

**HORICON TOWN BOARD  
REGULAR MEETING**

**MAY 15, 2014  
7:00 PM**

Present at meeting: Matthew Simpson Supervisor  
Frank Hill Councilperson  
Robert Olson Councilperson  
Kenneth Higgins Councilperson  
Sylvia Smith Councilperson

Krista Wood Town Clerk  
Mark Schachner Town Counsel

Also: HS Paul Smith, Sandy Smith, Bill McGhie, Bob Smith, Jane Smith, Dan Freebern, Gary Frenz, Jack Baker, Christine Hayes, Skip Ostrander, Beth Gilles.

Supervisor Simpson called the meeting to order at 7:00 pm.

**Approval of Minutes:** Minutes of April 24, 2014 were approved by Motion of Councilperson Higgins and Councilperson Olson.

Ayes: 3 (Higgins, Olson, Simpson) Nays: 0 Abstain: 2 (Hill, Smith)

**Approval of May 2014 Vouchers and Abstracts:**

**RESOLUTION #77-2014**

Councilperson Olson and Councilperson Hill introduced Res. No. 77 and moved its adoption:

**RESOLUTION TO AUTHORIZE PAYMENT OF MAY ABSTRACTS**

RESOLVED, that the Town Board does hereby authorize the payment of the May 15, 2014 Vouchers and Abstracts as follows:

General Vouchers	# 127 - 151	\$ 13,449.16
Highway Vouchers	# 69 - 93	\$ 78,763.02
General Abstracts	12 & 13	\$ 32,925.58
Highway Abstracts	12 & 13	\$ 15,561.54

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

**Correspondence to the Board...**

-APA RE: Receipt of permit application from Roth/Miller  
-ESSLA RE: Request to encumber funds for boat inspection/washing initiative  
-Laberger Group RE: CFA / Boat Wash Station project

**Resolutions:**

**RESOLUTION #78-2014**

Councilperson Olson and Councilperson Higgins introduced Res. No. 78 and moved its adoption:

**RESOLUTION TO APPOINT BEAUTIFICATION LABORER**

RESOLVED, that the Town Board of the Town of Horicon does hereby appoint Mark Wilson as Beautification Laborer for the summer season. Mr. Wilson will begin immediately and work through October 15, 2014 at a pay rate of \$12.00 per hour.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #79-2014**

Councilperson Higgins and Councilperson Olson introduced Res. No. 79 and moved its adoption:

**RESOLUTION TO HIRE TEMPORARY ACCOUNT CLERK**

RESOLVED, that the Town Board of the Town of Horicon does hereby temporarily hire Patricia Monahan for the position of Account Clerk at a pay rate of \$19.00 per hour. The appointment will be for a two month period, not to exceed three months, while the position can be advertised. If there are no acceptable applicants then the appointment may be made for a longer period of time.

Ayes: 5 (Higgins, Olson, Hill, Smith, Simpson) Nays: 0

**RESOLUTION #80-2014**

Councilperson Olson and Councilperson Hill introduced Res. No. 80 and moved its adoption:

**RESOLUTION TO APPROVE PURCHASE OF MS OFFICE**

RESOLVED, that the Town Board of the Town of Horicon does hereby approve the purchase of MS Office for the Highway Mechanic's laptop.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

**RESOLUTION #81-2014**

Councilperson Olson and Councilperson Smith introduced Res. No. 81 and moved its adoption:

**RESOLUTION TO SET WORKSHOP MEETING**

RESOLVED, that the Town Board of the Town of Horicon does hereby set a Workshop Meeting for June 19, 2014 at 6:00pm to discuss the Budget.

Ayes: 5 (Olson, Smith, Higgins, Hill, Simpson) Nays: 0

**RESOLUTION #82-2014**

Councilperson Higgins and Councilperson Hill introduced Res. No. 82 and moved its adoption:

**RESOLUTION TO AUTHORIZE BUDGET AMENDMENT**

RESOLVED, that the Town Board of the Town of Horicon does hereby authorize the Bookkeeper to make the following Budget Amendment in the Highway Fund to increase revenues and expenditures in the amount of \$14,076.13 due to an increase in CHIPS funding:

Increase.....	Revenues:	
	D510 - Estimated Revenues	\$14,076.13
	D3501 - Consolidated Highway	\$14,076.13
Increase.....	D960 - Appropriations	\$14,076.13
Increase.....	Subsidiary Code:	
	D5112.4 – CHIPS	\$14,076.13

Ayes: 5 (Higgins, Hill, Olson, Smith, Simpson) Nays: 0

**Old Business:**

**Agreement for Expenditure of Highway Money:** HS Smith gave the Board a copy of his proposed Expenditure Agreement. Councilperson Olson suggested the Highway Committee review the proposed agreement and then meet with HS Smith to go over it. The Board will table this matter until the June meeting.

