

**HORICON TOWN BOARD
ORGANIZATIONAL MEETING**

**JANUARY 6, 2015
3:00 PM**

Present at meeting Matt Simpson Supervisor
 Frank Hill Councilperson
 Kenneth Higgins Councilperson
 Robert Olson Councilperson
 Sylvia Smith Councilperson

Krista Wood Town Clerk
Mark Schachner Town Counsel

Also: Tom Johansen, John Donovan, Bobby Smith, Christine Hayes, and HS Paul Smith

Supervisor Simpson welcomed guests and noted the first order of business would be the administering of the Oath of Office to Councilperson Sylvia Smith. The Town Clerk administered the Oath of Office to Councilperson Smith.

Supervisor Simpson then opened the Organizational Meeting at 3:00 pm.

The Resolutions to organize the Town were then introduced. Councilperson Olson and Higgins introduced Resolutions 1-26 and moved their adoption, Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0 :

**RESOLUTION NO. 1 OF 2015
RESOLUTION DESIGNATING COMMITTEES FOR 2015**

RESOLVED, that Supervisor Matt Simpson does hereby appoint the following Committees for 2015, first name being the Chairman:

RECYCLING & TRANSFER STATION	OLSON & HIGGINS
FINANCE, INSURANCE, PERSONNEL, ELECTIONS & LEGISLATIVE	OLSON & HIGGINS
FACILITIES, GROUNDS, PUBLICITY, BEAUTIFICATION, CABLE	SMITH & HILL
HIGHWAY, TRAFFIC SAFETY, STREET LIGHTS, LAKE AFFAIRS, DAM	HILL & OLSON
FIRE & AMBULANCE	OLSON & SMITH
CEMETERY & LIBRARY	SMITH & HILL
RECREATION (YOUTH & SENIORS), HEALTH, INSECT CONTROL	HIGGINS & HILL
PLANNING, COMMUNITY/ECONOMIC DEVELOPMENT, ZONING, REAL PROPERTY ASSESSMENT, DATA PROCESSING	OLSON & SMITH

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HORICON DAY

OLSON

MILFOIL COMMITTEE (SCHROON LAKE) Olson, Hill, B. McGhie, Jane Smith
MILFOIL COMMITTEE (BRANT LAKE) Higgins, Olson, D. Paton, W. Scidmore, Wayne Butler
STARBUCKVILLE DAM COMMITTEE Hill, Higgins, J. Koch

RESOLUTION NO. 2 OF 2015

RESOLUTION DESIGNATING SALARIES FOR 2015

RESOLVED, that effective January 1, 2015 the following shall be the salary and compensation for the Town of Horicon:

Supervisor	Matt Simpson	\$26,447.00
Budget Officer	Matt Simpson	\$ 2,500.00
Town Clerk/Tax Collector	Krista Wood	\$38,046.00
Town Council	Frank Hill	\$ 5,106.00
	Kenneth Higgins	\$ 5,106.00
	Robert Olson	\$ 5,106.00
	Sylvia Smith	\$ 5,106.00
Town Justice	John Stevens	\$11,220.00
Hwy. Supt.	Paul Smith	\$45,233.00
Sole Assessor	Christine Hayes	\$42,485.00
Library Clerk	Linda Hoyt	\$14,966.00
Dog Control	Darian Granger	\$ 4,450.00
Historian	Colleen Murtagh	\$ 1,500.00
Chairman ZBA & Planning Boards		\$ 750.00
Health Officer	Gary Scidmore	\$ 1,000.00
Zoning Officer	James Steen	\$ 19,698.00
Landfill Supt.	Robert Hayes	\$ 35,430.00

Hourly Wages:

Bookkeeper	\$19.57	Superv. Secr.	\$17.64	Justice Clerk	\$14.42
Library Sub	\$ 12.00	Cleaning Cust	\$15.04	Museum Sec	\$13.70
Bd of Review	\$267.00	PL&ZBA Mtgs	\$25.00	Zoning/Planning Sec.	\$12.36
Lifeguard	\$12.88	Beautification	\$12.00	Cemetery Cust.	\$20.98
Landfill Helper	\$13.45	Recycle P/T	\$13.05	Boat Launch Stewards	\$10.50
Wingman	\$17.14				
T. Meade	\$21.63	J. Baker	\$21.43	D. Granger	\$21.33
M. Younes	\$21.18	B. Donahue	\$21.75	B. Miller	\$20.73
T. Peters	\$20.98	Greg Hayes	\$19.14		

RESOLUTION NO. 3 OF 2015

RESOLUTION DESIGNATING OFFICIAL BANKS

RESOLVED, that Glens Falls National Bank is designated to be the official bank to deposit the Town of Horicon's monies during 2015.

RESOLUTION NO. 4 OF 2015

RESOLUTION DESIGNATING TOWN NEWSPAPERS

RESOLVED, that the Glens Falls Post Star shall be used for all legal notices of the Town of Horicon, BE IT FURTHER

RESOLVED, that the Adirondack Journal will be used for all other notices and advertising not considered to be a "legal notice".

RESOLUTION NO. 5 OF 2015

RESOLUTION DESIGNATING MILEAGE ALLOWANCE

RESOLVED, that Town Officials be compensated at 57.5 cents per mile for use of their personal vehicles in the performance of their official duties in 2015. This mileage rate follows the IRS standard mileage.

RESOLUTION NO. 6 OF 2015

RESOLUTION SETTING DATE OF MONTHLY MEETINGS

RESOLVED, that the Town Board of the Town of Horicon shall hold its monthly meeting on the third Thursday of each month at 7:00 PM at the Horicon Community Center.

RESOLUTION NO. 7 OF 2015

RESOLUTION AUTHORIZING SUPERVISOR TO SEND REPORT

RESOLVED, that the Supervisor shall submit to the Town Clerk and to the State Comptroller, a copy of the Annual Report for 2014 no later than 60 days after the close of the year.

RESOLUTION NO. 8 OF 2015

RESOLUTION TO RE-APPOINT TOWN HISTORIAN

RESOLVED, that Colleen Murtagh is re-appointed to serve as Town Historian for 2015 at a salary of \$1,500.00.

RESOLUTION NO. 9 OF 2015

RESOLUTION AUTHORIZING HIGHWAY SUPERINTENDENT TO EXPEND AMOUNTS UNDER \$1,000.00

RESOLVED, that the Highway Superintendent be authorized to expend under \$1,000.00 per item for repairs. Any other expenditure shall be reviewed by the Highway Committee.

RESOLUTION NO. 10 OF 2015

RESOLUTION TO RE-APPOINT DOG CONTROL OFFICER

RESOLVED, that the Town Board does hereby re-appoint Darian Granger to serve as Dog Control Officer for the Town of Horicon for 2015. Annual salary is \$4,450.00.

RESOLUTION NO. 11 OF 2015

RESOLUTION AUTHORIZING SUPERVISOR TO PURCHASE CERTIFICATE OF DEPOSITS WITH SURPLUS MONEY

RESOLVED, that the Supervisor is hereby authorized to place surplus monies in legal deposits, at the highest available interest for the Town of Horicon.

RESOLUTION NO. 12 OF 2015

RESOLUTION TO ADOPT PROCUREMENT POLICY AND PROCEDURES PURSUANT TO S104B OF THE GENERAL MUNICIPAL LAW

WHEREAS, the Town of Horicon adopted a Procurement Policy in Resolution 65 of 2014, AND WHEREAS, this policy needs to be reviewed and adopted each year, NOW, THEREFORE BE IT RESOLVED, that the Town Board hereby adopts the Procurement Policy and Procedures Pursuant to S104B of the General Municipal Law.

RESOLUTION NO. 13 OF 2015

RESOLUTION TO ADOPT INVESTMENT POLICY FOR TOWN

WHEREAS, the Town of Horicon adopted an Investment Policy in January, 1988, AND WHEREAS, this policy is reviewed and adopted each year, NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Horicon, hereby adopts the Investment Policy enacted in Resolution 21 of 1988. Banks used by the Town of Horicon are named in Resolution 3 at every Organization Meeting.

RESOLUTION NO. 14 OF 2015

RESOLUTION ESTABLISHING BONDING FOR TOWN OF HORICON EMPLOYEES FOR THE YEAR 2014

WHEREAS, under Sec. 25 of Town Law, the Town Board is required to set the amounts of a Blanket Bond for Town Officers & Employees by Resolution, AND WHEREAS, the Town of Horicon is insured for bonding of all its employees, NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon establishes the following limits of insurance:

Public Employee dishonesty bond-per employee \$10,000.00

Additional indemnity-specified positions

 Town Supervisor \$ 30,000.00

 Deputy Supervisor \$ 30,000.00

 Town Clerk \$ 30,000.00

 Tax Collector \$310,000.00

Public Officials Liability Policy: Provides coverage for "errors or omissions" for which public officials are found liable:

 Each Claim Limit \$1,000,000.00

 Annual Aggregate \$1,000,000.00

BE IT FURTHER RESOLVED, that the Town Clerk of the Town of Horicon is hereby instructed to file a copy of this Resolution with the Warren County Clerk.

RESOLUTION NO. 15 OF 2015

RESOLUTION RE-APPOINTING TOWN COUNSELOR

RESOLVED, that Mark Schachner, Esq. is hereby re-appointed as Town Counsel for the Town of Horicon. Counselor Schachner shall be compensated on an hourly basis of \$125.00.

RESOLUTION NO. 16 OF 2015

RESOLUTION APPOINTING SUPERVISOR'S SECRETARY

RESOLVED, that Supervisor Simpson does hereby appoint, with Town Board approval, Dawn Higgins as Secretary to the Supervisor at an hourly wage of \$17.64 per hour for a 40 hour week.

RESOLUTION NO. 17 OF 2015

RESOLUTION APPOINTING DEPUTY SUPERVISOR

RESOLVED, that Supervisor Simpson does hereby appoint Councilman Frank Hill to serve as Deputy Supervisor for the Town of Horicon for the year 2015.

RESOLUTION NO. 18 OF 2015

RESOLUTION TO RE-APPOINT ZONING OFFICER

RESOLVED, that the Town Board does hereby re-appoint James Steen to serve as Zoning Officer for the Town of Horicon for the annual salary of \$19,698.00.

RESOLUTION NO. 19 OF 2015

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS MEMBER GARY FRENZ

RESOLVED, that the Town Board does hereby wish to re-appoint Gary Frenz to a five year term on the Town of Horicon Zoning Board of Appeals to commence January 1, 2015 and expire on December 31, 2019.

RESOLUTION NO. 20 OF 2015

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS MEMBER CHERYL ERICKSON

RESOLVED, that the Town Board does hereby wish to re-appoint Cheryl Erickson to a five year term on the Town of Horicon Zoning Board of Appeals to commence January 1, 2015 and expire on December 31, 2019.

RESOLUTION NO. 21 OF 2015

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS ALTERNATE MEMBER PAT FARRELL

RESOLVED, that the Town Board does hereby wish to re-appoint Pat Farrell to a five year term as Town of Horicon Zoning Board of Appeals Alternate member for a term that will commence January 1, 2015 and expire on December 31, 2019.

RESOLUTION NO. 22 OF 2015

RESOLUTION TO RE-APPOINT ZONING BOARD OF APPEALS CHAIRMAN

RESOLVED, that the Town Board does hereby re-appoint Gary Frenz as Chairman of the Zoning Board of Appeals for a one year term expiring December 31, 2015 at an annual salary of \$750.00.

RESOLUTION NO. 23 OF 2015

RESOLUTION TO RE-APPOINT PLANNING BOARD MEMBER

RESOLVED, that the Town Board does hereby wish to re-appoint William Siegle to a five year term on the Town of Horicon Planning Board to commence January 1, 2015 and expire on December 31, 2019.

RESOLUTION NO. 24 OF 2015

RESOLUTION TO APPOINT PLANNING BOARD CHAIRMAN

RESOLVED, that the Town Board does hereby appoint William McGhie as Chairman of the Planning Board for a one year term expiring December 31, 2015 at an annual salary of \$750.00.

RESOLUTION NO. 25 OF 2015

RESOLUTION TO RE-APPOINT BOARD OF ETHICS MEMBER

RESOLVED, that the Town Board does hereby re-appoint Dave Iasevoli to a five year term on the Town of Horicon Board of Ethics to commence January 1, 2015 and expire on December 31, 2019.

RESOLUTION NO. 26 OF 2015

RESOLUTION TO RE-APPOINT LIBRARY BOARD OF TRUSTEES MEMBERS

RESOLVED, that the Town Board does hereby re-appoint Joan Johnson and Maureen Wilson each to a five year term on the Board of Trustees of the Horicon Free Public Library to commence January 1, 2015 and expire on December 31, 2019.

Old Business...

Smart Growth Grant...

RESOLUTION NO. 27 OF 2015

Councilperson Olson and Councilperson Hill introduced Res. No. 27 and moved its adoption:

RESOLUTION TO AUTHORIZE SUPERVISOR TO MOVE FORWARD WITH SMART GROWTH

GRANT

RESOLVED, that the Town Board of the Town of Horicon does hereby accept the offer made by Barton and Loguidice and authorizes the Supervisor to move forward with them on the application for a Smart Growth Grant.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

Scrap Metal Bid... Supervisor Simpson advised the Board that Jon Barber, Northern Atlantic Trading Corp, contacted him regarding a typo on their scrap metal bid. Mr. Barber explained that the correct per net ton price should have been \$125 per net ton. Supervisor Simpson explained that the bid was submitted at a net ton or a gross ton price and with the correction of \$125 per net ton this equates to 6.25 cents per pound for either.

RESOLUTION NO. 28 OF 2015

Councilperson Olson and Councilperson Higgins introduced Res. No. 28 and moved its adoption:

RESOLUTION TO AMEND SCRAP METAL BID AWARD

WHEREAS, the Town Board awarded the bid for the removal of the scrap metal pile at the Landfill to Northern Atlantic Trading Corp. based on a bid of \$215/net ton for the metal and because of a typo made by Northern Atlantic Trading the Board wishes to amend the award Resolution, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the award for the bid for the removal of scrap metal made by Northern Atlantic Trading Corp. to a price of \$125.00 per net ton.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Union Church Update...

RESOLUTION NO. 29 OF 2015

Councilperson Higgins and Councilperson Hill introduced Res. No. 29 and moved its adoption:

**RESOLUTION IN SUPPORT OF APPLICATIONS FOR GRANT FUNDING BY THE HORICON
HISTORICAL SOCIETY INCLUDING FOR THE MUSEUM FACILITY AT THE ADIRONDACK UNION
CHURCH**

WHEREAS, the Town Board of the Town of Horicon has by Resolutions supported the creation of a Museum at the former Adirondack Union Church in the Hamlet of Adirondack under the Charter of the Horicon Historical Society, as this is consistent with the goal of the Town's Comprehensive Plan to enhance community facilities and economic development, AND

WHEREAS, the Horicon Historical Society, in cooperation with the Town of Horicon, has been conducting assessments of the physical condition of the Adirondack Union Church and the work required to rehabilitate it for Museum use, and has been working diligently to raise funds to achieve this rehabilitation, AND

WHEREAS, the Town Board of the Town of Horicon has by Resolutions encouraged the Historical Society to research and apply for planning, implementation and capital grants for Historical Society programs and projects including toward achieving use of the Adirondack Union Church as said Museum facility, AND

WHEREAS, the Town of Horicon and the Historical Society have been advised that grants may be available in 2015 for these purposes and the Historical Society wishes to apply for this grant funding, for which applications for such require or are greatly enhanced by Resolutions of support by the Town Board of the Town of Horicon, NOW, THEREFORE BE IT

RESOLVED, that the Town Board of the Town of Horicon does hereby encourage, authorize and support the Horicon Historical Society grant funding efforts including under federal, New York State and other planning, implementation and capital grant programs as may be available for Historical Society programs and capital projects including creation of the Museum facility at the Adirondack Union Church.

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

New Business...

Supervisor Simpson gave the Board the pricing on a new truck and noted that the Town has several options for financing. They will make a decision at the next meeting.

There being no further business, the meeting was adjourned at 3:16 PM by MOTION of Messrs. Olson and Hill, all Ayes.

Respectfully submitted:

Town Clerk