

**Horicon Planning Board
Regular Meeting**

**January 16, 2013
7:00PM**

Present at meeting: Harry Balz Chairman
Bill McGhie, Member
Mike Raymond, Member
Paul Holmes, Alternate

Also Present: Jim Steen, Zoning Administrator
Bob Olson, Town Board Member
Tom Johansen,

**Agenda Items: Appointment of Vice-Chair,
Communications,
Unfinished Business: File #2012-22SD Palermo Doberman subdivision,
Training Dates,
ID Photo and Business Cards
Scaled Drawings**

Chairperson, Harry Balz called the meeting to order at 7:00 PM and stated that Paul Holmes will be a voting member in absence of a regular member.

VICE-CHAIR APPOINTMENT: Harry Balz nominated Bill McGhie to serve as Vice-Chair 2nd by Mike Raymond. Bill McGhie accepted the nomination. All Ayes.

APPROVAL OF MINUTES: Bill McGhie made a motion to approve the December minutes, 2nd by Paul Holmes. All Ayes.

COMMUNICATIONS:

1) APA project 2012-20 Westchester-Putnam Council climbing tower:

Jim Steen stated that Section 10.8 of the Zoning Ordinance page 59 outlines Class A projects.

Harry Balz stated that the ZBA acted on this project and the Planning Board is required to be consulted on all Class A projects, the APA is looking for a written response.

Bill McGhie stated that the project received a height variance.

Mike Raymond stated that he attended the ZBA meeting when this was discussed.

Bob Olson asked if it was a normal procedure for all projects that are before the ZBA to go to the Planning Board.

*Resolution 58 of 2005 changed wording in Section 16.50 Referrals: 1. The Zoning Board of Appeals **may** (deleting: shall) refer all completed variance applications to the Planning Board for its report and recommendation, and where required by Section 239-m of the General Municipal Law, to the Warren County Planning Board, having jurisdiction for its report and recommendation.*

Harry Balz stated that he reviewed the project and does not have any concerns

Bill McGhie made a motion that this board respond to the APA that there is no objection or recommendation to the APA regarding this project, this board agrees with the ZBA variance approval, 2nd by Jim Remington. All Ayes except Paul Holmes.

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2) APA project 2013-5 Beadnell six-lot subdivision on East Schroon River Road.

Harry Balz stated that this board has not received a copy of the project and suggested that the Planning Board acknowledge the letter from the APA and respond stating that this board has not seen the project as of yet and cannot make any comments.

Mike Raymond made a motion for this board is send a letter to the APA stating Harry's comments, 2nd by Bill McGhie. All Ayes.

UNFINISHED BUSINESS: File #2012-22SD Palermo/Doberman subdivision

A phone call was received from John Palermo stating that the he will be responding to the boards request in the near future, possibly in February or March.

TRAINING DATES: Harry Balz stated that the tentative training dates have been established for April and understands that Mike Raymond will not be available in April but more training dates will be set up in early fall. The subject of the training will be Effective & Proper Planning Board decision making, Planning Board site review and zoning amendment referrals and Conducting meetings and SEQRA review. The training session will begin a 4PM and go until 8:30PM with a half hour break at approx 6PM.

ID PHOTO BADGES: Harry Balz stated that North Warren School has offered to have badges made for all board members and will be done by appointment.

BUSINESS CARDS: Harry Balz stated that business cards can be done in-house for all members.

SCALED DRAWINGS: Harry Balz stated that the requirement for a scaled drawing from an applicant has been relaxed but would like to see it put back into practice and will purchase an engineer's scale to have available to the applicants in the Zoning Office.

PUBLIC COMMENTS: none

BOARD COMMENTS: Paul Holmes stated that a white board would be useful in meetings.

NEXT MEETING: February 20, 2013, Jim Remington stated that he will be out of town until March.

Being no further business before the board, the meeting was adjourned at 8:45PM.

Respectfully submitted

Christine Hayes, Secretary