

**HORICON TOWN BOARD  
REGULAR MEETING**

**April 16, 2015  
7:00 PM**

Present at meeting: Matthew Simpson Supervisor  
Frank Hill Councilperson  
Robert Olson Councilperson  
Kenneth Higgins Councilperson  
Absent: Sylvia Smith Councilperson

Krista Wood Town Clerk

Also: Assessor Christine Hayes, Tom Johansen, John Donovan, Bill McGhie, Gary Frenz, Dan Freebern, Jane Smith, Skip Ostrander, Amy Culver, and Teri Schuerlein.

Supervisor Simpson called the meeting to order at 7:00 PM.

**Approval of Minutes:** Minutes of March 19, 2015 were approved by Motion of Councilperson Higgins and Councilperson Olson.

Ayes: 4 (Higgins, Olson, Smith, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**Approval of April 16, 2015 Vouchers and Abstracts:**

**RESOLUTION #62-2015**

Councilperson Higgins and Councilperson Hill introduced Res. No. 62 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF APRIL ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the April 16, 2015 Vouchers and Abstracts as follows:

General Vouchers	# 92-116	\$ 14,499.95
Highway Vouchers	# 61-75	\$ 18,067.77
General Abstracts	9 & 10	\$ 25,813.69
Highway Abstracts	9 & 10	\$ 19,378.25

Ayes: 4 (Higgins, Hill, Olson, Simpson) Nays: 0 Absent: 1 (Smith)

**Correspondence to the Board...**

- WCSWCD RE: Update on the development of the new county Hazard Mitigation Plan.
- Carl Heilman RE: Letter of Resignation from Zoning Board of Appeals

**North Warren EMS:**

Amy Culver, NWEMS Board of Directors, addressed the Board regarding the recent resignation of the NWEMS Operations Manager, Dave Laverne. She explained that an interim Operations Manager has been appointed to handle things while they look for a replacement. Ms. Culver added that things are moving forward in a positive way. Supervisor Simpson noted that the Town of Horicon has an open seat on the NWEMS Board of Directors if the Town Board wants to appoint a Town representative.

**RESOLUTION #63-2015**

Councilperson Higgins and Councilperson Olson introduced Res. No. 63 and moved its adoption:

**RESOLUTION TO APPOINT GARY FRENZ AS REPRESENTATIVE TO NW EMS**

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Gary Frenz as the Horicon representative to the North Warren Emergency Squad Board of Directors for a period of one year ending April 2016.

Ayes: 4 (Higgins, Olson, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**Resolutions...**

**RESOLUTION #64-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 64 and moved its adoption:

**RESOLUTION TO ADVERTISE FOR BIDS FOR FUEL AND PROPANE**

RESOLVED, that the Town Board does hereby authorize the clerk to advertise for bids for heating fuel, kerosene and propane for 2016. Bids will be accepted until 3:00 pm on May 21, 2015 and will be publicly opened at the Board Meeting the same night.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #65-2015**

Councilperson Higgins and Councilperson Olson introduced Res. No. 65 and moved its adoption:

**RESOLUTION TO AUTHORIZE EXPENDITURES FOR THE FISHING DERBY AND POSTING OF THE MILL POND**

RESOLVED, that the Town Board does hereby authorize radio coverage to advertise the annual fishing derby at the Mill Pond in Brant Lake at a cost not to exceed \$450.00. The Board further authorizes that \$350.00 is to be given to the Chestertown Conservation Club to be used for prizes for the fishing derby, and BE IT FURTHER

RESOLVED, that the Town Board does hereby authorize the posting of "NO FISHING" signs from the time the Mill Pond is stocked until the day of the derby which will be Saturday, May 16, 2015.

Ayes: 4 (Higgins, Olson, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #66-2015**

Councilperson Higgins and Councilperson Olson introduced Res. No. 66 and moved its adoption:

**RESOLUTION TO HIRE LIFEGUARDS FOR SUMMER**

RESOLVED, that the Town Board does hereby hire Tim O'Neil and Ashley Maresca as lifeguards for the Town beaches for the 2015 summer season. Mr. O'Neil will work at the Adirondack Beach and Miss Maresca will work at the Brant Lake Beach. Salary is set at \$12.88 per hour for a thirty hour week.

Ayes: 4 (Higgins, Olson, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #67-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 67 and moved its adoption:

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT WITH WARREN COUNTY FOR COMBATING INVASIVE SPECIES**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County for combating aquatic invasive species in publicly accessible waters within the Town of Horicon.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #68-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 68 and moved its adoption:

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN INTERMUNICIPAL AGREEMENT WITH WARREN COUNTY SOIL AND WATER**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Intermunicipal Agreement with Warren County Soil and Water for combating milfoil in Brant Lake.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION NO. 69-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 69 and moved its adoption:

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN MOU WITH LAKE CHAMPLAIN-LAKE GEORGE PLANNING BOARD**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the Memorandum of Understanding between the Town of Horicon and the Lake Champlain-Lake George Regional Planning Board regarding the implementation of the Upper Hudson River Watershed Revitalization Plan.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #70-2015**

Councilperson Hill and Councilperson Higgins introduced Res. No. 70 and moved its adoption:

**RESOLUTION TO APPOINT BOARD OF ASSESSMENT REVIEW ALTERNATE**

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Karen Burka to fill the vacant seat of Board of Assessment Review Alternate for a term that will expire September 30, 2020.

Ayes: 4 (Hill, Higgins, Olson, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #71-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 71 and moved its adoption:

**RESOLUTION TO AUTHORIZE ATTEND TRAINING**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize BAR Members Karen Burka, Laurie Hughes, and Ralph Bentley to attend certification training at ACC on April 2<sup>nd</sup>. There is no cost for the training but attendees will be reimbursed for mileage.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #72-2015**

Councilperson Olson and Councilperson Hill introduced Res. No. 72 and moved its adoption:

**RESOLUTION TO AUTHORIZE ASSESSOR TO ATTEND TRAINING**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Assessor Christine Hayes to attend the NYSAA Marina Valuation class on June 5<sup>th</sup> in Lake Placid. The cost of the class is \$110.00 plus reimbursement for mileage.

Ayes: 4 (Olson, Hill, Higgins, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #73-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 73 and moved its adoption:

**RESOLUTION TO AUTHORIZE ASSESSOR TO ATTEND TRAINING**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Assessor Christine Hayes to attend the seminar on Waterfront Valuation and Practical Assessment Administration July 12<sup>th</sup> to July 17<sup>th</sup> in Ithaca. The cost of the class is \$400.00 plus reimbursement for mileage and meals.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION #74-2015**

Councilperson Hill and Councilperson Olson introduced Res. No. 74 and moved its adoption:

**RESOLUTION TO AUTHORIZE THE TRANSFER FUNDS**

RESOLVED, that the Horicon Town Board does hereby authorize the Bookkeeper to make the following fund transfers:

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<u>From:</u>	<u>To:</u>	<u>Amount:</u>
<i>General:</i>		
1990.4 (Contingency)	9050.8 (Unemployment)	\$1,000.00
<i>Highway:</i>		
5148.1 (Svcs Other Gov't)	9050.4 (Unemployment)	\$3,000.00

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION NO. 75-2015**

Councilperson Hill and Councilperson Olson introduced Res. No. 75 and moved its adoption:

**RESOLUTION TO APPOINT ZBA MEMBER AND ADVERTISE FOR ALTERNATE**

WHEREAS, Carl Heilman has tendered his resignation from the Zoning Board of Appeals effective immediately, now, therefore be it

RESOLVED, that the Town Board does hereby move current ZBA Alternate Pat Farrell to the open Zoning Board of Appeals seat to complete that term which will expire on December 31, 2017, and be it further

RESOLVED, that the Town Board does hereby authorize the Clerk to advertise for a ZBA Alternate. Applications must be in by May 8th.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Absent: 1 (Smith)

**RESOLUTION NO. 76-2015**

Councilperson Hill and Councilperson Olson introduced Res. No. 76 and moved its adoption:

**RESOLUTION TO SET UP CAPITAL FUND ACCOUNT FOR HIGHWAY TRUCK BAN**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to set up Capital Fund account HT for the \$187,000.00 BAN for the new Highway Truck.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Absent: 1 (Smith)

Committee Reports:

-Councilperson Hill said that he and Councilperson Smith had interviewed three people to work Beautification and had selected two.

-Councilperson Olson said that he has two contracts for Horicon Day that need to be signed.

**RESOLUTION NO. 77-2015**

Councilperson Olson and Councilperson Hill introduced Res. No. 77 and moved its adoption:

**RESOLUTION TO AUTHORIZE CONTRACTS FOR HORICON DAY**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to sign the contract with Santore's Fireworks for the fireworks display at a cost of \$3,500.00, and the contract with Curt Cleveland for music at a cost of \$599.00. Funding for these will be taken from the Special Publicity Fund (A6412.4).

