerk