

**HORICON TOWN BOARD
REGULAR MEETING**

**MARCH 16, 2017
7:00 PM**

Present at meeting: Matthew Simpson Supervisor
Frank Hill Councilperson
Robert Olson Councilperson
Kenneth Higgins Councilperson
Sylvia Smith Councilperson

Krista Wood Town Clerk
Mark Shachner Town Counsel

Also: HS Darian Granger, Thad Smith, Skip Ostrander, Tom Johansen, Teri Schuerlein, Bob Smith, and Heidi Maxwell (NWEMS).

Supervisor Simpson called the meeting to order at 7:00 PM.

Presentation by Tom Williams, Paradox Consulting Group, regarding the Town website.

Approval of Minutes: Minutes of February 16, 2017 were approved by Motion of Councilperson Higgins and Councilperson Olson.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

Approval of March 16, 2017 Vouchers and Abstracts:

RESOLUTION #52-2017

Councilperson Olson and Councilperson Hill introduced Res. No. 52 and moved its adoption:

RESOLUTION TO AUTHORIZE PAYMENT OF MARCH ABSTRACTS

RESOLVED, that the Town Board does hereby authorize the payment of the March 16, 2017 Vouchers and Abstracts as follows:

General Abstract	3	\$ 99,284.78
Highway Abstract	3	\$ 37,127.54
HD Upper Dam	3	\$ 3,356.80

Ayes: 5 (Olson, Hill, Smith, Higgins, Simpson) Nays: 0

Correspondence to the Board...

-Tri-Lake Business Alliance RE: Report on 2017 Brant Lake Winter Carnival
-Cedarwood Engineering RE: Annual Groundwater Monitoring Report for Landfill

Supervisor Simpson, in regards to Cedarwood's report, advised the Board that some of the wells at the Landfill may need to be re-developed. He is currently looking into this.

Resolutions...

RESOLUTION #53-2017

Councilperson Higgins and Councilperson Smith introduced Res. No. 53 and moved its adoption:

RESOLUTION TO CHANGE DATE OF APRIL 2017 TOWN BOARD MEETING

RESOLVED, that the Town Board of the Town of Horicon does hereby wish to change the date of the regularly scheduled April 2017 Town Board meeting from April 20th to **Thursday, April 13, 2017 at 7:00 pm.**

Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

RESOLUTION #54-2017

Councilperson Higgins and Councilperson Smith introduced Res. No. 54 and moved its adoption:

RESOLUTION TO DESIGNATE POLLING PLACES

WHEREAS, Pursuant to Article 4-104 of the New York State Election Law, the Town Board of the Town of Horicon must submit to the Warren County Board of Elections a listing of the polling places in the Town of Horicon in each Election District in which Elections are held, NOW THEREFORE BE IT

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RESOLVED, that the following handicapped accessible locations be and are hereby designated as the respective polling places in the Districts as enumerated:

Election District #1	Horicon Community Center
Election District #2	6604 State Rt. 8 Brant Lake, NY 12815

Ayes: 5 (Higgins, Smith, Olson, Hill, Simpson) Nays: 0

RESOLUTION #55-2017

Councilperson Smith and Councilperson Higgins introduced Res. No. 55 and moved its adoption:

RESOLUTION TO AUTHORIZE ATTENDANCE AT APA LOCAL GOV'T DAY CONFERENCE

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Bill McGhie and Matthew Simpson to attend the Adirondack Park Local Government Review Day Conference which is being held April 5-6, 2017. The cost is \$59.60 per person, if registered before March 22, 2017, plus reimbursement for travel expenses.

Ayes: 5 (Smith, Higgins, Olson, Hill, Simpson) Nays: 0

RESOLUTION #56-2017

Councilperson Higgins and Councilperson Olson introduced Res. No. 56 and moved its adoption:

RESOLUTION TO AUTHORIZE CONTRACTS FOR FIREWORKS

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the contract with Santore's Fireworks for the fireworks display on July 1st at a cost of \$5,000.00. Funding for this will be taken from Special Publicity Fund (A6412.4).