Ayes: 4 (Olson, Hill, Higgins, Simpson) Nays: 0 Absent: 1 (Smith)

Union Church:

**RESOLUTION NO. 78-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 78 and moved its adoption:

**RESOLUTION TO AUTHORIZE TOWN OF HORICON HISTORICAL SOCIETY TO AWARD FOUNDATION REPLACEMENT CONTRACT FOR 1881 UNION CHURCH**

WHEREAS, the Architect retained for the foundation replacement on the 1881 Union Church has

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finalized construction contract competitive bidding documents compliant with New York State public bidding requirements, and the bidding documents have been reviewed by the Town of Horicon Attorney and found acceptable for New York State public bidding purposes; AND

WHEREAS, legal notice of public bidding for said foundation replacement is to be published in the Post Star Newspaper on April 20, 2015 with bid opening on May 6, 2015; AND

WHEREAS, by formal vote and Resolution adopted at its March 9, 2015 meeting, the Town of Horicon Historical Society authorized Society award of said foundation replacement contract to the lowest responsible bidder if acceptable bids are received and if sufficient Society funds are available from the 1881 Union Church rehabilitation account and/or from external sources including grants or other non-Society funding sources, now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Town of Horicon Historical Society, in consultation with the Town of Horicon, to award the foundation replacement contract to the lowest responsible bidder promptly after due diligence evaluation of bids received and subject to the conditions stated above.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

Boat Wash Station:

Supervisor Simpson explained that the Town has the opportunity to enter into an agreement with Chester and Schroon Lake to get a Boat Wash Station at the Horicon Boat Launch on Schroon Lake. He also noted there is a fund available to the Town that would cover the cost of labor for the Boat Wash Station.

**RESOLUTION NO. 79-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 79 and moved its adoption:

**RESOLUTION TO AUTHORIZE SUPERVISOR TO PURSUE COOPERATIVE AGREEMENT FOR BOAT WASH STATION**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize Supervisor Simpson to pursue a Cooperative Agreement between the Towns of Horicon, Chester, and Schroon Lake for the purpose of putting a Boat Wash Station at the Horicon Boat Launch on Schroon Lake.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

Privilege of the Floor...

-Dan Freebern asked the Board for updates on several items that were still open from last year.

-Teri Schuerlein said the Moose will be having an Ice Out Ice Cream Party on May 1<sup>st</sup>.

Bookkeeper:

**RESOLUTION NO. 80-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 80 and moved its adoption:

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN SHARED SERVICES AGREEMENT FOR BOOKKEEPER**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to sign a Shared Services Agreement with the Town of Warrensburg to share Bookkeeper services at a cost of \$9,000.00 annually. Funds in the amount of \$1,067.38 will be transferred from A1355.1 to A1430.1 to cover the increase. This will be effective immediately.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**Executive Session:**

Councilperson Higgins made a motion, seconded by Councilperson Olson, to move to Executive Session to discuss compensation and possible employment. The Board moved to Executive Session at 8:20 PM.

The Board returned from Executive Session at 8:35 PM and Councilperson Olson made a motion to return to Regular Session, seconded by Councilperson Higgins, all in favor. The Board discussed compensation and possible employment, no action was taken.

**Shared Assessor:**

**RESOLUTION NO. 81-2015**

Councilperson Olson and Councilperson Higgins introduced Res. No. 81 and moved its adoption:

**RESOLUTION TO AUTHORIZE SUPERVISOR TO SIGN COOPERATIVE ASSESSING AGREEMENT**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Supervisor to sign a Cooperative Assessing Agreement with the Town of Bolton which will be effective April 20, 2015.

Ayes: 4 (Olson, Higgins, Hill, Simpson) Nays: 0 Absent: 1 (Smith)

**Cemetery/Beautification:**

**RESOLUTION NO. 82-2015**

Councilperson Hill and Councilperson Olson introduced Res. No. 82 and moved its adoption:

**RESOLUTION TO HIRE BEAUTIFICATION WORKERS**

RESOLVED, that the Town Board of the Town of Horicon does hereby hire the following to work Beautification for the 2015 season: Mark Wilson at a pay rate of \$15.00 per hour, Rob Wallace at a pay rate of \$11.00 per hour, and Ryan Smith at a pay rate of \$11.00 per hour. They will start as soon as weather permits.

Ayes: 4 (Hill, Olson, Higgins, Simpson) Nays: 0 Absent: 1 (Smith)

**Adjourn...** There being no further business to attend to the meeting was adjourned at 8:40 PM by MOTION of Councilperson Hill and Councilperson Olson, all in favor.

Respectfully Submitted:

\_\_\_\_\_  
Town Clerk