**Fuel and Propane Bids:** The Town Board advertised for bids for heating oil and kerosene for Town buildings and also for propane for the Highway Garage, and two bids were received and opened on May 15<sup>th</sup> at 7:10 pm. Supervisor Simpson read the bids which were received from Mountain Petroleum and Buckman's Family Fuel Co.. Harry Balz asked if the Town had researched the OGS pricing. There was brief discussion and the Board decided not to award the bid at this time. Supervisor Simpson will research the OGS pricing and a decision will be made at a later date.

**Truck Bids:** The Clerk again advertised for bids for the 2003 GMC that had previously been declared as scrap. Two bids were received and opened May 15<sup>th</sup> at 7:23 pm. The bidders were Planty's Salvage at a bid of \$425.00 and Roy Millington at a bid of \$100.00.

**RESOLUTION #83-2014**

Councilperson Olson and Councilperson Smith introduced Res. No. 83 and moved its adoption:

**RESOLUTION TO AWARD BID FOR 2003 GMC TRUCK**

WHEREAS, the Town Board advertised for bids for a 2003 GMC truck that had been declared scrap, AND

WHEREAS, two bids were received and opened on May 15, 2014 at 7:20 PM, NOW, THEREFORE BE IT, RESOLVED, that the Town Board does hereby award the bid to Planty's Salvage for the bid price of \$425.00. Ayes: 5 (Olson, Smith, Higgins, Hill, Simpson) Nays: 0

Backup Lifeguard: Supervisor Simpson said he had spoken to Sol Toder about the backup lifeguard position. Councilperson Smith asked if it would be possible to offer swim lessons. There was brief discussion and the Board will ask the guards if they are qualified to teach lessons or if they would get their certification to do so. The Board also agreed to ask Sol Toder to act as the substitute lifeguard when needed.

Little League Fencing update: Councilperson Hill said he has looked into the fencing and the netting seems to be more expensive than metal. He will get a price for the metal fencing.

Town Signage update: The Board agreed they will hold off on purchasing a sign. They want to research it more and feel it should be budgeted for.

Cemeteries: Councilperson Smith expressed the need for work to be done on the cemetery maps. She noted that some work has been done but further work is needed. She recommended to the Board that Keith Wood, the previous Cemetery Custodian, be brought in to help on the maps. Councilperson Smith also suggested that the rules of the Cemetery be posted at the entrance of each Cemetery and that they be enforced. Councilperson Olson agreed this would be a good idea and the rules should note "By Order of the Town Board". The Board agreed to have Keith Wood help on the maps.

**RESOLUTION #84-2014**

Councilperson Olson and Councilperson Hill introduced Res. No. 84 and moved its adoption:

**RESOLUTION TO HIRE KEITH WOOD TO WORK ON MAPS**

RESOLVED, that the Town Board does hereby hire Keith Wood to work on the Cemetery maps at a pay rate of \$12.00 per hour not to exceed \$400.00. If more work is needed the Board will review again at that time.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

Water at Landfill: Supervisor Simpson said he has obtained a rough estimate of \$2500.00 for a filtration system at the Landfill. The Board agreed to pursue this and would like a quote for what is needed.

**Committee Reports...**

- Councilperson Smith updated the Board on the Horicon Library and said the Trustees had asked if the Town would buy a runner for in front of the desk. She also addressed the rental of the meeting room noting that the building is often left a mess. There was discussion on the matter and the Board agreed to raise the fee. One of the Board members will inspect the building after each party to determine if any damage has been done, and, if so the responsible individual will be held accountable.

**RESOLUTION #85-2014**

Councilperson Olson and Councilperson Higgins introduced Res. No. 85 and moved its adoption:

**RESOLUTION TO RAISE MEETING ROOM RENTAL FEE**

RESOLVED, the Town Board does hereby amend the rate to rent the meeting room. The new rate will be \$50.00 and is non-refundable. The renter will be given a set of rules they must sign, and any damages incurred will be the responsibility of the individual or group renting the room.

Ayes: 5 (Olson, Higgins, Hill, Smith, Simpson) Nays: 0

- Councilperson Olson said there is a misconception in the public that the ceremony being planned for Horicon Day is going to replace the vendors. He clarified that this is not the case; vendors are wanted and they plan to carry on with the celebration as they have in the past.

-Supervisor Simpson noted the classes he took at the Finance School he attended. He said many things could be improved by implementing policies and procedures. One thing he suggested was to review the reimbursement for meals and incidentals and consider adopting the US General Services Per Diem Rate for New York. This would set the limit for the amount someone could submit. Everyone would still need to turn in receipts and would be reimbursed for the actual cost not to exceed the per diem rate.

**RESOLUTION #86-2014**

Councilperson Olson and Councilperson Hill introduced Res. No. 86 and moved its adoption:

**RESOLUTION TO ADOPT REIMBURSEMENT RATES FOR MEALS AND INCIDENTALS**

RESOLVED, the Town Board does hereby adopt the 2014 US General Services Per Diem Rates for New York for reimbursement to Town Officials for meals and incidentals in the performance of their official duties in 2014. Reimbursement will be made for the actual expense of meals and incidentals not to exceed the per diem rate as per the rate schedule.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

**New Business...**

-Beth Gilles, Assistant Director of the Lake Champlain - Lake George Regional Planning Board, asked for the support of the Board as municipal sponsor for a grant she is working on. She explained there is no monetary outlay, but if they get the grant they would have a plan to address water quality issues throughout the entire watershed. Supervisor Simpson said he feels this would be a good opportunity and the Board agreed.

**RESOLUTION #87-2014**

Councilperson Olson and Councilperson Hill introduced Res. No. 87 and moved its adoption:

**RESOLUTION TO APPROVE SUBMITTAL OF NYS DEPT OF STATE 2014 LOCAL WATERFRONT REVITALIZATION PROGRAM GRANT**

WHEREAS, Round 4 of the NYS Consolidated Funding Application process presents an opportunity for municipalities to seek funding from the NYS Department of State (DOS) from a program entitled Local Waterfront Revitalization Program (LWRP); and

WHEREAS, this LWRP program provides funding assistance to applicants that are seeking to prepare a watershed revitalization plan; and

WHEREAS, an opportunity exists for the Town of Horicon to work in concert with the Upper Hudson River Watershed Coalition for the betterment of water quality and natural resources within the Upper Hudson River Watershed; and, now therefore be it

WHEREAS, the Town of Horicon wishes to act as the municipal sponsor for the submission of an LWRP grant for the creation of an Upper Hudson River Watershed Management Plan; and, now therefore be it

RESOLVED, that the Town of Horicon approves the submission of a NYS DOS LWRP application; and be it further RESOLVED, that the Supervisor of the Town of Horicon is authorized to execute any and all documents associated with the submittal and acceptance of the NYS DOS LWRP grant.

Ayes: 5 (Olson, Hill, Higgins, Smith, Simpson) Nays: 0

**Privilege of the Floor**

-Jane Smith asked the Board to support a piece of upcoming legislation regarding aquatic invasive species.

**RESOLUTION #88-2014**

Councilperson Olson and Councilperson Smith introduced Res. No. 88 and moved its adoption:

**RESOLUTION TO REQUEST SUPPORT OF SENATE BILL 7273 AND ASSEMBLY BILL 9619**

WHEREAS, there is currently legislation being reviewed that aims to prevent the spread of aquatic invasive species by requiring the removal of visible vegetation and animals from boats and related gear, as well as draining areas of the watercraft, when entering and leaving launch sites; now, therefore be it

RESOLVED, that the Town Board of the Town of Horicon does hereby request that you support Senate Bill 7273 and Assembly Bill 9619 to protect our valuable waterways in New York; be it further

RESOLVED, that the Clerk of the Town Board of the Town of Horicon be, and hereby is, authorized and directed to forward copies of this Resolution to the Governor Andrew Cuomo, Senator Elizabeth Little, and Assemblyman Daniel Stec.

Ayes: 5 (Olson, Smith, Hill, Higgins, Simpson) Nays: 0

-Gary Frenz asked the Board to consider putting up a fence around the playground area.

-Harry Balz expressed his displeasure with the lack of maintenance by the County on CR15 in Adirondack. He noted that a lot of tax money is paid to the County and they do not work for it.

-Dan Freebern asked if there was any new information on the Mill Pond Bridge. Supervisor Simpson updated everyone on the bridge noting that he is diligently working to get this resolved.

**Executive Session...**

Councilperson Higgins made a motion, seconded by Councilperson Hill, to move to Executive Session to discuss compensation of a particular employee and a lease agreement. The Board moved to Executive Session at 8:30 PM.

The Board returned from Executive Session at 9:15 PM and Councilperson Olson made a motion to return to Regular Session, seconded by Councilperson Higgins, all in favor. The Board discussed compensation of a particular employee and a lease agreement, no action was taken.

**Adjourn...** There being no further business to attend to the meeting was adjourned at 9:15PM by MOTION of Councilperson Hill and Councilperson Higgins, all in favor.

Respectfully Submitted:

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Town Clerk