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

RESOLUTION #57-2017

Councilperson Higgins and Councilperson Hill introduced Res. No. 57 and moved its adoption:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENT FOR GRANT PROJECTS

RESOLVED, that the Town Board authorizes the Bookkeeper to make the following Budget Amendment in the General Fund to increase revenues to record receipt of two grants:

Justice Grant:	Debit A3021 (State Aid, Court Facilities)	\$ 7,850.00
	Credit A1110.2 (Justice Equipment)	\$ 3,375.00
	Credit A1110.4 (Justice Contractual)	\$ 4,475.00
NYSDEC Grant:	Debit A3991 (State Aid, Water Capital)	\$ 12,641.41
	Credit A8090.1 (Insect Dept. Pers. Svcs)	\$ 12,641.41

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

RESOLUTION #58-2017

Councilperson Olson and Councilperson Higgins introduced Res. No. 58 and moved its adoption:

RESOLUTION TO AUTHORIZE BUDGET AMENDMENT FOR PAYOFF OF BAN ON 2015 WESTERN STAR

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the payoff of the BAN for the 2015 Western Star plow truck, and be it further

RESOLVED, that the Town Board authorizes the Bookkeeper to make the following Budget Amendment in the Highway Fund to reduce the unexpended fund balance to cover the early payoff:

Decrease	DA599 – Appropriated Fund Balance	\$ 62,000.00
Increase	DA9730.6 BAN-Principal	\$ 62,000.00

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

Committee Reports..

-Councilperson Hill said the new chairs for the meeting room have arrived. On that, Councilperson Smith noted the order was reduced to 16 chairs instead of 20 to stay within budget.

-Councilperson Smith said three candidates were interviewed for the Landfill substitute positions. She and Councilperson Olson recommend Kyle Judkins and Barbara French for substitutes, and Kyle Judkins for the third person in the summer. She and Councilperson Higgins met with the Landfill employees to discuss several personnel items. Councilperson Smith said interviews for the Boat Launch Stewards will be conducted May 9-12. She and Councilperson Hill met with staff to update the list of duties for Beautification. Councilperson Smith said she and Supervisor Simpson addressed the birthday party issue with the responsible party. Councilperson Hill will check the Community Center after the next party this person has. Lastly, Councilperson Smith said the Library is having a program with Carl Heilman, and Joan Johnson has asked if it is alright for Mr. Heilman to sell his items after the program. The Board agreed it would be fine.

-Councilperson Olson noted there is a free Septic seminar on March 30th that several people will be attending.

Old Business...

Landfill helper:

RESOLUTION #59-2017

Councilperson Smith and Councilperson Hill introduced Res. No. 59 and moved its adoption:

RESOLUTION TO HIRE LANDFILL SUBSTITUTES

RESOLVED, that the Town Board of the Town of Horicon does hereby hire Kyle Judkins and Barbara French as Landfill substitutes to work on an on-call basis at a pay rate of \$13.31 per hour. Kyle Judkins will also work as the third person during the summer months.

Ayes: 5 (Smith, Hill, Olson, Higgins, Simpson) Nays: 0

Zoning Board vacancy: No applications were received. The Clerk will re-advertise.

Agreement to Expend Highway Monies: Councilperson Olson said HS Darian Granger has given the Highway Committee the proposed Agreement. He noted the project consists of reconstructing the bottom portion of Duell Hill Road and topping the section that was done last year, plus the bottom, at a cost of \$239,302.80.

1881 Union Church: Councilperson Olson said he reviewed the plans and found several things that should be clarified. He would like to have a meeting with John Donovan to review these items.

New Business...

Amendment to Employee Handbook: Supervisor Simpson said there has been discussion on a possible amendment to the Employee Handbook. The suggested amendment would require anyone who operates Town vehicles or equipment, including Wingmen, to be subject to random drug testing.

RESOLUTION #60-2017

Councilperson Olson and Councilperson Hill introduced Res. No. 60 and moved its adoption:

RESOLUTION TO AMEND EMPLOYEE HANDBOOK

RESOLVED, that the Town Board of the Town of Horicon does hereby amend the Employee Handbook to add the requirement that all Town employees who drive Town vehicles or operate Town equipment, including Wingmen, shall be subject to the random drug testing policy, and this will be a requirement of the employee's continued employment.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

Town Audit: Supervisor Simpson noted that the audit from the NYS Comptroller's Office has been completed and the report which includes the Town's corrective action plan has been filed in the Clerk's office.

Privilege of the Floor...

-Heidi Maxwell, North Warren EMS, updated the Board on what is happening with the Squad. She said despite some controversy in the past week everything is going well. They have re-done the by-laws, are following proper meeting procedures, and have filed all necessary items with the State. She noted that the Board is all volunteer, and they do still have volunteer members. Ms. Maxwell noted that they are paying a skeleton crew 24/7 for better coverage. She said they are making 100% of their first calls and about 25-30% of their second and third calls. Supervisor Simpson asked how many volunteers the squad has. Ms. Maxwell said they have about six active volunteer members not including the Board members.

Adjourn... There being no further business to attend to the meeting was adjourned at 8:02 PM by MOTION of Councilperson Olson and Councilperson Smith, all in favor.

Respectfully Submitted:

Town Clerk